



Australian Government

**Commonwealth of Australia
Electronic Public Service Gazette
PS22 Weekly Gazette Thursday (Vacancy Notices)
- 04 June 2026.pdf**

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APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the [Public Service Act 1999](#), [the Parliamentary Service Act 1999](#), and their subordinate legislation. To know more about these requirements, see <https://www.apsc.gov.au/public-service-gazette-requirements>

The date of publication of this Gazette is PS22 Weekly Gazette Thursday (Vacancy Notices) - 04 June 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0769933

Australian Electoral Commission

Closing Date: Tuesday 16 June 2026

Corporate Services and Governance Division
People Branch Employee Relations and Wellbeing

Job Title	Rehabilitation Case Manager, Employee Relations and Wellbeing
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$88,834 - \$96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-082 Multiple
Agency Website	https://www.aec.gov.au/

Job Description

<https://candidate.aurion.cloud/aec/production/>

The People Branch supports AEC staff through expert advice, practical support and key resources. It delivers outcomes across HR strategy and policy, diversity and culture, safety and wellbeing, workforce planning, recruitment, employment conditions and remuneration, and HR systems and reporting. Working in partnership with business areas, the branch provides strategic, innovative solutions underpinned by strong operational delivery.

The Wellbeing team leads the agency's approach to injury management, supporting employees and managers through all stages of a workplace injury or health concern. This includes early intervention, return-to-work coordination, and ensuring compliance with policy and legislation. The team provides practical advice, support services and resources to promote safe, sustainable work arrangements and effective recovery, contributing to a consistent and supportive workplace.

Duties

As a Rehabilitation Case Manager, you will deliver high-quality, timely and tailored case management services to employees experiencing injury or illness. You will coordinate end-to-end return-to-work processes, ensuring outcomes that are safe, sustainable and in line with legislative and policy requirements.

Managing a varied and sometimes complex caseload, you will work closely with employees, managers, rehabilitation providers, medical professionals and Comcare to support recovery and facilitate successful return-to-work outcomes. This includes identifying early intervention opportunities, arranging rehabilitation support, and providing clear, practical guidance to managers and staff.

Working within the Wellbeing team and alongside a Senior Rehabilitation Case Manager, you will contribute to consistent, effective injury management practices and broader wellbeing initiatives across the agency, helping to create a safe and supportive workplace.

Eligibility

- Demonstrated organisational skills, with the ability to manage competing priorities and deliver outcomes within tight timeframes.
- Strong client focus, with a commitment to delivering practical, high-quality advice and services supporting positive outcomes.
- Excellent written and verbal communication skills, with strong attention to detail and the ability to engage, influence, and build effective working relationships with diverse stakeholders.
- Ability to work collaboratively with managers, employees and external providers to achieve positive outcomes.
- Sound knowledge or ability to quickly acquire knowledge of injury management, return-to-work processes, and relevant legislative frameworks.
- Demonstrated ability to manage sensitive information with discretion and sound judgement, ensuring confidentiality, privacy, and accurate record-keeping in line with legislative requirements.
- A proactive approach to early intervention, identifying risks and supporting timely, effective recovery and rehabilitation pathways.
- Experience contributing to the development and management of wellbeing and program initiatives, including management of Employee Assistance Program contract, coordination of the Workplace Contact Officer network, and election preparation and delivery activities.

Desirable

- Experience managing or supporting casework.
- Certificate IV Injury Management, or willingness to obtain or equivalent work experience.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Vicky Jelliffe, 02 5137 4279
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0769816

Australian Government Solicitor

Closing Date: Sunday 21 June 2026

Australian Government Solicitor
Commercial

Job Title	Senior Executive Lawyer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Brisbane QLD
Salary	-
Future Merit Locations	Canberra, Sydney, Melbourne, Adelaide, Perth, Brisbane
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote. Flexible working arrangements can be negotiated in accordance with the operational needs of the role
Classification	Senior Executive Service Band 1
Position Number	TBA
Agency Website	

Job Description

<http://www.ag.gov.au/employment/current-vacancies.html>

Duties

- Senior practitioner and leadership role in the Australian Government's central legal practice
- Ongoing (permanent) roles
- Canberra, Sydney, Melbourne, Adelaide, Perth and Brisbane
- Roles available for senior commercial law practitioners with experience and expertise in advising on major government projects, government procurements and probity matters

Opportunities exist for senior commercial lawyers to build the next phase of their career working on significant legal matters of national importance in the public interest. AGS Commercial is seeking experienced lawyers at partner level or ready to step up to partner level to provide specialist legal advice on major government transactions and projects.

About us

AGS is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With offices in every capital city and a team of 800 staff, including over 576 lawyers, we work in more than 40 different areas of law related to government.

About the role

Our commercial lawyers handle complex transactions and provide specialist commercial legal advice to agencies across the Commonwealth. We are engaged by our clients to act as legal adviser on complex transactions and programs that are of national importance, such as:

- nationally significant energy and infrastructure projects
- cutting edge technology, ICT and IP projects with whole of Australian government impacts
- complex contracting arrangements, including the acquisition of goods and services to support Australia's national security and defence forces
- integrity, legal process and probity advice to government at the highest levels; and
- novel financing arrangements involving complex grant programs, loans and investments.

Senior Executive Lawyers (SEL / SES Band 1) are Partner equivalent lawyers who provide leadership to our practice, develop the skills of our lawyers, and provide strategic legal advice on complex legal issues and transaction documents to our Commonwealth clients.

These are unique opportunities for highly capable and experienced commercial lawyers wanting to build the next phase of their legal career in the Commonwealth context. AGS's Commercial practice has over 90 lawyers around Australia. Our employment offering is distinct from private law firm roles, corporate in-house roles and other government legal roles. It offers a unique hybrid culture of market leading legal expertise, dedicated client service, affinity with our clients, involvement in matters of national significance and the opportunity for public service, as well as a culture that embraces diversity and inclusion.

For further information about the requirements of the role, please refer to the role description available on our recruitment portal.

About you

We are interested in hearing from candidates with substantial experience and expertise in commercial law matters, with a particular focus on candidates with experience in one or (preferably) several of the following areas:

- Major government projects
- Complex procurement (including providing probity and integrity advice)
- Funding and financing arrangements (including grants and other forms of government investment)
- Information and communications technology projects and contracting.

The successful candidates will ideally have:

- substantial expertise and experience (ideally 10+ years PAE) advising on relevant legal matters
- a deep understanding of the Commonwealth legal environment or the capacity to quickly obtain this
- proven leadership skills with a high level of professional standing within the public sector and legal profession
- capacity to meet personal productivity/revenue targets
- strong leadership and analytical skills
- demonstrated ability to develop and maintain strong client relationships
- experience in supervising and developing junior lawyers; and
- the ability to work under pressure, excellent professional judgement and interpersonal skills and the ability to persuade.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our lawyers professional development opportunities and commercially competitive remuneration packages, including 15.4% superannuation.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our workplace can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements (including paid Christmas shutdown) and wellbeing benefits to support your needs throughout your career.

To apply

To apply, please click the 'Apply' button and ensure that you upload a maximum 2-page cover letter indicating your relevant experience with reference to the required skills and experience set out above and in the relevant role description, along with a copy of your CV.

Applications close at 5:00pm (AEST) on Sunday, 21 June 2026.

Further enquiries

Further information can be obtained by contacting Kim Da Pozzo, Human Resources Business Partner, on 02 6253 7272.

Eligibility

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the appropriate level (Negative Vetting 2 or higher if required).

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Government Solicitor

AGS is unique. Regarded as the leading providers of legal services to government, we are a national, commercially competitive law practice within the Attorney-General's Department. Our team of around 800 employees, located in 7 offices around Australia, provides expert services in all areas of law connected with government.

To Apply

Position Contact	Kim Da Pozzo, 02 6253 7272
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0769848

Australian Government Solicitor

Closing Date: Tuesday 01 June 2027

Australian Government Solicitor
Commercial, Dispute Resolution and Office of General Counsel Support

Job Title	AGS Legal Administrative Support – Temporary Employment Register
Job Type	Full-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA, Sydney NSW
Salary	-
Future Merit Locations	Adelaide, Brisbane, Canberra, Melbourne, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	APS Level 2;APS Level 3;APS Level 4
Position Number	TBA
Agency Website	

Job Description

<http://www.ags.gov.au/employment/current-vacancies.html>

Duties

- Administrative Assistant (APS2)
- Legal Administrative Assistant (APS3)
- Legal Assistant (APS4)
- Full-time, non-ongoing opportunities up to 12-months
- Adelaide, Brisbane, Canberra, Melbourne, Perth and Sydney

The Australian Government Solicitor (AGS) is seeking expressions of interest from administrators and legal assistants with varied levels of experience to become a member of our legal support teams.

If you are interested in starting or progressing a career in legal administration please consider the role descriptions and submit your interest.

About us

AGS is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government. We deliver expert legal services to Commonwealth clients across a wide range of areas including dispute resolution, commercial law and constitutional and public law. Please visit our AGS home page for further information [Home | AGS](#)

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With offices in every capital city and a team of 800 staff, including 576 lawyers, we work in more than 40 different areas of law related to government.

About the roles

We are seeking candidates who are looking to start or expand a working career, have an interest in administration in a legal environment, and are enthusiastic and willing to learn. On-the-job training will be provided along with ongoing training and development. Fundamentally, a strong work ethic and a desire to work in a team and provide professional administrative service to lawyers is key.

Administrative experience required:

- APS2 level roles are entry level positions and previous administrative experience would be an advantage but is not essential
- APS3 level roles generally require a minimum of 12-months' administrative support experience
- APS4 level roles generally require a minimum of 2 years' legal administrative experience in a law firm or similar environment.

Please refer to the relevant role description for duties and responsibilities of each position which are available on our recruitment portal.

As a member of our Legal Support team you will:

- take an active role in assisting our lawyers to deliver a high standard of legal services to our clients
- maintain legal files and assist with client enquiries
- manage lawyers' diaries and travel
- assisting with client billing and reporting, ensuring that administrative procedures align with AGS requirements
- assist to prepare, and in some cases draft, documents relevant to your role and send these to clients, courts, tribunals or other bodies.

To be successful in these roles you will have:

- administrative experience relevant to the role, good attention to detail and a professional approach, including the ability to manage multiple task with accuracy
- a genuine commitment and ability to deliver high quality client service
- well-developed written and oral communication skills
- good knowledge of common software applications (e.g. Word, Outlook, Adobe), for more senior roles advanced technical skills in Microsoft Office and PowerPoint as well as legal practice software systems such as Mattersphere, Elite, iManage, Desksite or Filesite
- a team-oriented mindset with the ability to collaborate effectively and contribute to the success of the team
- a genuine interest in developing your administrative skills further, with a focus on learning and improving processes as you grow within the role.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our employees competitive remuneration packages, including 15.4% superannuation.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To submit your interest

Positions available through this register vary in duration, but you could be engaged for periods up to 12 months with the possibility for extension. We encourage you to submit your interest in temporary employment with AGS by completing our online application form, indicating your location and practice area/s of interest.

To submit your interest, please click the 'Apply' button and ensure that you upload a cover letter along with a copy of your CV, each a maximum 2 pages.

Further enquiries

Further information can be obtained by contacting the following managers:

Melanie Waddell, National Coordinator Dispute Resolution – 07 3360 5695

Michelle Duncan, Executive Officer Office of General Counsel – 02 6253 7223

Mary Morris, Acting National Coordinator Commercial – 03 9242 1497

Eligibility

To submit your interest, you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the appropriate level.

Notes

About the Australian Government Solicitor

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To Apply

Position Contact	Jill Mackay, 02 9581 7568
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0769964

Australian Government Solicitor

Closing Date: Wednesday 17 June 2026

Australian Government Solicitor
Dispute Resolution

Job Title	Executive Assistant
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	This is a hybrid role and cannot be fully remote; flexible arrangements may be considered in line with the Enterprise Agreement and operational needs.
Classification	APS Level 5
Position Number	TBC
Agency Website	

Job Description

<http://www.ag.gov.au/employment/current-vacancies.html>

Duties

- Executive Assistant role
- Ongoing (permanent) or non-ongoing employment opportunity
- Canberra based

An opportunity exists for an experienced Executive Assistant (EA) or Legal Assistant to provide high level administrative support to senior executives in the Australian Government Solicitor Dispute Resolution practice.

About us

AGS is the Australian Government's central legal practice and part of the Attorney-General's Department. AGS helps Commonwealth clients to manage legal issues, navigate new challenges and find solutions which deliver the best outcomes for Australia. We are a self-funded legal practice and compete for our work.

AGS is unique. AGS is dedicated to the national interest and is a trusted advisor to Government.

AGS is innovative. Drawing on an exceptional depth of experience and expertise, we assist the Australian Government in the development and implementation of solutions to legal issues that have national importance.

AGS is diverse. With offices in every capital city and a team of 800 staff, including over 576 lawyers, we work in more than 40 different areas of law related to government.

About the role

The Dispute Resolution (DR) practice provides specialist expertise in resolving and managing disputes across many areas of law. It acts for regulatory agencies in enforcing the law, protects sensitive information from disclosure, defends government decisions, assists royal commissions and responds to claims made against the Commonwealth. It is often involved in the largest and most sensitive matters affecting the Australian Government.

The DR practice is led by a National Leader (SES Band 2), with the support of other senior executives, including National Managers. This EA role provides critical administrative and organisational support to senior executives in DR, including the National Leader.

The role requires a highly experienced Executive Assistant or Legal Assistant who can work independently and under broad direction. The role requires excellent organisational skills, high-quality interpersonal skills and the ability to work well under pressure in a high-paced environment. The role has a considerable level of contact with internal and external stakeholders.

In this role you will be responsible for:

- providing high quality, accurate, and timely administrative support to senior executives, including the DR National Leader
- managing and coordinating all administrative aspects, including diary and travel arrangements
- working under broad direction and taking initiative to progress requests that meet business needs
- responding to the needs and expectations of stakeholders when handling and prioritising incoming communication (written and verbal) and requests.

For further information about the requirements of the role, please refer to the role description available on our recruitment portal.

About you

The successful candidate will ideally have:

- substantial experience as an Executive Assistant or Legal Assistant in a professional services or legal practice environment
- excellent client service skills and a demonstrated ability to build and maintain relationships with clients, stakeholders, and team members
- capability in setting and managing often urgent and complex priorities and handling competing requests
- the flexibility and willingness to undertake a variety of tasks required to support the senior executives.

You will work with a community of professionals dedicated to the national interest. You will work collaboratively in an inclusive environment where everyone's contribution is valued, and success is rewarded. We offer our employees competitive remuneration packages, including 15.4% superannuation.

AGS is a supportive organisation which embraces diversity. We understand that work is only part of your life and while our work can be demanding at times, we also provide access to a range of flexible working options, generous leave entitlements and wellbeing benefits to support your needs throughout your career.

To apply

To apply you must be an Australian Citizen and be willing to obtain and maintain a security clearance at the required level.

To apply, please click the 'Apply' button and ensure that you upload a cover letter (ideally no more than 2 pages) indicating your relevant experience with reference to the required skills and experience set out above and in the relevant role description, along with a copy of your CV.

Applications close at 5:00pm (AEST) Wednesday, 17 June 2026.

Further enquiries

Further information can be obtained by contacting Natasha Sajinovic, AGS HR Advisor on 03 9242 1116.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Natasha Sajinovic, 03 9242 1116
Agency Recruitment Site	http://www.ags.gov.au/employment/current-vacancies.html

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Vacancy VN-0769945

Australian Naval Nuclear Power Safety Regulator

Closing Date: Monday 15 June 2026

Australian Naval Nuclear Power Safety Regulator
Director General

Job Title	Assistant Directors - Nuclear Regulations Specialists
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Stirling WA, Brindabella Business Park ACT, Osborne SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Brindabella Business Park, Stirling, Osborne
Office Arrangement	Flexible
Office Arrangement Details	We are committed to assisting employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ANNPSR
Classification	Executive Level 1
Position Number	ANNPSR/02906/26
Agency Website	www.annpsr.gov.au

Job Description <https://defencecareers.nga.net.au/?jati=261D73C4-3021-449E-E993-ECF2EEF8BD20>

Duties

The Role

The AUKUS Submarine Optimal Pathway will establish major naval nuclear facilities at HMAS Stirling, Garden Island and Henderson (WA), and Osborne (SA), to support the arrival of Virginia Class submarines and construction of SSN-AUKUS in Australia. The Australian Naval Nuclear Power Safety Regulator (ANNPSR) is looking for EL 1 Assistant Director – Nuclear Regulations Specialists to assure the safe development and operation of these capabilities and the operation of naval nuclear power by Australia.

In this role, you will apply nuclear safety and radiological protection principles within a high-hazard environment, contributing to licensing, monitoring and compliance activities of the ANNPSR.

You will be required to communicate clearly, and exercise sound decision-making, while incorporating scientific and engineering expertise into the nuclear safety decisions you will be making. You will lead inspection teams, oversee regulatory activities for facilities and submarines, and support development of regulatory frameworks, procedures and stakeholder relationships.

Subject to training (including overseas), successful applicants may be accredited as Inspectors under the ANNPS Act 2024 and are expected to pursue ongoing professional development.

Some of these roles may be eligible for an additional remuneration benefit known in the Australian Naval Nuclear Power Safety Regulator (ANNPSR) as a Building Capability Payment (BCP) or Individual Flexibility Arrangement (IFA). This enables ANNPSR to provide a premium, in addition to the base salary otherwise payable under the Australian Naval Nuclear Power Safety Regulatory Determination 2025 (Terms and Conditions of Employment), for positions in occupational disciplines/classifications that are critical to ANNPSR capability. For further information, please contact the contact officer.

About our Team

The Regulations and Licencing Branch is composed of a diverse range of technical and operational backgrounds working together to promote nuclear safety and compliance of the AUKUS program. As part of the team, you will be working at the cutting edge of regulating the Australian Naval Nuclear Power capability, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities including:

World-Class Training & Development

Access structured learning programs, including specialist nuclear safety training, mentoring and opportunities for long-term overseas placements with US and UK partners.

Diversity of Technical Exposure

Every day at ANNPSR will be different, you will be working across technical challenges for both nuclear and non-nuclear systems, developing and implementing Australian first regulatory policy and working with national and international partners on achieving sovereign and trilateral goals.

Safety-First Culture

Work in an environment where safety, integrity, and accountability are at the heart of the organisation. Our nuclear safety culture is built on responsibility, respect, excellence and honesty.

Commitment to Growth

We invest in your development—building technical expertise and critical thinking skills so you can thrive in complex, high-pressure environments. You will work alongside Australian Public Service, Military and industry experts in multidisciplinary teams delivering capability.

Inclusive & Diverse Workplace

We value diverse perspectives and experiences. Your curiosity, adaptability, and questioning mindset will be encouraged in a collaborative environment that fosters a strong nuclear safety culture.

Our Ideal Candidate

As an EL 1 Assistant Director - Nuclear Regulations Specialist you will be required to demonstrate a range of skills, however the specific competencies below are considered critical to success within the Regulation and Licensing Branch.

- **Decide and initiate** - Decide, take responsibility and calculated risks, take initiative and generate activity, in particular in a technical field.
- **Apply expertise** - Apply, develop and share specialist and detailed technical expertise, understand organisational priorities and contribute to continuous improvement.
- **Learn and research** – Problem solve, including in collaboration with others. Integrate technical and regulatory knowledge rapidly, to support informed decision-making and organisational learning.
- **Persuade and influence** – Make an impact, gain agreement, negotiate, persuade, convince, promote ideas, manage conflict.
- **Cope with pressures and setbacks** - Cope with pressure, keep emotions under control, balance work and personal life, keep optimistic, handle criticism.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Mandatory Qualifications:

To be eligible for these roles, you will need to meet one of the following criteria:

- Hold a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

These positions may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrate the ability to obtain such status within 12 months; or

- Hold an academic or vocational qualification in a relevant science, technology, engineering or mathematics discipline, or equivalent skills and work experience.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Naval Nuclear Power Safety Regulator

The Australian Naval Nuclear Power Safety Regulator is Australia's independent authority for naval nuclear power. It is established under the Australian Naval Nuclear Power Safety Act 2024. The agency is responsible for licensing and monitoring Australia's nuclear-powered submarine activities to ensure they are compliant with the law, and take action if they are not. The Australian Naval Nuclear Power Safety Regulator is accountable to the Commonwealth Parliament, which represents the Australian people. We are a small, independent Agency who offer flexible working arrangements and are committed to continuous learning through a range of formal and informal professional development opportunities. We offer a truly unique career opportunity for capable people

with curious minds. Our team are committed to the highest standards of naval nuclear power safety regulation and are seeking people who share the same dedication.

To Apply

Position Contact	Stephen Beresford, 02 5108 5603
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=261D73C4-3021-449E-E993-ECf

This notice is part of the electronic Public Service Gazette PS22 Weekly Gazette Thursday (Vacancy Notices) - 04 June 2026.pdf
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Vacancy VN-0769955

Australian Security Intelligence Organisation

Closing Date: Monday 22 June 2026

Job Title	AEE1 - Executive Officers to First Assistant Director-General
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$141,066 - \$157,637
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	05620252026
Agency Website	www.asio.gov.au

Job Description https://www.careers.asio.gov.au/public/jncustomsearch.searchResults?in_organid=12852

The Organisation

The Australian Security Intelligence Organisation (ASIO) protects Australia and Australians from threats to their security. ASIO's people are ordinary Australians but they do extraordinary things – they are our most important asset. To be successful, we need talented people who are highly capable, dedicated, adaptable and resilient.

We seek to reflect the community we protect. ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply. We are secretive about what we do, not what we value.

At a time when Australia's security environment is dynamic, diverse and degrading, our work is more important than ever. Join the mission and make a difference every day.

The opportunity

The Executive Officer will provide critical administrative support to senior executives. You will work closely with senior executives and staff across the Organisation, reaching out to all levels and areas within ASIO, government, business and industry partners to keep senior leaders focused on protecting Australia's national security.

ASIO looks for candidates who are curious, resilient and enjoy problem solving. To be successful in this role, you will be adaptable, forward thinking and a highly effective multitasker, acting as a central point of contact where divisional and executive input is required.

A merit pool may be created to fill future vacancies which have the same or similar requirements to this position. This merit pool will be valid for up to 18 months.

Duties

Role responsibilities

As an Executive Officer in ASIO, you will have the unique opportunity to be a key member of the executive team, working directly to senior executive and providing critical support to assist them with their responsibilities as division heads.

This will include, but is not limited to:

- Lead the development and coordination of seniorlevel briefings and advice, supporting senior executives to engage effectively across ASIO and with external partners.
- Under broad direction, prepare agendas and meeting material, record meeting minutes, outcomes and decisions for internal and external meetings as well as committees and forums.
- Coordinate, delegate and ensure that administrative support is completed in a timely manner for the senior executive.
- Provide comprehensive planning and executive support, preparing reports and coordinating executive attendance to meetings.
- Act as the primary liaison for internal senior leaders and key external stakeholders, also managing expectations and the flow of information.
- Assist junior executive assistants and team members in fostering collaborative stakeholder relationships and building a supportive culture throughout the executive network.
- Safeguard sensitive information in compliance with legal and ethical standards.
- Undertake other administrative tasks and ad hoc activities for the executive as required.

What you will bring

We are seeking candidates with the following capabilities:

- Highly organised, motivated, responsive and resilient, with sound administrative skills.
- Have a sound knowledge of ASIO's role and functions, and a broader awareness of its place in the national security community.
- Have a depth and breadth of experience across the Organisation, including a strong understanding of ASIO's intelligence and enterprise priorities.
- Have a demonstrated capability to anticipate requirements and deliver high-quality outcomes in a challenging, changing and fast-paced environment.
- Ability to represent ASIO by engaging with a wide range of individuals and groups.
- Ability to make sound independent judgements and exercise discretion.
- Be willing to travel as required.

You are not required to address each capability separately in your application. Consider providing examples that illustrate multiple capabilities at once.

Refer to ASIO's Core Capability Framework to understand what is expected at each level for each capability.

Eligibility

Eligibility

To be eligible to work at ASIO, you must be:

- an Australian citizen.
- assessed as suitable to hold and maintain a TOP SECRET-Privileged Access (TS-PA) security clearance.

ASIO is committed to fostering a diverse and inclusive environment, where all staff are valued and respected. We welcome and value applications from all eligible candidates, irrespective of gender, sexual orientation, ethnicity, religious affiliation, age or disability. Aboriginal and Torres Strait Islander peoples are encouraged to apply.

Notes

What we offer you

ASIO provides a number of benefits to its staff including:

- A competitive salary, including a 7.5% allowance for maintaining a TOP SECRET-Privileged Access security clearance.
- Employer superannuation contributions of 15.4%.
- A variety of leave options, in addition to the standard 4 weeks annual leave to ensure your work-life balance.
- Flexible working arrangements such as a compressed work arrangement. **Please note** that due to our unique working environment, work from home options is not available.
- Study assistance, including financial support and study leave for tertiary education.
- Access to 7 staff-led diversity and inclusion networks.
- Access to an Employee Assistance Program (EAP)

Reasonable adjustments

Please let us know if you require any additional assistance or reasonable adjustments during any stage of the recruitment process in order to fully participate in the recruitment process or the

workplace. This may include reasonable adjustments to assessment methodologies to enable full participation.

How to apply

ASIO officers' identities are protected by law. Under section 92 of the ASIO Act, the only declared ASIO officers are the Director-General and Deputy Directors-General. Due to the need to protect our people's identities, ASIO holds all employment applications in the strictest of confidence.

It is essential that you do the same. Please do not discuss your application with others as doing so may adversely affect your potential employment.

Click on '*Apply online*' to commence your application. Your application **must** be complete and include the following:

- A written pitch of up to 500 words that addresses the required capabilities for the role. Use examples to demonstrate how your skills and experience meet the capabilities.
- A current CV, no more than 2 pages in length, outlining your employment history, the dates and a brief description of your role, as well as any academic qualifications or relevant training you have undertaken.
- Details of 2 referees, which must include a current or former supervisor.

ASIO will not contact your referees without advising you prior to doing so.

Before applying read the [ASIO People Capability Framework](#) and [Core Capability Guide](#), both available on the ASIO website. To increase your chances of success, tailor your application responses to align with the relevant capabilities and levels outlined in these frameworks.

Closing date and time

Monday 22 June 2026 at 11:59pm AEST

Use of AI in recruitment processes

ASIO does not use any form of artificial intelligence at any point in the recruitment process.

All applications are reviewed by a selection panel. We recognise some applicants may use AI technologies to draft applications or prepare for interviews. If you wish to use AI, we recommend doing this only for initial drafts and ensure that your application is personalised and accurately reflects your skills, experience and qualifications.

Additionally, be aware of the privacy policies of any AI tool you use. Be mindful of the information you are entering into AI tools (personal details, work history, etc) and how using it may link you to potential ASIO employment, noting that you are expected to be discrete and maintain confidentiality with your application.

If you are invited to attend interview, the use of AI tools and recording devices during interview is strictly prohibited. Should AI tools or recording services be detected, your application, and any future applications may be discontinued.

The recruitment selection process

Our selection process is rigorous and extensive. All employment decisions and selection processes at ASIO are based on merit principles and candidates must be prepared to undergo various selection stages. The stages may include application assessment, eligibility checks, online testing, skills-based assessment and interview.

We ask all applicants for their patience throughout the process.

Employment conditions

Employment is under the Australian Security Intelligence Organisation Act 1979. Conditions of service are similar to those applying in the Australian Public Service. We recognise entitlements accrued under the Public Service Act 1999 and provide for continuation of superannuation under the Commonwealth schemes. Salary packaging arrangements are also available.

Australian Workplace Equality Index

ASIO has achieved the Australian Workplace Equality Index (AWEI) Gold Standard in 2024 and 2025, recognising ASIO's inclusion work and positive culture. ASIO was the first Australian intelligence agency to achieve this status.

For more information about ASIO, please visit: www.asio.gov.au.

About the Australian Security Intelligence Organisation

To Apply

Position Contact	ASIO Recruitment, 0262637888
Agency Recruitment Site	https://www.careers.asio.gov.au/public/jncustomsearch.searchResults?in

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Vacancy VN-0770017

Australian Signals Directorate

Closing Date: Sunday 21 June 2026

Job Title	ASD 6 and EL1 Industry Engagement Technical Specialists
Job Type	Full-Time, Ongoing
Location	Sydney NSW, Canberra ACT, Brisbane QLD
Salary	\$103,723 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6;Executive Level 1
Position Number	ASD/03207/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

ASD’s Operational Engineering (OE) Branch is comprised of high-performing, dynamic, multidisciplinary teams committed to enabling ASD’s missions in unique and exciting ways. Our staff sit at the forefront of innovation, and support mission requirements through their specialist skills including in software development, software exploitation, vulnerability research, and information security.

Our Industry Engagement Technical Specialist staff are responsible for grappling with complex and unusual problems to protect Australia and its national interests. In a strong team environment, you will work alongside other talented experts supported by technical and non-technical leadership. You will play a pivotal role in working with industry and internal stakeholders to support delivery of critical capabilities that enable ASD activities, ensuring capabilities are fit-for-purpose and responsive to sensitive and time-critical requirements.

Applicants will have demonstrated experience building and maintaining effective professional relationships, exercising sound judgement, and working and communicating with internal and external stakeholders to deliver successful outcomes. A keen interest in, and sound understanding of, information security principles, hardware and software platforms and architectures, and the technology environment is highly beneficial.

We are seeking people who think critically, aspire to be at the leading edge of innovation, enjoy working alongside experts in a wide variety of technical fields, and are highly motivated to continually learning and developing their skills and knowledge. Applicants will be responsible for leading and managing industry relationships, assessing and interpreting technical requirements, and supporting the management and strategic development of a technical industry engagement program to contribute to capabilities that have real-world impact.

Applicants must also have, or the ability to attain, a sound understanding of and compliance to relevant legislative frameworks, government decision-making and ASD's mission and policy requirements.

Industry Engagement Technical Specialists play an essential role in:

- Building and maintain relationships with industry partners and internal stakeholders to deliver capabilities in support of ASD activities.
- Monitoring and managing the performance of specialist capabilities against requirements.
- Leading complex tasks and projects to meet time-critical requirements.
- Writing records, briefs and reports to technical and non-technical stakeholders.
- Ensuring activities comply with relevant policies and procedures.
- Identifying and initiating opportunities for novel capability development, and for continuous process improvement.
- Supporting the management of team financial resources and budgeting.
- Contributing to the professional development of the team, including upskilling team members in relevant technical areas.

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Our ideal candidates will bring the following attributes and skills to the role:

- Strong experience building and maintaining productive internal and external professional relationships.
- Sound technical interest and an understanding of technical issues related to one or more of information security, software development, software engineering, vulnerability research, or software exploitation.

- Ability to lead and deliver work within agreed timelines, and work effectively in a small team to contribute to team deliverables.
- Driven to solve challenging problems in a complex and evolving technical environment.
- Innovative and proactive approach to applying their skills to projects and tasking.
- Thrives in busy environments balancing competing priorities while maintaining high-quality output.
- Strong written and inter-personal skills.
- Has an eye for detail, bringing accuracy and clear communication to projects while delivering work on time.
- Exercises sound judgement, discretion, and integrity including the ability to maintain a high degree of confidentiality.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

- Experience in software development, software engineering, vulnerability research, or related fields.
- Experience in financial and budget management.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

This notice is part of the electronic Public Service Gazette PS22 Weekly Gazette Thursday (Vacancy Notices) - 04 June 2026.pdf
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Vacancy VN-0770041

Australian Signals Directorate

Closing Date: Wednesday 17 June 2026

Job Title	ASD 4 Security Support Officer & ASD 5 Security Advisor
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$83,489 - \$100,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4; APS Level 5
Position Number	ASD/03024/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

ASD Security Operations is responsible for managing and mitigating physical security risks across the organisation to enable the secure delivery of ASD's mission. The team implements and maintains physical security controls, coordinates contracted security services, and provides timely, practical security advice. Core deliverables include incident triage and management, stakeholder engagement, data collection and reporting, and continuous improvement of security processes to strengthen organisational resilience.

The **ASD 4 Security Support Officer** provides operational support for day-to-day physical security activities. Working under supervision, the role focuses on responding to enquiries, supporting access and contractor coordination, and following established procedures. The position plays a key role in maintaining frontline service delivery while escalating more complex issues.

Key duties:

- Respond to enquiries and escalate matters as required
- Support coordination of contracted guard services, including liaising and escorting
- Follow established procedures to assist with daily security operations
- Complete required training, including security systems and mandatory learning
- Identify and raise issues for escalation

The **ASD 5 Security Advisor** independently supports physical security operations and contributes to incident response and coordination activities. Working under limited direction, the role manages routine workflows, undertakes incident triage, and engages stakeholders, while contributing to reporting and incremental process improvements.

Key duties:

- Manage enquiries and ensure appropriate escalation
- Triage and resolve low- to medium-complexity security incidents
- Coordinate contracted guard services, including liaison and tasking
- Contribute to reporting, data collection, and process improvement activities
- Support team operations, including communication, training compliance, and assisting junior staff

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](#)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

An **ASD 4 Security Support Officer** requires a foundational understanding of protective security practices and the ability to apply policies and procedures to routine tasks. The role supports service delivery through reliable task execution, effective communication, and a willingness to learn.

Key skills:

- Ability to follow policies, procedures, and guidance to support protective security outcomes
- Effective communication skills to engage with stakeholders and work collaboratively in a team
- Strong attention to detail and organisational skills to manage tasks and maintain accuracy
- Willingness to learn, build knowledge, and develop capability in a security environment
- Follows procedures and guidance consistently
- Demonstrates reliability and accountability for own tasks
- Willingness to learn and build capability
- Works effectively as part of a team
- Communicates clearly in routine situations
- Shows attention to detail and accuracy
- Seeks feedback and applies it to improve performance

An **ASD 5 Security Advisor** demonstrates sound understanding of protective security principles and applies policy and procedures to moderately complex scenarios. The role requires initiative, judgement, and the ability to manage workflows while providing practical advice and supporting team outcomes.

Key skills:

- Ability to analyse security risks and provide informed, policy-aligned protective security advice
- Strong stakeholder engagement and communication skills, with the ability to tailor messaging to different audiences
- Capability to manage priorities independently while contributing to team coordination and performance
- Sound research, analytical and reporting skills to support decision-making and continuous improvement
- Exercises sound judgement in own work area
- Works independently while contributing to team outcomes
- Applies policy and procedures to solve problems
- Builds and maintains positive stakeholder relationships

- Effectively manages time and competing priorities
- Shares knowledge and supports less experienced staff
- Communicates clearly with a broader range of stakeholders

Eligibility

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

- Familiarity with the Protective Security Policy Framework (PSPF) and its application against Security deliverables.
- Familiarity with security systems including, electronic access control (EAC), Closed Circuit Television (CCTV),
- Experience with prioritisation and triage of email and ticketing systems

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asd.recruitment@defence.gov.au
Agency Recruitment Site	www.asd.gov.au/careers

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Vacancy VN-0770042

Australian Signals Directorate

Closing Date: Wednesday 17 June 2026

Job Title	ASD 6 Senior Security Advisor & ASD EL1 Security Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$103,723 - \$143,093
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6; Executive Level 1
Position Number	ASD/03026/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

ASD Security Operations is responsible for managing and mitigating physical security risks across the organisation to enable the secure delivery of ASD’s mission. The team implements and maintains physical security controls, coordinates contracted security services, and provides timely, practical security advice. Core deliverables include incident triage and management, stakeholder engagement, data collection and reporting, and continuous improvement of security processes to strengthen organisational resilience.

The **ASD 6 Senior Security Advisor** is an operationally focused role within SecOps, contributing to the effective delivery of physical security services on a day-to-day basis. Working within an established team, the role supports incident management, stakeholder engagement, and

coordination of contracted security services. The position provides practical security advice, assists with reporting and process improvement activities, and may support and guide junior team members, while escalating more complex issues as required.

Key duties:

- Manage operational workflows and security enquiries, ensuring timely responses and appropriate escalation
- Triage and resolve low- to medium-complexity incidents, and support management of more complex incidents under direction
- Coordinate contracted guard services, including tasking, liaison, and oversight of day-to-day activities
- Provide security advice, contribute to reporting, and identify process improvement opportunities.
- Support team capability through guidance, task delegation, and collaboration
- Compile data, produce reports, provide general security advice, and identify opportunities for incremental process improvements

The **EL1 Security Manager** plays a lead role within SecOps, ensuring effective day-to-day delivery of physical security outcomes while contributing to strategic improvements. The position sits at the centre of operations, coordinating responses to incidents, managing contracted services, and building strong relationships with internal and external stakeholders. The role is responsible for providing specialist security advice, conducting risk assessments, leading junior team members, and ensuring that operational tasks, reporting, and improvement activities are delivered efficiently and to a high standard.

Key duties:

- Lead and coordinate physical security operations, including managing incidents, overseeing contracted guard services, and ensuring timely escalation of security matters
- Provide specialist security advice and undertake risk assessments to support secure delivery of organisational activities
- Supervise and develop junior staff, including delegating tasks, mentoring, and supporting capability uplift across the team
- Manage stakeholder engagement, including liaising with contracted providers, building partnerships, and representing SecOps in engagements
- Drive operational effectiveness through monitoring workflows, producing reports, identifying process improvements, and ensuring compliance with training and security requirements

Further information can be found at: [I'm changing my career | Australian Signals Directorate \(asd.gov.au\)](https://www.asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

An **ASD 6 Senior Security Advisor** within Security Operations, Physical Security - requires strong technical expertise in protective security and the ability to apply that knowledge to complex and sensitive environments. The role involves independently analysing security risks, providing high-quality advice, and supporting decision-making across a range of operational and strategic issues.

Key skills:

- Ability to assess and manage security risks and provide sound, evidence-based advice
- Strong stakeholder engagement skills, including influencing and negotiating outcomes
- Capability to lead tasks, support team members, and contribute to improving processes
- Well-developed analytical and problem-solving skills to manage complex security issues
- Demonstrates initiative and takes ownership of outcomes
- Provides guidance, mentoring, and support to others
- Applies critical thinking and sound judgement to complex issues
- Identifies risks and implements appropriate mitigation strategies
- Influences stakeholders and manages relationships effectively
- Contributes to continuous improvement and better ways of working
- Manages competing priorities with a focus on risk and impact

An **EL1 Security Manager** within Security Operations, Physical Security - requires strategic leadership capability and deep expertise in protective security to deliver outcomes with broad organisational impact. The role involves leading security initiatives, shaping policy application, and ensuring alignment with legislative and organisational requirements.

Key skills:

- Strong leadership and team management capability, including developing workforce capability
- Ability to make strategic, risk-informed decisions with organisational awareness
- Advanced stakeholder engagement and influence skills at senior levels
- Capability to drive process improvement, policy application, and organisational security outcomes
- Provides clear leadership and direction aligned to organisational goals
- Makes strategic, risk-informed decisions with enterprise awareness
- Influences senior stakeholders and drives outcomes across boundaries
- Builds and sustains high-performing teams and capability
- Leads change and drives continuous improvement
- Manages complex, high-risk environments with accountability

- Demonstrates integrity, professionalism, and strong judgement

Eligibility

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waived.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

- Experience interpreting and applying the Protective Security Policy Framework (PSPF) against Security deliverables.
- Experience with security systems including, electronic access control (EAC), Closed Circuit Television (CCTV), etc
- Experience with prioritisation and triage of email and ticketing systems
- Cert IV Government Security, Security and Risk Management equivalent or higher.
- Experience in a high security environment

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asd.recruitment@defence.gov.au
Agency Recruitment Site	www.asd.gov.au/careers

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Vacancy VN-0769978

Australian Skills Quality Authority (ASQA)

Closing Date: Monday 15 June 2026

Transformation and Reform
Review and Appeals

Job Title	Review Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Brisbane QLD, Sydney NSW, Canberra ACT, Hobart TAS, Perth WA
Salary	\$99,855 - \$111,701
Future Merit Locations	Melbourne, Adelaide, Brisbane, Sydney, Canberra, Hobart, Perth
Office Arrangement	Hybrid
Office Arrangement Details	Split work on site / work from home options available
Classification	APS Level 6
Position Number	To be confirmed
Agency Website	https://www.asqa.gov.au/

Job Description

<https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D>

Who we are

We are Australia's National Vocational Education and Training (VET) regulator.

What we do

We regulate providers that deliver VET qualifications and courses to students in Australia or offer Australian qualifications internationally, providers that deliver VET courses to overseas students, and certain providers that deliver English Language Intensive Courses for Overseas Students. We also accredit VET courses to make sure nationally approved standards are met.

Why we do it

We ensure quality VET so that students, industry, governments and the community have confidence in the integrity of national qualifications issued by training providers, and that students are protected from any practices that come at the expense of their ability to gain the required competencies.

ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge.

Visit our website for more information [about ASQA](#), including our role and how we regulate.

Duties

About the Opportunity

We are seeking a **Review Officer** who will be a pivotal part of a cross functional team undertaking statutory reviews of decisions to ensure that ASQA's decisions support the integrity of the national qualifications issued by training providers and to ensure that all stakeholders can have confidence in the decisions made by ASQA.

Key responsibilities include:

- undertaking assessment and preparation of applications by providers or affected persons, for review of reviewable decisions made under the applicable legislation, to ensure that ASQA Reviews Policy and requirements established by legislation and general administrative law are applied to consider appropriateness of an original decision
- in conjunction with the Assistant Directors and the Director, engaging with providers to understand the reasons for an application to review a decision, and ensuring that the best available evidence is before the review decision maker, and also requesting and analysing that information or evidence
- preparing well-reasoned decisions for the review applications, including extension of time and stay applications,
- identifying areas for improvement to ASQA's decision making processes, communications, or timeliness, and
- supporting the Assistant Directors and the Director to undertake validation activities to check that the assessment tools produce valid, reliable, sufficient, current, and authentic evidence to enable reasonable judgements to be made as to whether the requirements of the applicable standards are met.

Skills and experience

To succeed in this role, you will have:

1. an understanding of best practice regulation and the proven ability to efficiently identify and manage risks proportionately, and to make clear, well-reasoned and timely recommendations in a fast-paced and changing environment

2. well-developed analytical skills and judgement to solve problems in a complex regulatory environment
3. the ability to effectively engage and collaborate with diverse stakeholders and build trusted relationships and partnerships, including on complex or sensitive issues
4. demonstrated experience in providing high quality advice to management and preparing quality written reports, including the ability to communicate findings from an analysis of evidence against legislation
5. the ability to work independently when required, showing confidence, initiative and drive.

We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential.

We encourage applications from Aboriginal and Torres Strait Islander peoples, people with disabilities, members of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (LGBTQIA+) community, people with culturally and linguistically diverse (CALD) backgrounds, and people with neurological differences.

What we offer

You will be joining a dynamic workforce at ASQA that will support you to thrive in your career.

You will have access to:

- generous leave entitlements
- a competitive salary (with clear and transparent salary progression and scheduled salary increases)
- 15.4% superannuation
- flexible working arrangements that promote work-life balance, including working from home and hybrid working arrangements
- flexible working hours
- professional development opportunities
- health and wellbeing events throughout the year
- free and confidential 24/7 counselling through our Employee Assistance Program (EAP), available for staff and their family members
- a \$300 annual healthy lifestyle allowance
- additional paid time off during the Christmas close-down period.

Benefits of working in the APS

- **Purpose and meaning** - the Australian Public Service (APS) offers a clear purpose and meaningful work where you can make a positive impact in people's lives.
- **Opportunities to learn and grow** - regardless of where you are in your career or what your skills are, there's a pathway and role for you.
- **Community and belonging** - we believe everyone belongs. Our leaders are focused on building a workplace which values diverse views, backgrounds, abilities, and perspectives.
- **Flexibility and balance** - we are committed to offering flexibility for all APS roles. We know flexibility is important so you can balance your work and personal priorities.
- **Conditions and lifestyle** - be a part of a secure, dynamic public service with great conditions of employment in a diverse range of roles and locations to support your lifestyle

Eligibility

Eligibility to apply

- Under Section 22(8) of the Public Service Act 1999, employees must be Australian Citizens to be employed in the APS unless the Agency delegate has agreed, in writing, to the contrary.
- The successful applicant will be required to undergo pre-employment checks including a Federal Police Check and obtain a minimum Baseline Security Clearance (if they do not already hold a clearance).

Notes

How to apply

Please read the Australian Public Service Commission's (APSC) [Principles for candidate use of AI in recruitment](#) to understand the expectations related to the ethical, responsible and transparent use of AI when engaging in an APS recruitment process.

Visit [Current vacancies](#) for more information.

It is important that you review the **Position Description** for more information on the role, including instructions on what to include in your application, before you apply.

Please include the following in your application:

- a two-page pitch detailing your skills, background, and experience relevant to the role.
- a resume/CV, including the name and contact details of two referees (one should be your current supervisor/manager).

When preparing your two-page pitch and resume, you should consider the relevant duties, selection criteria, skills, values and attributes required for the role, as outlined above and in the **Position Description**.

Please ensure you provide specific, relevant examples of your work that will demonstrate your ability to perform the role.

If you have questions about this exciting opportunity, please contact **Tish McMullen, Director, Reviews & Appeals** via Tish.McMullen@asqa.gov.au.

This position is available as an **ongoing** or **non-ongoing** opportunity. Non-ongoing opportunities will be offered for an initial fixed term period of up to 12 months, with the potential to be extended further or to becoming ongoing.

This selection process may be used to establish a **merit pool**. The merit pool may be accessed to fill ongoing and non-ongoing vacancies for similar roles within ASQA or across the APS over the next 18 months.

Applications close: Monday, 15 June 2026 at 11:30pm (AEST).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Skills Quality Authority (ASQA)

The Australian Skills Quality Authority (ASQA) is the national regulator for Australia's vocational education and training (VET) sector. ASQA engages with, and regulates the VET sector to ensure confidence in the VET sector and its outcomes, including internationally. ASQA's mission is to continuously improve as a regulator, in partnership with the VET sector and to develop a shared understanding of the value of regulation to support quality outcomes for students. ASQA is a professional, responsive and innovative regulator currently undergoing substantial development and growth in response to changes in emphasis in Government policy and expectations of industry. ASQA supports and promotes a strong team culture, a safe, healthy and happy workplace and the sharing of knowledge. For more information about ASQA, please visit www.asqa.gov.au.

To Apply

Position Contact	Tish McMullen, Tish.McMullen@asqa.gov.au
Agency Recruitment Site	https://asqacareers.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=

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Vacancy VN-0769890

Australian Submarine Agency

Closing Date: Sunday 21 June 2026

Australian Submarine Agency
Engineering & Technology

Job Title	Assistant Director - System Safety
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Port Adelaide SA
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra, Port Adelaide
Office Arrangement	Flexible
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/03044/26
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=47B90A25-2492-39A0-411A-ECF2B061C1C4>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The Assistant Director System Safety is responsible for providing professional safety engineering leadership and assurance across complex submarine non-nuclear platform systems within the Platform Systems Branch. The role supports the delivery of safe, compliant, and operationally effective capability throughout the system lifecycle, from concept and design through to sustainment.

This position leads the development, review and acceptance of safety artefacts, including hazard analyses, safety cases and assurance reports, in accordance with Defence and regulatory frameworks.

The Assistant Director System Safety works closely with engineering, project management and Navy stakeholders to identify and mitigate safety risks, provide authoritative advice, and influence technical decision making. The role requires sound judgement, strong technical expertise, and the ability to manage competing priorities in a sensitive, high stakes environment.

The Assistant Director System Safety may lead small teams, engage with industry partners, and contribute to governance processes to ensure the Agency meets its safety and assurance obligations in support of Australia's submarine capability.

This role is eligible for an additional remuneration benefit known in ASA as a Building Capability Payment (BCP). This enables ASA to provide a premium, in addition to the base salary otherwise payable under the ASA Enterprise Agreement, for positions in occupational disciplines/classifications that are critical to ASA capability. For further information, please contact the contact officer.

About our Team

The Platform Systems Branch of the Australian Submarine Agency Engineering and Technical Division works to assure and evolve the non-nuclear platform system engineering capabilities that will underpin the safe, stealthy, effective and enduring sovereign operation of Australia's nuclear powered submarines.

Our branch is responsible for the technical governance, safety certification and OQE development for Australia's nuclear-powered submarine capability through managing a wide spectrum of specialist technical functions, including naval architecture, transverse systems integration, and stealth management.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- The ideal candidate will have substantial experience in safety engineering for complex, high risk or mission critical systems, preferably within Defence, maritime, or similarly regulated environments.
- Demonstrate strong knowledge of systems and safety engineering principles across the capability lifecycle, including hazard identification, risk assessment, and safety case development.
- Experience applying Defence safety frameworks, regulatory requirements, and assurance processes is highly desirable.
- Demonstrated ability to provide clear, authoritative advice to senior stakeholders, review technical documentation, and exercise sound judgement.
- Strong analytical, communication, and stakeholder engagement skills are essential, along with experience leading or mentoring engineers and contributing to governance processes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering (e.g. Systems, Mechanical, Electrical, Naval Architecture or equivalent) from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer.

Eligibility for membership at Professional Engineer level with Engineers Australia, or the ability to obtain membership within a specified timeframe. (Engineers Australia),

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=47B90A25-2492-39A0-411A-ECF

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Vacancy VN-0769906

Australian Submarine Agency

Closing Date: Sunday 21 June 2026

Australian Submarine Agency
Stewardship

Job Title	Security Manager
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Adelaide, Canberra
Office Arrangement	On Site
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/03064/26
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=976B6868-1979-0A57-A23E-ECF2B31CB80A>

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia's economic and national security landscape for decades to come.

As an EL 1 Security Manager, you will lead the delivery of physical and protective security functions within the Physical Security team, providing authoritative advice and direction to support the Agency's obligations under the Protective Security Policy Framework (PSPF) and the Defence Security Policy Framework (DSPF).

Reporting under limited direction, you will exercise a high degree of autonomy, professional judgement and leadership to interpret and apply legislation, policy and standards across a dynamic and high risk operating environment. You will be

responsible for overseeing the identification, assessment and management of security risks, working closely with senior ASA personnel and a broad range of stakeholders to design and implement and manage proportionate, sustainable and scalable protective security controls.

The position makes a critical contribution to protecting ASA's people, property, information, capability and reputation, and to ensuring security outcomes that enable the successful delivery of the Nuclear Powered Submarine (NPS) program. You will model and promote a strong security culture aligned with the Nuclear Mindset, provide guidance and mentorship to others, and apply critical thinking to novel and sensitive situations where established precedents may not exist.

Key Duties:

- Manage the ASA's national Physical Security team to plan, coordinate and deliver timely physical security advice, access control, security risk assessment, and protective security outcomes for ASA facilities across Australia; ensuring alignment with legislative, policy and regulatory obligations, and actively managing risks, issues and interdependencies.
- Contribute to the provision of protective security advice to ASA senior staff and stakeholders, exercising sound judgement to support Agency objectives and the implementation of appropriate physical security controls across complex operating environments.
- Provide management and accountability for the governance and assurance of security systems, including access control, locks and security containers, ensuring systems are fit for purpose, effectively maintained and supported by appropriate controls and documentation.
- Oversee the identification, assessment and management of physical security risks within the ASA environment, translating risk assessments into prioritised, evidence based recommendations.
- Lead the development, implementation and continuous improvement of guidelines, standard operating procedures and related documentation, ensuring consistency, clarity and alignment with legislative, policy and regulatory obligations.
- Build and maintain strong, productive relationships with internal and external stakeholders, including senior leaders, contractors and partner agencies, including partners in the US and UK, to achieve protective security outcomes and resolve issues through collaboration.
- Communicate complex security concepts clearly, tailoring messages to a diverse range of audiences to support informed decision making, compliance and risk awareness across the Agency.
- Promote, model and embed a strong protective security culture across the ASA workforce, integrating physical security principles with the Nuclear Mindset.

About our Team

As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Demonstrated ability to apply attention to detail and critical thinking to complex issues to delivering practical, outcome-focused solutions.
- Proven ability to build and sustain relationships, engaging effectively with senior stakeholders across diverse operational and policy environments.
- Experience interpreting, applying and providing advice on policy and procedural frameworks, exercising judgement and accountability.
- Highly developed interpersonal, written and oral communication skills.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Myfanwy McKenna, Myfanwy.mckenna1@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=976B6868-1979-0A57-A23E-ECF

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Vacancy VN-0769934

Australian Submarine Agency

Closing Date: Monday 15 June 2026

Australian Submarine Agency
 Policy Strategy & Engagement

Job Title	Assistant Directors (Multiple Vacancies)
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Majura ACT, Rockingham WA
Salary	\$124,393 - \$140,315
Future Merit Locations	Adelaide, Majura, Rockingham
Office Arrangement	On Site
Office Arrangement Details	ASA is committed to assisting its employees with flexible office arrangements. Flexible Office Arrangements are available for certain roles within ASA
Classification	Executive Level 1
Position Number	ASA/03075/26
Agency Website	https://www.defence.gov.au/about/taskforces/aucus

Job Description <https://defencecareers.nga.net.au/?jati=1BFD5A21-D362-8A20-61DB-ECF2ED9728D6>

Duties

About the Opportunities

We have EL 1 opportunities available across a range of roles focused on strategic and international policy, engagement and Defence capability analysis within Policy, Strategy and Engagement Division of the Australian Submarine Agency (ASA). These roles sit at the center of the ASA's delivery of Australia's most complex, high priority national defence program. As an EL 1, you will lead teams, help shape policy direction, and deliver high impact outcomes in a dynamic environment that operates across domestic and international contexts.

The policy skills, strategic acumen, and both leadership and management capabilities you will develop in these roles are highly valued across public and private sectors. The ASA actively invests in the professional and technical capabilities of our people, and successful applicants will consolidate a credible record achievement in:

- **Leading people and performance** – building, coaching and empowering multidisciplinary teams to deliver results in complex and evolving environments.
- **Delivering high-quality strategic advice** – leading the development of complex policy, capability and program advice for Ministers, Cabinet and senior decision-makers to inform whole-of-government outcomes.
- **Influencing and partnering** – shaping outcomes through effective engagement, negotiation and collaboration with domestic and international stakeholders, including Commonwealth and State governments, and AUKUS partners.
- **Driving whole-of-government outcomes** – working closely with the Department of the Prime Minister and Cabinet, the Treasury, Department of Finance and other agencies to shape policy, funding and implementation decisions.
- **Integrating complex inputs** – synthesising legal, technical and strategic advice to inform decision making and program delivery.
- **Building social licence** – engaging transparently with communities and stakeholders to support informed public confidence and understanding of Australia's Nuclear-Powered Submarine Program.
- **Applying frameworks and stewardship** – applying whole-of-government policies, governance and accountability frameworks in all aspects of delivery.

These roles require flexibility, including working additional hours during peak periods and engaging with international partners across time zones. The ASA supports staff through TOIL and overtime provisions. Opportunities for domestic and international travel may arise.

Roles are primarily office based in Canberra (ACT), with some positions in Adelaide (SA) and Rockingham (WA).

Our Team Policy, Strategy and Engagement Division

The Policy, Strategy and Engagement Division shapes the strategic, domestic and international environment to enable delivery of Australia's Nuclear Powered Submarine Program as part of Australia's National Defence Strategy. The EL 1 vacancies are within the following three of five branches within the Division:

Strategy and Frameworks Branch

Leads whole-of-government strategy and policy frameworks, including:

- Driving AUKUS Pillar I government-to-government arrangements and agreements.
- Providing strategic advice on complex capability, commercial and policy challenges.
- Stewarding ASA's Cabinet strategy, policy development, and programmatic advice to the Australian Government to inform its decision-making.

Strategic Engagement and Policy Branch

Leads national and international engagement to build trust and alignment, including:

- Through strategic policy, advance trilateral and high-level diplomatic priorities to advance Australia's interests within AUKUS, and strengthen bipartisan and international support for the program.
- Leads national efforts to strengthen social licence, build public confidence in program activities and inspire the future workforce needed for delivery.
- Countering disinformation through transparent communication and engagement.

Safeguards and Non-Proliferation Branch

Leads Australia's non-proliferation approach for Australia's acquisition and operation of conventionally-armed nuclear-powered submarines, including:

- Developing and implementing safeguards policy that sets the highest non-proliferation standard, while protecting sensitive information and assets.
- Advocating for safeguards and non-proliferation equities across all phases of the Optimal Pathway.
- Serving as an interlocutor between whole-of-government agencies and regulators, ensuring non proliferation policy and implementation considerations are balanced with operational and programmatic requirements, and integrated within Australia's domestic frameworks.

Our Ideal Candidates

We seek high-performing, motivated and resilient emerging leaders who can:

- Lead with purpose and integrity, contributing to national outcomes
- Navigate complexity and ambiguity, delivering pragmatic, risk-informed solutions
- Communicate with impact, providing clear, influential written and verbal advice

- Build and sustain relationships, influencing across government, industry and international partners
- Work collaboratively and with initiative to enable teams and stakeholders to achieve shared outcomes
- Adapt and align to the ASA's priorities and nuclear mindset.
- Foster inclusive, high-performing teams, supporting capability development and wellbeing.
- Champion our inclusive, curious and empowered culture.

You will demonstrate:

- Proven leadership capability, including managing staff, setting direction and delivering results through others
- Experience in one or more of the following:
 - Policy development and implementation.
 - International engagement or negotiations.
 - Complex capability, strategic or commercial issues.
 - Communications and stakeholder engagement.
 - Community engagement and social licence.
- Sound judgement, integrity and professionalism, including representing the Government in sensitive environments.
- Strong ability to collaborate across boundaries and lead policy development in partnership with others.
- Highly effective communication and influencing skills, including integrating technical and legal advice
- Advanced analytical and problem-solving capability, with a focus on outcomes and risk management
- Ability to prioritise and deliver under pressure, including managing competing demands
- Commitment to self-reflection, learning and continuous improvement as a leader

The ASA values diverse experience and perspectives and supports ongoing professional development through formal learning, on-the-job experience and a collaborative culture.

Key duties

As an EL1, your duties will include:

- Leading the development and delivery of whole-of-Program Cabinet submissions and influential policy and technical advice to Ministers, the Cabinet and its Committees, and the ASA's Senior Executive.
- Driving implementation of policy, legal and technical outcomes across the Program.
- Supporting the development of world-first non-proliferation arrangements for Australia's Program.
- Collaborating with international partners, and navigating engagement with the region, the global non-proliferation community and international organisations.
- Preparing public communications and engagement activities to build social licence.
- Managing high-profile domestic and international engagements, visits and events.
- Developing and maintaining trusted relationships across government and externally.
- Representing ASA in a range of forums.

Candidates are encouraged to consider the type of role they would be most suitable for and tailor their applications accordingly.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Ruth Fields, 02 5128 7293
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1BFD5A21-D362-8A20-61DB-EC

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Vacancy VN-0769929

Defence Housing Australia

Closing Date: Thursday 11 June 2026

Service Operations
Service Delivery Service Operations

Job Title	Property Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Berrimah NT
Salary	\$87,018 - \$94,092
Future Merit Locations	Berrimah
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 4
Position Number	493911
Agency Website	https://www.dha.gov.au/

Job Description

<https://careers.dha.gov.au/>

DHA is seeking an experienced Property Manager to join the Service Operations Team. Apply now and enjoy a rewarding career at DHA!

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence's operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and

managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our [website](#) or read our latest [Annual Report](#).

Duties

About your team

Service Operations is located within the Service Delivery Group of DHA. The Service Delivery Group is responsible for providing all housing and customer services to Defence members and their families. This includes managing DHA's housing portfolio, DHA's housing assets and providing property care services to landlords.

Within this Group, Service Operations is responsible for the operational delivery of tenancy, landlord and property management functions across regions. Service Operations are responsible for supporting DHA to meet its strategic outcomes by ensuring Defence Members and their families have access to housing that is appropriately allocated and managed. This includes the provision of specialised property management and ensuring that property repairs and maintenance requests are actioned in a planned, co-ordinated and consistent manner.

About the role

Reporting to the Assistant Regional Operations Manager, the Property Manager (DHA Level 4) contributes to the business outcomes of their regional office by undertaking a number of property management activities, including inspections, maintenance, reporting and tenant interactions. The role coordinates with various stakeholders, ensuring that properties meet required standards and that tenants' ongoing needs are met. Additionally, it is responsible for monitoring expenses and achieving performance goals in line with relevant legislation and standards. To achieve these core outcomes, the role requires strong skills in organisation, communication, stakeholder engagement, and information analysis and interpretation. Its ability to develop business knowledge quickly and operate within a high-pressure environment are also critical to its success.

Note:All successful applicants are required to hold a valid Driver Licence

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities

- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our [website](#).

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the **Candidate Information Pack** through the [online careers site](#).

Applications close: 11:55pm AEST 11 June. Any questions?

Please contact Heather Morrow, Assistant Regional Operations Manager

E: Heather.Morrow@dha.gov.au P: 08 8901 7101

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Heather Morrow, 08 8901 7101
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0769998

Department of the House of Representatives

Closing Date: Tuesday 16 June 2026

Serjeant-at-Arms Office
 Serjeant-at-Arms

Job Title	Administrative Support Officer
Job Type	Full-Time, Ongoing
Location	Capital Hill ACT
Salary	\$77,478 - \$83,234
Future Merit Locations	Capital Hill
Office Arrangement	On Site
Office Arrangement Details	To be negotiated
Classification	APS Level 3
Position Number	6300
Agency Website	https://www.aph.gov.au/About_Parliament/Employment/Depa

Job Description

<https://candidate.aurion.cloud/dohr/production/>

The Department of the House of Representatives is seeking applications from those interested in directly supporting the work of the House of Representatives and members of Parliament at Parliament House in Canberra.

About the department

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

About the role

The Administrative Support Officer will be the first point of contact in the Serjeant-at-Arms' Office. They will support the Parliament in a fast-paced environment, have demonstrated ability to work in a small team under limited supervision, operate a range of specialised ICT systems and possess knowledge of parliamentary procedure, or have the capacity to develop this quickly.

Duties

The Administrative Support Officer will:

1. provide administrative support to the Serjeant-at-Arms' Office, including responding to general inquiries in person, by email and telephone (using a Microsoft Teams phone system)
2. operate and maintain relevant parliamentary ICT systems and databases, particularly those relating to operations of the office, including school bookings
3. process House of Representatives Question Time, committee room and courtyard bookings
4. maintain Members' information
5. assist with postage allocation to Members, and issuing keys to suites
6. process office invoices, maintenance requests and departmental gift shop orders
7. assist other areas of the Serjeant-at-Arms' Office as required, including the stationery store and the transport desk

NOTE: The Parliamentary Service employee assigned these duties may be required to work extended hours during sitting weeks and rotate to other areas of the department.

Eligibility

To be eligible, applicants must:

- Be an Australian citizen;
- Undertake a National Police check;
- Obtain and maintain a security clearance at the baseline level.

Notes

Applications must include a statement of claims addressing the selection criteria (no more than 250 words per criterion), and details of two referees. See the Applicant information pack for further information on how to apply.

Applications close 11:59pm, Tuesday 16th June 2026.

Visit the [Department of the House of Representatives](#) vacancy page, and apply online.

For further information, please contact the recruitment team on 02 6277 4745, or at recruitment.reps@aph.gov.au

About the Department of the House of Representatives

The Department of the House of Representatives provides services to support the efficient conduct of the House of Representatives, its committees and certain joint committees, and also provides a range of services and facilities for Members of Parliament in Parliament House. The department also promotes the work of the House in the community and supports the conduct of the Parliament's international and regional relations.

To Apply

Position Contact	Recruitment Team, 02 6277 4745
Agency Recruitment Site	https://candidate.aurion.cloud/dohr/production/

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Vacancy VN-0769896

Department of the Treasury

Closing Date: Sunday 21 June 2026

Macroeconomic Conditions and Population Division

Job Title	APS4 Analysts
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	\$82,995 - \$87,337
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 4
Position Number	13-2026
Agency Website	www.treasury.gov.au

Job Description

<https://treasury.gov.au/the-department/recruitment-and-careers>

Macroeconomic Conditions and Population Division (MCPD) is seeking applications from highly motivated Analysts with specialist skills and experience in macroeconomic frameworks, and economic and/or demographic forecasting and modelling, to join the Division.

MCPD is the central forecasting area in Treasury for both the macroeconomy and population. MCPD advises Government, the rest of Treasury and the broader system on macroeconomic and demographic developments. This includes analysing economic and population conditions and developments, both domestically and globally, undertaking forecasting and scenario analysis and collaborating within and external to government to inform analysis. The Division contains three branches:

- The **Macroeconomy Branch** maintains an overall view of economic developments across the economy, including the macroeconomic forecasts and monitors developments in inflation and the labour market.
- The **Domestic Demand, International and Trade Branch** is responsible for analysing domestic demand and international economic activity, financial markets and Australia's international trade conditions, contributing to the domestic and international forecasts.

- The **Centre for Population Branch** is responsible for forecasting demographic trends, and providing the data and analysis to inform policy development (including annual publication of the Population Statement).

About the role

There are positions available across the division, including in the following units.

- **Domestic Demand Unit:** Provides reporting and analysis on the current and near-term domestic economic outlook, including to inform the forecasts and National Accounts now-casting.
- **International, Financial and Commodities Unit:** Forecasts and provides advice on global economic and financial market conditions, with a focus on Australia's major trading partners and issues of direct relevance to the Australian economy.
- **Prices, Wages and Labour Unit:** Responsible for monitoring, analysing and forecasting labour market conditions and domestic consumer prices.
- **Central Forecasting Unit:** Responsible for applying a whole-of-economy view to Treasury's macroeconomic forecasting and advice, including maintaining the department's central macroeconomic forecasting model.
- **Migration Modelling and Analysis Unit:** Forecasts net overseas migration and provides analysis on migration policy.
- **Modelling and Forecasting Unit:** Responsible for population forecasts and analysis at the national and state & territory levels.

Duties

Desirable Skills / Experience

Successful candidates will possess tertiary qualifications in a relevant field, including, but not limited to, economics, data science, actuarial studies and demography. They will also have experience with economic forecasting, macroeconomic and microeconomic modelling frameworks, econometric techniques and/or demographic forecasting and modelling.

At the **APS4** classification, successful candidates will possess one or more of the following skills, candidates should keep in mind that we are seeking a range of complimentary skill sets:

- Ability to communicate clearly and engage with technical material.
- The ability to deliver results under tight time frames and operate proactively and collaboratively in a fast-paced and changing environment.
- Strong teamwork skills, including the ability to build and maintain effective working relationships within and across different teams.
- At least one to two years' relevant work experience.

Eligibility

Under Section 22(8) of the [Public Service Act 1999](#), employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

The Treasury is a respected and influential central economic agency. We provide authoritative advice and analysis to the Australian Government on a broad range of economic, fiscal, structural, financial and tax policy issues. We also monitor global economic conditions to make sure Australia is well placed to respond to emerging trends. Treasury provides some of the best opportunities in the public service. Treasury presents a challenging and rewarding career with the opportunity to contribute substantially to Government policy that affects all Australians. The Treasury's staff are drawn from many professions representing diversity in experience and skills. We seek passionate staff who will work collaboratively to deliver the ideas and advice that will help Australia meet the challenges of the coming years. Treasury offers attractive salaries and employer superannuation as well as a range of other benefits, including generous leave entitlements, salary packaging and a closedown period over the Christmas holiday. The Treasury is a flexible, dynamic and diverse workplace with offices in Canberra, Sydney, Melbourne and Perth.

To Apply

Position Contact	Freya Carlton, 02 6263 3509
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0769904

Job Title	APS5 Analysts
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	\$93,312 - \$99,287
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	APS Level 5
Position Number	14-2026
Agency Website	www.treasury.gov.au

Job Description

<https://treasury.gov.au/the-department/recruitment-and-careers>

Macroeconomic Conditions and Population Division (MCPD) is seeking applications from highly motivated Analysts with specialist skills and experience in macroeconomic frameworks, and economic and/or demographic forecasting and modelling, to join the Division.

- The **Macroeconomy Branch** maintains an overall view of economic developments across the economy, including the macroeconomic forecasts, and monitors developments in inflation and the labour market.
- The **Domestic Demand, International and Trade Branch** is responsible for analysing domestic demand and international economic activity, financial markets and Australia's international trade conditions, contributing to the domestic and international forecasts.
- The **Centre for Population Branch** is responsible for forecasting demographic trends, and providing the data and analysis to inform policy development (including annual publication of the Population Statement).

Duties

There are positions available across the division, including in the following units:

- **Domestic Demand Unit:** Provides reporting and analysis on the current and near-term domestic economic outlook, including to inform the forecasts and National Accounts now-casting.

- **International, Financial and Commodities Unit:** Forecasts and provides advice on global economic and financial market conditions, with a focus on Australia's major trading partners and issues of direct relevance to the Australian economy.
- **Prices, Wages and Labour Unit:** Responsible for monitoring, analysing and forecasting labour market conditions and domestic consumer prices.
- **Central Forecasting Unit:** Responsible for applying a whole-of-economy view to Treasury's macroeconomic forecasting and advice, including maintaining the department's central macroeconomic forecasting model.
- **Migration Modelling and Analysis Unit:** Forecasts net overseas migration and provides analysis on migration policy.
- **Modelling and Forecasting Unit:** Responsible for population forecasts and analysis at the national and state & territory levels.

Desirable Skills / Experience

Successful candidates will possess tertiary qualifications in a relevant field, including, but not limited to, economics, data science, actuarial studies and demography. They will also have experience with economic forecasting, macroeconomic and microeconomic modelling frameworks, econometric techniques and/or demographic forecasting and modelling.

At the **APS5** classification, successful candidates will possess one or more of the following skills, candidates should keep in mind that we are seeking a range of complimentary skill sets:

- Ability to engage with technical material and communicate it clearly and succinctly to a broad range of stakeholders.
- Strong project management skills and the ability operate proactively and collaboratively in a fast-paced and changing environment.
- Strong teamwork skills, including the ability to build and maintain effective working relationships within and across different teams.
- At least two to three years' relevant work experience.

Eligibility

Under Section 22(8) of the [Public Service Act 1999](#), employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Some positions may require a higher level of clearance, as specified in the position description.

Notes

This recruitment process is being used to fill an ongoing position. A merit pool may be established to fill future ongoing or non-ongoing positions, should they become available within 18 months from the date advertised.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Treasury

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To Apply

Position Contact	Freya Carlton, 02 6263 3509
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0770001

Department of the Treasury

Closing Date: Thursday 18 June 2026

Corporate Services Division
Information Services Branch

Job Title	EL1 Assistant Director, ICT Project Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$137,301 - \$157,498
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with Treasury's Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	15-2026
Agency Website	www.treasury.gov.au

Job Description

<https://treasury.gov.au/the-department/recruitment-and-careers>

The **Information Services Branch** is seeking a skilled and motivated ICT Project Manager to lead the delivery of ICT and digital projects that support the Department of the Treasury's strategic objectives.

The role plays a key part in delivering secure, reliable and modern systems and services through strong project management, governance and executive reporting, and sits within a branch responsible for Treasury's information, data, digital and technology capabilities aligned with whole of Australian Government priorities.

Duties

- Lead the end to end delivery of ICT and digital projects, including managing scope, schedule, budget, risk, dependencies and quality outcomes.
- Establish and maintain appropriate project governance, including plans, schedules, risk and issue registers, and change control.
- Provide clear, timely and accurate project reporting, briefings and advice to senior executives, boards and steering committees.
- Support delivery of agreed outcomes under the Digital and Cyber Security Work Program, including contributing to team capability uplift through knowledge sharing and mentorship.
- Coordinate and work effectively with business stakeholders, technical teams, vendors and delivery partners to achieve project outcomes.
- Manage competing priorities and tight deadlines in a complex delivery environment.

- Exercise sound judgement, professionalism and accountability when managing risks, issues and delivery pressures.

Desirable Skills / Experience

- Demonstrate experience delivering ICT or digital projects in government, with a minimum of three years recent ICT project delivery experience.
- Proven ability to develop and manage project scope, budget, schedule, risks and dependencies in line with established governance frameworks.
- Strong experience preparing clear and concise project reports, briefs and papers for senior executives and governance committees.
- Have well-developed organisational and communication skills, with the ability to manage competing priorities and tight deadlines.
- Sound judgement and experience managing risks, issues and change in complex ICT delivery environments.
- Relevant project management qualification such as PRINCE2 Practitioner, with experience applying structured delivery methodologies in practice.

Eligibility

Under Section 22(8) of the Public Service Act 1999, employees of the Treasury are required to be Australian Citizens.

Successful candidates will be required to obtain and maintain, at a minimum, a Baseline security clearance, and will be subject to pre-employment screening checks.

Notes

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To Apply

Position Contact	Chris Filipe, 02 6263 2244
Agency Recruitment Site	https://treasury.gov.au/the-department/recruitment-and-careers

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Vacancy VN-0769925

Federal Circuit and Family Court of Australia

Closing Date: Monday 15 June 2026

Federal Circuit and Family Court of Australia
 Judicial Support

Job Title	Legal Associate
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	\$79,125 - \$86,426
Future Merit Locations	Sydney
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	375-05-26
Agency Website	https://www.fcfoa.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=3726C53F-5E58-4F82-17C8-ECF2EC84621D>

Position Overview

Legal associates assist with researching cases, points of law, preparing matters for hearing including other related matters for first instance judges and of the Court. Legal associates are responsible for providing assistance to judicial officers during court hearings and other administrative support to judges, as required. In addition, legal associates perform court support duties.

Legal associates primarily provide assistance to designated judges but may be asked to assist other judges if the need arises. Travel on circuit and judicial relief locations, both intra and interstate may be required

Duties

Key Responsibilities and Duties

The occupant of this position:

- provides research assistance to judicial officers
- assists judicial officers with the management of cases and, if required, enters data into the Court's case management system
- assists with the preparation of matters for both the Court and the Judge, with the Judge's judgment writing as required including headnotes, catch wording, and editing in line with the Court's judgments publication standards
- undertakes judicial associate and client service (court officer) duties, and provides assistance by updating chambers loose leaf series, and
- assists with the general operation of chambers, when required.

Eligibility

Qualifications

It is a mandatory that candidates have completed (or near completed) a qualification in law with a strong academic record and have completed the family law subject.

Please provide a current copy of your academic transcript as evidence for this.

Selection Criteria

1. Ability to undertake research (including on-line research) and prepare reports and written correspondence.
2. Sound organisational skills including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
3. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.

4. Ability to operate computer-based equipment and associated word processing and other software.
5. Knowledge, or ability to acquire knowledge, of Family Court functions, the organisation, practices, procedures and terminology.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following

Australian citizenship – the successful applicant must hold Australian citizenship;

Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the course of their employment;

Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any technical issues with applying, please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Sally Becher, 02 4250 7043
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=3726C53F-5E58-4F82-17C8-ECF2EC846

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Vacancy VN-0769979

Federal Circuit and Family Court of Australia

Closing Date: Thursday 25 June 2026

Federal Circuit and Family Court of Australia
Registrars

Job Title	Case Manager to Judicial Registrar or Senior Judicial Registrar
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Newcastle NSW, Canberra ACT, Adelaide SA, Albury NSW, Brisbane QLD, Cairns QLD, Dandenong VIC, Darwin NT, Dubbo NSW, Hobart TAS, Melbourne VIC, Rockhampton QLD, Sydney NSW, Townsville QLD, Wollongong NSW
Salary	\$79,125 - \$86,426
Future Merit Locations	Parramatta, Newcastle, Canberra, Adelaide, Albury, Brisbane, Cairns, Dandenong, Darwin, Dubbo, Hobart, Melbourne, Rockhampton, Sydney, Townsville, Wollongong
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Positions may be offered for working from home, split offering under hybrid, or may be flexible
Classification	APS Level 4
Position Number	0376-05-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

<https://fcajobs.nga.net.au/?jati=6963414D-C6DB-AA5E-D1C9-ED0465273985>

Position Overview

Under the Courts’ family law case management pathway, Senior Judicial Registrars and Judicial Registrars (collectively, registrars) undertake the majority of front-end case management and interlocutory work

which was previously undertaken by judges. In addition, they perform a significant proportion of dispute resolution events to resolve proceedings.

The Courts are seeking highly capable candidates who are enthusiastic, driven and motivated to assist in achieving the Courts’ objectives and perform the key functions of a Case Manager to provide high level administrative and court support to a Senior Judicial Registrar or Judicial Registrar.

Case Managers provide direct administrative support to registrars in the case management of their family law caseload. This includes supporting registrars working on various specialist lists across the Courts, including but not limited to the Evatt List (high risk list) and the National Contravention List.

The role may support one or more family law registrars or national case management processes flexibly in order to account for workload demands and operational needs. The role may be asked to support registrars in in the migration and general federal law jurisdictions of the FCFCOA (Division 2) if needed.

Duties

Key Responsibilities and Duties

A number of the following duties will be relevant to the Case Manager position, such as:

- Assist registrars in the administrative and organisational planning and case management of family law matters, including in the preparation and publication of orders, liaising with Judges' chambers, litigants and other services
- Assist with the efficient and effective running of registrars' chambers, including through preparing correspondence and reports and managing the schedule of hearings and engagements in the Court databases, and assistance with registrar case management more broadly
- Use Court applications and associated documentation to accurately enter and maintain information on Court databases, enter and disseminate listing information, and manage Court records and files
- Develop and maintain relationships with Court users and be responsive to requests from external and internal stakeholders
- Assist with the referral of matters to judges, registrars, Court Children's Services staff and other registry staff
- Provide administrative support to registrars working on key national initiatives or specialist lists, including related case management and operational processes and
- Running and case managing matters during and after Court events as a Court Officer and providing general support as necessary.

Eligibility

Formal Qualifications and Experience

Qualifications in administration are desirable, but not mandatory. Prior experience working in a support role or working in a court or legal environment would be advantageous.

Selection Criteria

The role involves supporting busy registrars and successful applicants will need to have:

1. Highly developed administrative and organisational skills, particularly in a fast-paced working environment.
2. Strong communication (oral and written) and liaison skills as well as the ability to communicate with people at all levels.
3. Ability to exercise tact and discretion, act impartially and maintain confidentiality at all times.
4. Demonstrated organisational skills, including the ability to manage several processes at once, attention to detail, excellent time management skills, and planning and problem-solving skills.

5. Demonstrated working knowledge or ability to quickly acquire a sound working knowledge of key internal procedures, guidelines, policies and practices used in the Courts.
6. Demonstrated ability to work both autonomously and as a member of a geographically dispersed team with limited direction, and the ability to adapt to changing situations and priorities and participate in collective work practices.
7. Sound IT proficiency, including the use of videoconferencing platforms such as Microsoft Teams and Webex, and the ability to learn and adapt to new systems and technology quickly and effectively.
8. Demonstrated understanding and commitment to the application of the Australian Public Service (APS) Values, to abide by the APS Code of Conduct and the ability to comply with the principles of Workplace Diversity and Occupational Health and Safety.

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

Australian citizenship – the successful applicant must hold Australian citizenship;

Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the court of their employment;

Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply, but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQ+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application.

If you have any issues with applying please email recruitment@fedcourt.gov.au

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Beth Sherratt, (02) 4910 6871
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=6963414D-C6DB-AA5E-D1C9-ED046527

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Vacancy VN-0770014

Great Barrier Reef Marine Park Authority

Closing Date: Wednesday 17 June 2026

Corporate Services Finance

Job Title	Finance Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Townsville QLD
Salary	\$79,187 - \$87,314
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site; Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 4
Position Number	928
Agency Website	

Job Description

<https://www2.gbrmpa.gov.au/careers>

The Great Barrier Reef Marine Park Authority (the Reef Authority) is a Commonwealth non-corporate entity, and a statutory agency established by the Great Barrier Reef Marine Park Act 1975 (Marine Park Act), reporting to the Minister for the Environment and Water. Our objective is the long-term protection, ecologically sustainable use, understanding and enjoyment of the Great Barrier Reef for all Australians and the international community through the care and development of the Marine Park.

Managing a reef roughly the size of Italy demands many skills and talents, so you don't have to be a marine biologist to contribute to our mission. From finance to marketing roles, we have a team almost as diverse as the ecosystem we protect. Our commitment and dedication to the Great Barrier Reef and the Australian public have a long-lasting impact, and we are looking for individuals who can bring their unique skills, experience, and knowledge to our high-performing and inclusive organisation.

The Position

We are seeking a customer focused team player to join our team. This position will play a key role in delivering a professional and quality level of customer service within the Finance section, that is valued by our stakeholders.

Your work will involve providing support, advice and accounting services in relation to management of the Authority's finances, in particular accounts payable and credit cards, and procurement and contracting.

Your well-developed interpersonal skills, including your demonstrated ability to liaise, consult, provide advice, and negotiate to build and maintain effective working relationships with a variety of stakeholders including external customers will be at the forefront in this role. You will provide problem solving, research and analytical skills, including demonstrated experience in data analysis and data management systems, as well as having well-developed computer skills in Microsoft Office, in particular Word and Excel.

About You

- You are a natural problem solver, a decisive thinker, skilled influencer, collaborative and driven to deliver.
- You will be an excellent communicator, both in the written and verbal forms. Your communication skills often lead to strengthening internal relationships.
- You will have well-developed interpersonal skills, including the ability to liaise, consult, provide advice, and negotiate.
- You will be customer focused and provide a high level of customer service.
- You can prioritise and align operational activities to organisational objectives to complete tasks on time and to a high standard.
- You will be a team player, with the ability to work closely and collaboratively.
- You thrive under pressure, have an eye for detail and don't get flustered when faced with competing priorities.

Duties

- Develop cooperative working relationships with internal and external customers to ensure achievement of service delivery outcomes and the Reef Authority's objectives.
- Apply the knowledge, skill and experience to understand, analyse, maintain and manage accurate records on vendor accounts, assuring invoices presented are accurate and payments are authorised in accordance with the Financial Delegations.
- Responsible for processing accounts payable invoices in accordance with the PGPA Act, the Department of Finance Supplier Pay On-Time and Pay Interest Policy and e-invoicing requirements, ensuring accuracy of data, record of interactions and decisions.

- Manage the administration function of corporate credit cards, provide training to staff, follow up on outstanding account balances with internal customers.
- Contribute to the development, maintenance and enhancement of finance policies, procedures and manuals to ensure they are efficient and effective in accordance with legislation, policy and procedures.
- Provide advice and assistance with the development and completion of procurement activity internal approval documentation, approach to market documentation, and contract documentation, including entering procurement data into the Reef Authority's Procurement system for the creation of Purchase orders and Contracts.
- Work collaboratively in a team based environment which includes actively participating in, and contributing to work undertaken across the Finance section, including undertaking special projects and relief of other roles at level, as required to support the business objectives.

Eligibility

To be eligible for employment, candidates must be an Australian citizen at the time of application.

The position requires a Baseline security clearance. Successful candidates will be required to obtain and maintain a clearance at this level.

The successful candidate will be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Amanda Molino, 07 4750 0844
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0769918

Indigenous Land and Sea Corporation

Closing Date: Tuesday 16 June 2026

Eastern Divisional Office Program Delivery

Job Title	Senior Administration Officer
Job Type	Full-Time, Non-Ongoing
Location	Brisbane QLD
Salary	\$107,788 - \$119,505
Future Merit Locations	Brisbane
Office Arrangement	On Site
Office Arrangement Details	WFH 2 Days Per Week
Classification	APS Level 6
Position Number	001
Agency Website	

Job Description <https://www.ilsc.gov.au/our-opportunities/careers/senior-administration-officer-identified>

Who are we?

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the Aboriginal and Torres Strait Islander 2005 Act (Cth) ('the Act') and subject to the Public Governance, Performance and Accountability Act 2013. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

Duties

What is the role?

Reporting to the General Manager, the Senior Administration Officer supports the smooth day-to-day operations of the EDO by managing a variety of administrative, financial, reporting, and project support tasks. The role is suited to a proactive and adaptable person who can help improve and maintain consistent processes, procedures, templates, and project management systems across the organisation. Key responsibilities include conducting research to support informed decision-making, providing guidance and training to staff on organisational procedures and systems, and assisting with reporting requirements, including annual reports. The role may also involve leading meetings or workshops and taking on additional duties as needed to support the effective operation of the ILSC.

Eligibility

At the ILSC we offer:

More than just a job. We offer you the opportunity to make a real, positive difference to the lives of First Nations peoples. When we return land and water Country to Indigenous ownership, or fund a new Indigenous enterprise or management project, we strengthen and deepen Indigenous connection to Country and advance progress towards self-determination.

Generous leave entitlements and work conditions, including:

- 15.4% superannuation on top of your salary
- Flexible hybrid work environment (2 days WFH)
- Not-For-Profit salary packaging
- Paid leave over the Christmas and New Year's period
- Access to generous parental leave
- Training and development opportunities
- Generous Studies Assistance program

Health and wellbeing programs:

- Healthy Employment Scheme (HES) – An annual allowance towards your wellbeing
- Screen Based Equipment Scheme – Includes eye testing and an allowance towards spectacles
- Free Skin Checks

Notes

If you have a passion to drive change and want your work to align with your values to make a real difference, we invite you to apply now and start the conversation.

The preferred applicant will be engaged under the provisions of the ILSC Enterprise Agreement.

Identified Vacancy - *The filing of this employment opportunity is intended to constitute a special measure under subsection 8 (1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.*

Applications are to include a current CV and covering letter (covering letter to be maximum 2 pages detailing how your skills and experience align with the position profile). Further information may be requested if you are selected for interview. You must be an Australian resident to apply for this role.

If you'd like to find out more, please contact **Nyaree Mewett – General Manager Eastern Division on 07 3854 4660**

For the position profile and to apply please visit the ILSC Careers page at:
<https://www.ilsc.gov.au/careers/>

Applications close 16 June 2026.

At the ILSC we're committed to building a diverse and inclusive workplace to ensure our workforce is representative of the communities we support.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Indigenous Land and Sea Corporation

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

To Apply

Position Contact	Nyaree Mewett - General Manager Eastern Division, 07 3854 4660
Agency Recruitment Site	https://www.ilsc.gov.au/our-opportunities/careers/senior-administration-of

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Vacancy VN-0769941

Indigenous Land and Sea Corporation

Closing Date: Wednesday 17 June 2026

Adelaide Finance

Job Title	Finance Officer
Job Type	Part-Time, Ongoing
Location	Adelaide SA
Salary	\$77,440 - \$81,433
Future Merit Locations	Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible Hybrid Work Environment
Classification	APS Level 4
Position Number	0001
Agency Website	

Job Description

<https://www.ilsc.gov.au/our-opportunities/careers/finance-officer-adelaide-based>

Are you ready for a rewarding role that contributes to the self-determination of First Nations peoples?

We have an exciting opportunity for part time Finance Officer to join our Finance team 3 days per week.

Duties

Under the direction of the Manager, Finance, the position will provide professional services which contribute to the provision of financial and accounting services to the ILSC, its businesses and its subsidiaries.

Reporting to the Manager Finance, you will:

- Support the ILSC's finance function by helping maintain accurate financial records and ensuring reliable internal and external reporting.
- Assist with end-of-month and end-of-financial-year processes, including preparing journals, reports and general ledger reconciliations, helping the ILSC meet its reporting obligations to Management, the Board and Government.
- Provide general office administration support as required by the Manager or Supervisor.
- Provide accounting services to Senior Management including:
 - Preparation of monthly summary accounts for ILSC specific projects
 - Assistance with the preparation of statutory annual accounts for ILSC subsidiaries and assistance with consolidated group accounts
- Deliver high-quality work within agreed timeframes while contributing to a collaborative and outcomes-focused team environment.
- Build and maintain positive working relationships with internal teams, operational divisions, subsidiaries and external stakeholders. Support day-to-day finance activities including processing sales invoices, purchase invoices, purchase orders and journal entries.

Eligibility Notes

More than just a job. We offer you the opportunity to make a real, positive difference to the lives of First Nations peoples. When we return land and water Country to Indigenous ownership, or fund a new Indigenous enterprise or management project, we strengthen and deepen Indigenous connection to Country and advance progress towards self-determination.

Generous leave entitlements and work conditions, including:

- 15.4% superannuation on top of your salary
- Flexible hybrid work environment
- Not-For-Profit salary packaging
- Paid leave over the Christmas and New Year's period
- Access to generous parental leave
- Training and development opportunities
- Generous Studies Assistance program

Health and wellbeing programs:

- Healthy Employment Scheme (HES) – An annual allowance towards your wellbeing
- Screen Based Equipment Scheme – Includes eye testing and an allowance towards spectacles
- Free Skin Checks

If you have a passion to drive change and want your work to align with your values to make a real difference, we invite you to apply now and start the conversation. The preferred applicant will be engaged under the provisions of the ILC Enterprise Agreement.

TARGETED VACANCY – *This role is open to all applicants, however those who identify as Aboriginal and/or Torres Strait Islander and meet the requirements and are ranked suitable for the role will be given priority consideration in this recruitment process.*

Applications are to include a current CV and covering letter (covering letter to be maximum 2 pages detailing how your skills and experience align with the position profile). Further information may be requested if you are selected for interview. You must be an Australian resident to apply for this role.

If you'd like to find out more, please contact **John Lionello - Manager, Finance on 08 8100 7135.**

Applications close 17 June 2026.

At the ILSC we're committed to building a diverse and inclusive workplace to ensure our workforce is representative of the communities we support.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply

About the Indigenous Land and Sea Corporation

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

To Apply

Position Contact	John Lionello - Manager, Finance, 08 8100 7135
Agency Recruitment Site	https://www.ilsc.gov.au/our-opportunities/careers/finance-officer-adelaide

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Vacancy VN-0769952

Indigenous Land and Sea Corporation

Closing Date: Friday 12 June 2026

Central
 Adelaide, Darwin or Alice Springs Program Delivery

Job Title	Project Advisor - Strategic Projects
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Darwin NT, Alice Springs NT
Salary	\$107,788 - \$119,505
Future Merit Locations	Adelaide, Darwin, Alice Springs
Office Arrangement	Flexible
Office Arrangement Details	Flexible Hybrid Work Environment
Classification	APS Level 6
Position Number	0001
Agency Website	

Job Description <https://www.ilsc.gov.au/our-opportunities/careers/project-advisor-strategic-projects-2-positions-available>

Are you ready for a rewarding role that contributes to the self-determination of First Nations peoples?

We have two exciting opportunities for highly motivated individuals to join our Strategic Projects team!

Duties

What is the role?

The ILSC is looking for two proactive and adaptable people to join our Strategic Projects team. In this role, you will provide contract management support, assist partners with budgeting, reporting and work plans, and help deliver land and water acquisition and management projects that achieve sustainable outcomes and meet compliance requirements. You will work closely with Indigenous organisations across the Northern Territory to support enterprise development in land management, agriculture and tourism, creating lasting social, cultural and environmental benefits. The role also involves contributing to a positive and collaborative team environment while supporting workplace health, safety and continuous improvement initiatives.

Eligibility Notes

At the ILSC we offer:

More than just a job. We offer you the opportunity to make a real, positive difference to the lives of First Nations peoples. When we return land and water Country to Indigenous ownership, or fund a new Indigenous enterprise or management project, we strengthen and deepen Indigenous connection to Country and advance progress towards self-determination.

Generous leave entitlements and work conditions, including:

- 15.4% superannuation on top of your salary
- Flexible hybrid work environment (2 days WFH)
- Not-For-Profit salary packaging
- Paid leave over the Christmas and New Year's period
- Access to generous parental leave
- Training and development opportunities
- Generous Studies Assistance program

Health and wellbeing programs:

- Healthy Employment Scheme (HES) – An annual allowance towards your wellbeing
- Screen Based Equipment Scheme – Includes eye testing and an allowance towards spectacles
- Free Skin Checks

If you have a passion to drive change and want your work to align with your values to make a real difference, we invite you to apply now and start the conversation.

The preferred applicant will be engaged under the provisions of the ILSC Enterprise Agreement.

TARGETED VACANCY – *This role is open to all applicants, however those who identify as Aboriginal and/or Torres Strait Islander and meet the requirements and are ranked suitable for the role will be given priority consideration in this recruitment process.*

Applications are to include a current CV and covering letter (covering letter to be maximum 2 pages detailing how your skills and experience align with the position profile). Further information may be requested if you are selected for interview. You must be an Australian resident to apply for this role.

If you'd like to find out more, please contact **Jade Kudrenko – Manager, Strategic Projects** on **08 8100 7159**.

For the position profile and to apply please visit the ILSC Careers page at:
<https://www.ilsc.gov.au/careers/>

Applications close 12 June 2026.

At the ILSC we're committed to building a diverse and inclusive workplace to ensure our workforce is representative of the communities we support.

Aboriginal and Torres Strait Islander people are strongly encouraged to apply

About the Indigenous Land and Sea Corporation

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

To Apply

Position Contact	Jade Kudrenko – Manager, Strategic Projects, 08 8100 7159
Agency Recruitment Site	https://www.ilsc.gov.au/our-opportunities/careers/project-advisor-strategic

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Vacancy VN-0769818

National Portrait Gallery of Australia

Closing Date: Monday 08 June 2026

Engagement and Experience

Job Title	Experience Facilitator
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	\$71,935 - \$77,635
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 3
Position Number	Multiple
Agency Website	https://www.portrait.gov.au/

Job Description

<https://www.portrait.gov.au/content/employment/>

The Experience Facilitator (EF) plays a crucial role in creating meaningful connections between visitors and art. As a friendly and visible presence in the gallery, the EF helps set the tone for an enriching visit. Supporting visitors to engage and reflect, while igniting curiosity and creating memorable moments.

Experience is everything. Working on the gallery floor, the EF delivers consistently high quality visitor service and plays a key role in shaping positive experiences for people of all ages and backgrounds. The role involves facilitating public and education programs, leading guided tours, and supporting self-guided and digitally enabled experiences.

The EF works collaboratively across the section to deliver both onsite and online experiences for diverse audiences, including schools, families, young people, adult learners, communities with access needs, and national online audiences.

Duties

1. Deliver welcoming, person-centred visitor experiences

Provide welcoming, person-centred interactions that help every visitor feel included and at home in the Gallery. Tailor information and orientation to individual needs, introducing visitors to exhibitions, programs, Gallery spaces, amenities, and membership opportunities such as the Circle of Friends, while supporting positive and inclusive visitor journeys.

2. Facilitate front of house operations

Contribute to the day-to-day delivery of visitor services, including reception, visitor feedback collection, point-of-sale transactions and monitoring public areas. Help maintain safe, secure, and welcoming spaces for all visitors and staff.

3. Facilitate learning experiences for school audiences

Deliver engaging onsite and online learning experiences that encourage student participation, curiosity, and connection, while supporting the safe and effective use of learning spaces.

4. Deliver interpretive tours

Lead tours that bring artworks, stories and ideas to life for diverse audiences. Use interpretive approaches to encourage conversation and create meaningful connections with the collection and exhibitions.

5. Support targeted audience experiences

Contribute to the preparation, facilitation and pack down of experiences for specific audiences, supporting smooth delivery and positive audience outcomes.

6. Administration

Perform administrative tasks supporting the delivery of experiences and contribute ideas and reflective feedback to support continuous improvement of experiences.

7. Prepare and reset spaces

Safely handle and assist in moving a range of objects and materials as required including but not limited to art supplies, bollards and furniture to support the delivery of exhibitions and experiences.

Eligibility

Selection Criteria

1. Visitor experience and engagement skills

Demonstrated experience delivering highquality visitor services in a publicfacing environment, including frontofhouse service and guided tours. Proven ability to assess visitor needs in the moment and respond with care and professionalism.

2. Program facilitation skills

Demonstrated experience facilitating planned onsite and/or online public programs and learning experiences for school audiences, families and lifelong learners. Ability to use audiencecentred facilitation approaches to encourage participation, dialogue and meaningful engagement.

3. Teamwork and initiative

Proven ability to work collaboratively within a team environment while also demonstrating initiative, reliability and the capacity to manage tasks independently in a visitor focused setting.

4. Communication and interpersonal skills

Demonstrated ability to communicate clearly, confidently and respectfully with diverse audiences, using strong verbal and interpersonal skills to convey information, facilitate discussion and build positive engagement in a publicfacing environment and with fellow team members.

5. Awareness of workplace principles

Knowledge of, or the ability to quickly develop an understanding of the Gallery's and the Australian Public Service Workplace Diversity and Equity, Workplace Relations, and Work Health and Safety, with the ability to apply these principles in daily work.

Our ideal candidate:

Applicants may bring experience or knowledge from a range of backgrounds. Formal qualifications are not required. We welcome candidates who demonstrate:

- A genuine enthusiasm for connecting with people, creating welcoming experiences, and supporting learning through art is highly valued.
- An interest or experience in visual arts, Australian history, museums, galleries, cultural organisations, or visitor focused environments
- A curiosity about portraiture and storytelling through art, and a willingness to learn about the Gallery's collection and programs
- Experience supporting or delivering online or digitally mediated programs and experiences, or an interest in developing these skills
- A commitment to child safety, including appropriate professional behaviours and the ability to create safe, positive and engaging experiences for children and young people.

Notes

Additional Note

This role involves standing for extended periods in public areas and requires flexible working hours within the Gallery's operating times of 7am–7pm, including occasional weekend work. To be eligible for this role, you must

- Hold Australian Citizenship,
- Satisfy a police check, and
- Hold a Working with Vulnerable People (ACT) (or the ability to obtain and maintain)

Applicant information

In no more than two A4 pages, please tell us how your skills, knowledge, experience and qualifications make you the best person for this job.

Email your application, a current CV and the application coversheet to recruitment@npg.gov.au by the deadline listed below.

If you need more information, please get in touch with Gill Raymond by email Gillian.Raymond@npg.gov.au.

Applications close midnight Monday 8 June 2026.

About the National Portrait Gallery of Australia

We acknowledge the Ngunnawal and Ngambri peoples, the Traditional Custodians of the Canberra region, upon whose lands the National Portrait Gallery stands. The National Portrait Gallery reflects the face of Australia and increases understanding and appreciation of Australian people and their stories through the art of portraiture. Guided by our values of creativity, innovation, inclusivity and integrity, our purpose is to develop a national portrait collection and provide the broadest possible access to all Australians. We do this through presenting engaging exhibitions and live and educational programs onsite in our award-winning building in Canberra, offsite across Australia, and on demand. The Gallery is a dynamic and inclusive workplace and recognises the great contribution of our team. We're committed to the health, safety and wellbeing of our team and our visitors, and to sustaining a safe workplace and inclusive culture. We support flexible working practices, including working from home, and respect family and caring responsibilities. The Gallery is committed to equal opportunity and diversity. We welcome applications from First Nations people, LGBTQIA+ people, people with a disability, and people from culturally and linguistically diverse backgrounds.

To Apply

Position Contact	Gill Raymond, Gillian.Raymond@npg.gov.au
Agency Recruitment Site	https://www.portrait.gov.au/content/employment/

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Vacancy VN-0769819

National Portrait Gallery of Australia

Closing Date: Monday 08 June 2026

Engagement and Experience

Job Title	Experience Facilitator
Job Type	Part-Time, Ongoing
Location	Parkes ACT
Salary	\$71,935 - \$77,635
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 3
Position Number	Multiple
Agency Website	https://www.portrait.gov.au/

Job Description

<https://www.portrait.gov.au/content/employment/>

The Experience Facilitator (EF) plays a crucial role in creating meaningful connections between visitors and art. As a friendly and visible presence in the gallery, the EF helps set the tone for an enriching visit. Supporting visitors to engage and reflect, while igniting curiosity and creating memorable moments.

Experience is everything. Working on the gallery floor, the EF delivers consistently highquality visitor service and plays a key role in shaping positive experiences for people of all ages and backgrounds. The role involves facilitating public and education programs, leading guided tours, and supporting selfguided and digitally enabled experiences.

The EF works collaboratively across the section to deliver both onsite and online experiences for diverse audiences, including schools, families, young people, adult learners, communities with access needs, and national online audiences.

Duties

1. Deliver welcoming, person-centred visitor experiences

Provide welcoming, person-centred interactions that help every visitor feel included and at home in the Gallery. Tailor information and orientation to individual needs, introducing visitors to exhibitions, programs, Gallery spaces, amenities, and membership opportunities such as the Circle of Friends, while supporting positive and inclusive visitor journeys.

2. Facilitate front of house operations

Contribute to the day-to-day delivery of visitor services, including reception, visitor feedback collection, point-of-sale transactions and monitoring public areas. Help maintain safe, secure, and welcoming spaces for all visitors and staff.

3. Facilitate learning experiences for school audiences

Deliver engaging onsite and online learning experiences that encourage student participation, curiosity, and connection, while supporting the safe and effective use of learning spaces.

4. Deliver interpretive tours

Lead tours that bring artworks, stories and ideas to life for diverse audiences. Use interpretive approaches to encourage conversation and create meaningful connections with the collection and exhibitions.

5. Support targeted audience experiences

Contribute to the preparation, facilitation and pack down of experiences for specific audiences, supporting smooth delivery and positive audience outcomes.

6. Administration

Perform administrative tasks supporting the delivery of experiences and contribute ideas and reflective feedback to support continuous improvement of experiences.

7. Prepare and reset spaces

Safely handle and assist in moving a range of objects and materials as required including but not limited to art supplies, bollards and furniture to support the delivery of exhibitions and experiences.

Eligibility

Selection Criteria

1. Visitor experience and engagement skills

Demonstrated experience delivering highquality visitor services in a publicfacing environment, including frontofhouse service and guided tours. Proven ability to assess visitor needs in the moment and respond with care and professionalism.

2. Program facilitation skills

Demonstrated experience facilitating planned onsite and/or online public programs and learning experiences for school audiences, families and lifelong learners. Ability to use audiencecentred facilitation approaches to encourage participation, dialogue and meaningful engagement.

3. Teamwork and initiative

Proven ability to work collaboratively within a team environment while also demonstrating initiative, reliability and the capacity to manage tasks independently in a visitor focused setting.

4. Communication and interpersonal skills

Demonstrated ability to communicate clearly, confidently and respectfully with diverse audiences, using strong verbal and interpersonal skills to convey information, facilitate discussion and build positive engagement in a publicfacing environment and with fellow team members.

5. Awareness of workplace principles

Knowledge of, or the ability to quickly develop an understanding of the Gallery's and the Australian Public Service Workplace Diversity and Equity, Workplace Relations, and Work Health and Safety, with the ability to apply these principles in daily work.

Our ideal candidate:

Applicants may bring experience or knowledge from a range of backgrounds. Formal qualifications are not required. We welcome candidates who demonstrate:

- A genuine enthusiasm for connecting with people, creating welcoming experiences, and supporting learning through art is highly valued.
- An interest or experience in visual arts, Australian history, museums, galleries, cultural organisations, or visitor focused environments
- A curiosity about portraiture and storytelling through art, and a willingness to learn about the Gallery's collection and programs
- Experience supporting or delivering online or digitally mediated programs and experiences, or an interest in developing these skills
- A commitment to child safety, including appropriate professional behaviours and the ability to create safe, positive and engaging experiences for children and young people.

Notes

Additional Note

This role involves standing for extended periods in public areas and requires flexible working hours within the Gallery's operating times of 7am–7pm, including occasional weekend work. To be eligible for this role, you must

- Hold Australian Citizenship,
- Satisfy a police check, and
- Hold a Working with Vulnerable People (ACT) (or the ability to obtain and maintain)

Work Patterns

- The Gallery is open every day of the year (except Christmas Day) from 10 am – 5 pm.
- There are four positions available, each at 0.7 full-time equivalent (FTE), which is 7 days per fortnight. Successful applicants will be required to work a 4week rotating roster, including two weekends in each fourweek cycle and some public holidays.

- Any changes to roster patterns will be managed in accordance with Clauses 331–334, of the NPG Enterprise Agreement 2024-2027.

Applicant information

In no more than two A4 pages, please tell us how your skills, knowledge, experience and qualifications make you the best person for this job.

Email your application, a current CV and the application coversheet to recruitment@npg.gov.au by the deadline listed below.

If you need more information, please get in touch with Gill Raymond by email Gillian.Raymond@npg.gov.au.

Applications close midnight Monday 8 June 2026.

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Agency Recruitment Site	https://www.portrait.gov.au/content/employment/

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Vacancy VN-0769820

National Portrait Gallery of Australia

Closing Date: Monday 08 June 2026

Engagement and Experience

Job Title	Experience Facilitator
Job Type	Casual, Non-Ongoing
Location	Parkes ACT
Salary	\$71,935 - \$77,635
Future Merit Locations	Parkes
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	APS Level 3
Position Number	Multiple
Agency Website	https://www.portrait.gov.au/

Job Description

<https://www.portrait.gov.au/content/employment/>

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Eligibility

Selection Criteria

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- Hold a Working with Vulnerable People (ACT) (or the ability to obtain and maintain)

Applicant information

In no more than two A4 pages, please tell us how your skills, knowledge, experience and qualifications make you the best person for this job.

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To Apply

Position Contact	Gill Raymond, Gillian.Raymond@npg.gov.au
Agency Recruitment Site	https://www.portrait.gov.au/content/employment/

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Agriculture, Water and the Environment

Vacancy VN-0769928

Australian Pesticides and Veterinary Medicines Authority

Closing Date: Sunday 21 June 2026

APVMA
Science and Assurance Science Assessments

Job Title	Director Environment
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Armidale NSW
Salary	\$154,097 - \$178,313
Future Merit Locations	Canberra, Armidale
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements (including working from home) are outlined under the APVMA's Enterprise Agreement 2024-27
Classification	Executive Level 2
Position Number	01155
Agency Website	https://apvma.gov.au/node/1063

Job Description

www.csexecutivegroup.com/job/direnv0526

The Australian Pesticides and Veterinary Medicines Authority (APVMA) regulates agricultural and veterinary (agvet) chemicals to protect human, animal and environmental health while supporting Australian agriculture and trade.

Within the APVMA, the Science & Assurance Branch leads post-market regulatory science, including chemical reviews, environmental and health risk assessments, adverse experience reporting, and manufacturing quality oversight. The Branch works collaboratively across the APVMA to support regulatory decision-making and maintain contemporary scientific and regulatory approaches.

Reporting to the Executive Director, Science & Assurance, the Director Environment, Science Assessments leads environmental science assessment functions for chemical reconsiderations of agvet products.

The role provides technical leadership, oversight and delivery of environmental risk assessments and supports regulatory decision-making relating to agvet chemical products. The position leads a team of approximately four regulatory scientists and has two direct EL1 reports.

The position is based in Armidale NSW or Canberra ACT, with consideration given to flexible remote working arrangements within Australia. It is offered on an ongoing full-time basis, with non-ongoing and part-time arrangements potentially available. The role is open to all applicants, with sponsorship and generous relocation support available for the right candidate.

The successful applicant will be required to undergo an assessment by AGSVA to obtain Baseline security clearance and to maintain the required level of clearance while in this role.

Duties

Key responsibilities:

- Lead technical evaluations of chemicals under reconsideration, producing risk assessment reports and risk management recommendations that inform regulatory decisions.
- Contribute to regulatory processes, including preparing and clearing briefing materials, supporting public consultations, and providing technical input.
- Support product registration assessments, including applications for new products, permits and variations to existing registrations when needed for both agricultural chemicals and veterinary medicines.
- Develop and enhance guidance materials for technical risk assessments and engage with domestic and international stakeholders on their interpretation and application.
- Manage relationships with external service providers, internal and external clients, and stakeholders, including Commonwealth and state agencies, industry bodies, and NGOs.
- Provide leadership and mentoring to build capability within the team and ensure delivery of high-quality scientific outputs.

Eligibility

Essential

1. Appropriate tertiary qualifications in environmental toxicology, agricultural or animal sciences, or a relevant science discipline.
2. Extensive experience in assessment of environmental fate and behaviour of pesticides, veterinary medicines or other chemicals, and their risks to non-target species.
3. Strong analytical and problem-solving skills, with proven ability to evaluate and provide pragmatic advice on complex information in a regulatory setting in both data-rich and data-poor environments.
4. Highly developed leadership and management skills that demonstrate a commitment to coaching and developing staff, an ability to plan strategically, and experience managing project activities in a dynamic environment including dealing with periods of peak demands.
5. Demonstrated capacity to work at a senior level in a team setting, apply high-level interpersonal skills, communicate clearly and confidently via oral and written communication, and represent the agency in a variety of contexts.
6. Demonstrated experience in building and sustaining relationships with internal and external collaborators, stakeholders and service providers.
7. Willingness to abide by the APS Values, Code of Conduct and Employment Principles, and a demonstrated commitment to applying the principles and practices of WHS, equity and diversity in the workplace.

Desirable

- Postgraduate qualifications in environmental toxicology, agricultural or animal sciences, or a relevant science discipline.

Notes

Application requirements

- You must submit an up-to-date resume, including your current location and residential status.
- A document addressing the essential selection criteria (maximum 1,000 words). You must address each criterion separately in your written response, clearly indicate the criterion number, use clear headings, and provide specific examples aligned to each criterion.
- You may also include a half-page cover letter outlining your interest in the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Pesticides and Veterinary Medicines Authority

To Apply

Position Contact	Renee, 0403 727 598
Agency Recruitment Site	www.csexecutivegroup.com/job/direnv0526

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Attorney-General's

Vacancy VN-0769849

Administrative Review Tribunal

Closing Date: Monday 08 June 2026

Enterprise Technology Group
Enterprise Technology Group Technology Products

Job Title	Assistant Director ServiceNow
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	\$121,755 - \$143,202
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	43088
Agency Website	https://www.art.gov.au/

Job Description

<https://art.bigredsky.com/page.php?pageID=106>

Drive high-quality ServiceNow solutions through expert advice, strong partnerships, and user-focused service delivery.

This ongoing, hybrid role within the Enterprise Technology Group branch at The Administrative Review Tribunal can be located in Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth or Sydney.

Remuneration: The annual salary range for the position is EL1 \$121,755 - \$143,202 p.a, plus a generous employer superannuation contribution of 15.4%.

About the opportunity

The Assistant Director ServiceNow provides technical development expertise to support the delivery of systems underpinning the Tribunal's ICT strategy and operations. The role leads ServiceNow delivery, providing expert development advice and mentoring, while driving operational improvements that deliver measurable benefits. It provides structured insights to

support innovation and performance, and works with stakeholders to deliver effective, user-focused solutions, ensuring system stability, risk management and continuous improvement to support high-quality service delivery.

About the Tribunal

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#).

What we offer

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance
- Employee Assistance Program for you and your family
- positive and inclusive culture.

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

- **Leadership:** Provide leadership, direction, advice, and support to cross functional teams responsible for ICT products and services, as a subject matter expert in the relevant product area. Lead the development of key strategic and business plans. Promote positive behaviours, leading by example and taking a proactive approach to staff development,

training and career progression. Support and mentor others in the development of skills and capability.

- **Service delivery:** Manage service stability by providing technical advice including the priority of system changes and updates, encompassing relevant supporting technology. Work collaboratively with the product, service and business teams to implement agreed programs of works following decision-making, including providing training to colleagues to ensure appropriate support and maintenance of implemented systems. Ensure the software design balances functional, quality, security and systems management requirements.
- **Operational management:** Manage the provision of specialist technology-based services to meet defined organisational needs, including design, operation, control, maintenance, and effective use of technology services. Ensure technology risks are identified, documented, and advice is provided on resolving these risks and/or ongoing mitigation strategies. Contribute to the operational continuity of the Tribunal environments and toolchain to ensure systems and services are performing effectively. Provide advice on services, ensuring they meet current and planned business needs. Ensure operational procedures and diagnostics for ServiceNow software are current, accessible and well understood.
- **Technical advice and policy:** Provide authoritative advice and guidance to ETG Directors, stakeholders, product, and operations teams on technology implementation and risk identification within solutions and architecture/s. Develop and maintain policies, standards, and processes that effect the provision of technology systems and services, ensuring they are fit for purpose. Provide technical advice on business proposals covering technology cost, opportunity, risk, issues, and implications.
- **Delivery and improvement management:** Provide designs for new and potentially disruptive approaches to performing business activities through enabling technology. Maintain the security, confidentiality, integrity, availability and accountability of the Tribunal systems and information assets.
- **Stakeholder management:** Support engagement with stakeholders to manage relationships and establish priority, strategic relevance, and delivery of business initiatives, ensuring technical competence and positive user and customer centric experiences.
- **Security management:** Implement and maintain secure solutions by ensuring compliance with cyber and information security requirements, maintaining compliance and controls assurance and working cooperatively with the Tribunals Security team to ensure compliance.

About you

We are looking for an experienced technology professional with strong ServiceNow expertise, who can deliver user-focused solutions, provide expert advice, and work collaboratively to drive service performance and continuous improvement.

This role aligns with the SFIA 9 and to be successful you will possess:

- Experience provisioning and configuring ServiceNow software to support the achievement of service objectives
- Demonstrated capability to design, develop, verify, test, document, maintain and refactor complex programs and scripts within ServiceNow and integration software services including APIs

- Experience leading continuity of ServiceNow service delivery, ensuring agreed service levels, security requirements and other quality standards are met
- Demonstrated capability to specify, design and architect large or complex ServiceNow components and modules
- Demonstrated capability overseeing the provision of specialist service or advice from third parties and vendors, to provide coherent advice and direction to executive

Eligibility

Qualifications

Essential:

- Vocational certification in ServiceNow Technology

Desirable:

- Academic qualification (degree, postgraduate) in technology and/or aligned qualifications
- Vocational certification in software development methodologies (e.g, Agile, Scrum, XP, SAFe)
- Experience with GRC – TPRM and/or ITO modules

Eligibility

- Australian Citizenship
- Required to undertake an Australian Federal Police Check and a Health Assessment
- Baseline Security Clearance

More information about this position, the scope of the role, duties and required capabilities and experience, is contained within the Position Description, which is linked below and available on our Career Opportunities page.

Please submit a CV (of no more than 4 pages) and cover letter (of no more than 2 pages) outlining how your experience aligns with the capabilities and requirements of the role, with reference to the position description.

Notes

Please contact the Talent team on (02) 9276 5443 or recruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQIA+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Grant Nicholas, (02) 9276 5432
Agency Recruitment Site	https://art.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0770035

Administrative Review Tribunal

Closing Date: Thursday 11 June 2026

Corporate Services
People and Culture Pay and Conditions

Job Title	Payroll Team Leader
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC
Salary	\$99,734 - \$111,701
Future Merit Locations	Canberra, Sydney, Melbourne
Office Arrangement	Flexible; Hybrid
Office Arrangement Details	Hybrid, flexible
Classification	APS Level 6
Position Number	41151
Agency Website	https://www.art.gov.au/

Job Description

<https://www.art.gov.au/about-us/careers>

Step into a Team Leader role where your knowledge, leadership and support make a real impact.

The Administrative Review Tribunal is currently seeking for a **Payroll Team Leader** to join the Pay and Conditions team.

This is a non-ongoing maternity leave cover for approximately 14 months, offering hybrid working arrangements and flexibility to be based in Canberra, Melbourne or Sydney.

Reporting to the Assistant Director, Pay and Conditions, this is a varied and rewarding leadership opportunity where you'll work closely with staff and Tribunal members in a national, values-driven organisation.

You will be leading and supporting a small, collaborative payroll team and oversee payroll operations, ensuring staff and member entitlements are delivered accurately and on time. Manage workloads, setting priorities, and drive team performance. You will also coach and develop team members, including onboarding and training. Ensuring service standards are met and continuous improvements are identified. Provide clear, practical advice on pay and employment conditions to staff and senior stakeholders.

About the Tribunal:

The Administrative Review Tribunal plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws.

We believe in providing our employees with a work environment that is supportive and rewarding. Our culture is one that welcomes all and we embrace flexibility and diversity. We believe our people are our most valuable asset and we work to support the skills, knowledge and capability of our staff.

You can learn more about the Tribunal on [our website](#)

What we offer:

We believe the little extras can make a big difference in supporting your success and some of our great incentives include:

- flexible working options, including flexi-time and remote working to support you with your commitments outside of work.
- competitive salary including generous superannuation employer contribution of 15.4%
- salary packaging options
- supportive career development opportunities
- access to holistic health and wellbeing programs including Fitness Passport which provides discount to 350+ gyms, free annual influenza vaccinations and free eye tests
- generous leave allowances including Christmas to New Year office closure with no deduction from your leave balance
- Employee Assistance Program for you and your family
- positive and inclusive culture

Read our [Enterprise Agreement](#) for more information about our terms and conditions of employment.

Duties

Team Management: Manage a small team, allocate workload, set priorities ensuring the efficient and effective utilisation of available systems and resources, ensure harmonious and productive team interactions. Train new staff members as required, identify team members training needs and direct them to appropriate training courses, role model behaviours to demonstrate customer service and values required for success.

Meet Service Levels: Ensure service levels are met; track team's performance against KPIs, implement strategies to ensure work is completed in a timely manner.

Function Management: Take responsibility for and actively manage higher level functions of the Payroll team including internal controls, standard operating procedures, overpayment management, leave liability register, inbox management, audit requests, checking completion and adherence to audit findings and recommendations. Understand complex issues; provide solutions; process complex transactions; ensure the processing is in compliance with relevant legislation and policies.

Subject Matter Expertise: Provide advice to the team members and senior staff on a range of employment conditions. Apply the terms and conditions as defined in the Enterprise Agreement, Remuneration Tribunal Determinations, policies and all other applicable legislation. High level competency in Aurion payroll.

Client Focus: Liaise with staff and members to seek understanding of their needs in delivering quality client service; take action to optimise the customer experience; take initiatives to support a highly engaged, high-performance culture; follow up any outstanding items with responsible officers; ensure services are delivered within agreed timeframes. Ability to handle difficult clients.

To be successful you will have:

- Demonstrated experience in payroll processing, management and the interpretation, application and provision of sound practical advice relating to payroll staff at all levels. This includes the ability to problem solve with high attention to detail and accuracy.
- Have previous experience in Australian Public Service (APS) payroll environment.
- Experience in leading a collaborative team and actively managing workloads.
- Have the ability to use initiative, be innovative and be committed to continuously improve processes and procedures.
- Confidence reviewing and analysing data to make sound evidence-based decisions and complex problem solving with current legislation.
- Demonstrated experience in Human Resource management systems – Aurion experience would be highly regarded.
- High level of communication skills with the ability to build and maintain effective stakeholder relationships with a demonstrated ability to negotiate with influence.

Eligibility

Essential:

- Leadership and management of a payroll team, within the Australian Public Service (APS) payroll environment
- The Tribunal requires Australian Citizenship as a condition of engagement.
- All employees are required to undertake an Australian Federal Police Check and a Health Assessment.

Desirable:

- Experience in Aurion HRMIS or similar system

Please submit a CV, cover letter, and upload a separate document addressing all the required capabilities as detailed in the position description.

Notes

Please contact the Talent Team on **(02) 9276 5443** or orrecruitment@art.gov.au should you require assistance with accessing our website or with lodging your application.

The use of AI in Recruitment

Please ensure you have read the [Principles for candidates use of AI in recruitment](#) for candidates use of AI in recruitment and understand your obligations.

We are a Circle Back Initiative Employer and commit to responding to every applicant.

Please note a merit list/pool may be created to fill future like vacancies. Suitable candidates on this merit list/pool may be contacted in relation to identical or similar non-ongoing and ongoing roles in the Tribunal, or the broader APS, within 18 months from the original advertised date in gazettal.

The Administrative Review Tribunal is an Equal Opportunities employer committed to providing an inclusive workplace that embraces diversity and inclusion for all employees. We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander descent, culturally and linguistically diverse backgrounds, all genders, LGBTQI+ community and mature age people. If you have any support or access requirements, we encourage you to advise us if invited to interview.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Administrative Review Tribunal

The ART plays a crucial role in the Australian legal landscape, providing a process for individuals and organisations to seek an independent review of decisions made under a wide range of Commonwealth laws. The ART can take a fresh look at decisions made by Australian Government ministers, departments and agencies – and, in limited circumstances, decisions made by state government and non-government bodies. It also can review decisions made under Norfolk Island laws. The ART comprises members, the independent statutory appointees who hear review applications, and staff, who provide services to support applicants and the review process, as well as the Tribunal's daily operations. You can learn more about the ART here: <https://www.art.gov.au/>.

To Apply

Position Contact	Marcelle Sheville, (02) 6243 4675
Agency Recruitment Site	https://www.art.gov.au/about-us/careers

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Attorney-General's

Vacancy VN-0769977

Australian Federal Police

Closing Date: Wednesday 17 June 2026

Job Title	ACT Policing - Digital Producer & Photographer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$87,836 - \$103,256
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	
Position Number	REQ15988
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/15988/>

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We’re committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child’s date of birth or placement

- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

We're looking for an experienced photographer and videographer who thrives in an environment where no two days are the same. One morning you may be filming search warrant activity and the next afternoon you'll be filming a training exercise for an internal education package. Later that week you'll be taking professional portraits. You will deal with everyone from the Chief Police Officer recording an all staff message, through to general duties police responding to an incident. Your imagery will appear on our channels in multiple formats, as well as being picked up by mainstream media.

Working in a fast-paced and dynamic environment with a professional team, the role contributes to supporting ACT Policing's communications needs by delivering high quality video and photography imagery as well as graphic design and audio material for a wide variety of purposes, including:

- Social Media platforms, including Facebook, Instagram, X, YouTube and LinkedIn;
- Public dissemination of operational activities;
- Professional television, print and online promotional and advertising campaigns;
- Stills and video for internal training packages
- Recording and editing media press conferences and interviews
- Imagery to support the Constable Kenny Koala education program;
- Websites; and
- Annual Report, internal magazine and other publications.

You will be required to contribute to the achievement of outcomes in accordance with our regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments.

Eligibility

Essential Requirements

- You must be an Australian Citizen.
- Hold a Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Relevant tertiary qualification or extensive experience and knowledge in the fields of video production and professional photography
- Demonstrated relevant contemporary knowledge and experience of professional video and photo editing.

Desirable Requirements/Training

The following skills and/or experience would be highly regarded:

- Ability to liaise confidently with both sworn and professional staff at all rank levels.
- Experience in graphic design is desirable, but not essential

Notes

Location

This role is located in Canberra and applicants are expected to be based in, or around the Canberra region.

Working Pattern

The working pattern for this position is Operations with the successful applicant required to work a roster and support the broader business requirements of the area. As such, you will be subject to the appropriate conditions including being eligible for a core composite as detailed in the AFP Enterprise Agreement.

Important: This position requires the ability to work a roster between 7am to 7pm Monday to Friday, as well as rostered weekend and public holiday shifts. As a photographer, other ad-hoc out of hours work will be required.

Working From Home

Work From Home (WFH) options may be considered following successful completion of training and probation period. WFH is not available on a full-time basis.

Band Level - AFP Band 4

Commitment to Diversity and Inclusion

At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Andrew Gordon, 02 5126 4838
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/15988/

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Attorney-General's

Vacancy VN-0770023

Australian Federal Police

Closing Date: Thursday 18 June 2026

Job Title	Technology Support & Enablement Team Member
Job Type	Full-Time, Ongoing
Location	Perth WA
Salary	\$87,836 - \$103,256
Future Merit Locations	Perth
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4
Position Number	16028
Agency Website	https://careers.afp.gov.au

Job Description

<https://careers.afp.gov.au/job-invite/16028/>

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We're committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The AFP's Technology Support & Enablement team is seeking suitably experienced applicants to be considered for Team Member roles in TSE Support at our Western Australian office.

TSE team members provide critical integrated, secure and effective information and communications systems and services to the AFP. Working in a team environment you will be responsible for providing technical expertise in provisioning and servicing of end user devices such as laptops, desktops, mobile devices, other peripherals and licensed applications. Desktop Support, supports the management of the AFP appointees, resources and business activities.

This work may include:

- Providing a high level of customer service through accurate and timely advice and assistance to system users
- Addressing customer support requests and following up to ensure timely and satisfactory resolution
- Ability to travel interstate to national locations within the Australian Federal Police
- Participating in equipment moves, adds and changes
- Procuring, provisioning, configuring and setting up equipment; ensuring proper functionality and connectivity of all devices
- Engage and collaborate with internal and external stakeholders on projects Your role will involve collaboration with other teams and external vendors.

You must demonstrate excellent communication and interpersonal skills and be a team player, eager to work together and exchange information whilst providing quality service to AFP staff. Your experience working in a large and complex environment, along with your self-driven and highly motivated attitude, will help you to succeed in this role. You will also be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

The successful applicant will be a highly motivated individual who is able to work effectively in a busy and demanding environment. Day to day you will:

- Competently process incident management requests through to resolution as required
- Use service management tools
- Provide excellent service delivery to AFP customers
- Undertake continual service improvement activities
- Produce and update support documentation
- Troubleshoot reported hardware, software and application issues (Windows 10, Desktop, Microsoft systems and applications) and utilize tools including Windows, Active Directory, SCCM, ServiceNow, MS Office and Exchange.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- Minimum of two (2) years- experience in a like or related field.
- Formal IT qualification from a recognised tertiary institution and/or demonstrated equivalent skills and experience.
- Ability to communicate clearly and concisely at all levels both face to face, within a group or in writing.

- Problem solving skills to be able to investigate and resolve client issues.
- Experience troubleshooting hardware and software issues.
- Ability to travel interstate to national locations within the Australian Federal Police as required

Desirable Requirements

- Windows 10 & 11 desktop administration
- Microsoft systems and tools (including Windows, Active Directory, Microsoft Intune, SCCM, M365 including MS Office, Exchange and Teams).

Notes

- Successful applicants are expected to be based in our Perth office location
- Domestic travel will be required for this role, depending on AFP business needs
- This role is an AFP Band 4 level.

Commitment to Diversity & Inclusion

We're all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia's national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Tomislav Mudronja, (02) 5126 8799
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/16028/

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Attorney-General's

Vacancy VN-0769990

Office of the Australian Information Commissioner

Closing Date: Thursday 18 June 2026

Enabling Services Branch

Job Title	Information Systems Program Officer/Manager
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Canberra ACT, Adelaide SA, Hobart TAS, Perth WA, Darwin NT
Salary	\$100,215 - \$135,101
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	APS Level 6; Executive Level 1
Position Number	OAIC-2026-010
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

<https://www.oaic.gov.au/about-the-OAIC/join-our-team>

You will work with the OAIC's Chief Information Officer to manage the day-to-day operations of the Office's ICT systems and drive an ICT uplift program. You will also have responsibility for Information Management practices, including in relation to a planned uplift of the OAIC's information management systems, policies and procedures.

You will manage key relationships with internal stakeholders and external vendors and requires a demonstrated capacity to initiate and drive ICT related projects, analyse business problems and develop and implement solutions. You will also manage day to day interaction with ICT users across the Office, to ensure the effective operation of ICT resources across the Office and for identifying and implementing new solutions to existing and emerging business requirements.

We are looking for candidates with strong communication and negotiation skills and a sound ability to manage stakeholder relationships across the Office.

Duties

- **Monitor ICT Operations:** Maintain day to day oversight of the operation of key ICT systems to ensure the smooth operation of applications and undertake troubleshooting and investigation into identified issues with system functionality.
- **Vendor Management:** Act as a primary point of contact with infrastructure providers and vendors to ensure optimisation of service delivery and vendor alignment with organisational objectives.
- **Technology Solutions:** Contribute to new ICT project work programs, including in relation to the identification, design, documentation, change control and implementation of new technology initiatives to support ICT uplift and functional improvement across the Office.
- **Policy Development:** Draft and refine key ICT policies, standards, and operational frameworks to ensure functionality promote resilience, accountability, and operational excellence across the organisation.

Eligibility

You must be able to obtain and maintain a Negative Vetting Level 1 security clearance.

§ Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.

§ There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.

§ For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance as outlined above and meet required background, identification and character checks.

§ All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

Please complete the application form found in the job pack located on our website [Join our team | OAIC](#).

Please provide a single page application response (*one A4 page-pitch*) addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the **job specific capabilities, skills and experience outlined in the job pack**. Please also clearly indicate your pitch the classification at which you wish to be considered.

Your application form, CV (maximum 3 pages) and one-page-pitch should be collated as one document (*where possible*) and sent in a single email to: jobs@oaic.gov.au. **Please ensure your email subject line includes your full name and the job reference number OAIC-2026-010.**

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Mr Connor Dilleen, 02 9942 4244
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Defence

Vacancy VN-0768032

Department of Defence

Closing Date: Sunday 14 June 2026

ARMY
ADFHQ-Office of Chief of Army

Job Title	Executive Officer/Formation Safety Advisor
Job Type	Full-Time, Ongoing
Location	Hobart TAS
Salary	\$99,733 - \$112,431
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	ARMY/01588/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=B9762649-91A6-E25A-4510-ECF23D22613F>

Duties

The Role

The Australian Army Cadets (AAC) – Tasmania is seeking a highly capable and motivated Executive Officer (XO) / Formation Safety Advisor (FSA) to support the Regional Commander Australian Army Cadets – Tasmania (COMD AAC TAS) in the leadership and day-to-day management of Headquarters Tasmania AAC Battalion Headquarters.

This is a senior enabling role providing executive, governance, financial, safety and operational leadership across a geographically dispersed and diverse workforce. The position plays a critical role in ensuring the safe, compliant and effective delivery of Army Cadet Activities and Program across Tasmania, supporting over 300 cadets and a large volunteer workforce.

As the XO/FSA, you will lead and coordinate an integrated workforce of ADF personnel, APS employees and Army Cadet Staff (volunteers). You will prioritise and manage workflows, resources, governance, reporting and assurance activities, while fostering strong professional relationships across the Battalion, National Headquarters and external stakeholders.

A key component of this role is the function of Formation Safety Advisor, where you will provide expert advice and assurance across Work Health and Safety (WHS), youth safeguarding, risk

management and incident management, ensuring compliance with Commonwealth and State legislation, Defence policy and the Defence Youth Manual including the Defence Youth Safety Framework.

This position offers a significant level of autonomy, leadership responsibility and the opportunity to work in one of Army's most diverse and professionally rewarding environments, contributing directly to youth development outcomes across Tasmania.

In this role, you will:

- Report to the Commander TAS (AAC) Battalion.
- Provide high level executive, advisory and coordination support to the Commander TAS (AAC) Battalion.
- Lead and mentor a mixed workforce of permanent staff, reservists and volunteers.
- Coordinate governance forums, meetings and reporting requirements.
- Oversee WHS, youth safety, security and compliance obligations for the Battalion.
- Act as the Formation Safety Advisor for TAS Bn.
- Manage incident reporting, investigation support, escalation and follow up.
- Provide budget, procurement and financial governance oversight.
- Support facilities, estate and base management engagement.
- Represent the Commander at meetings and forums when required.
- Align with Defence values.

The role requires flexibility, including attendance at cadet parade nights (Typically Wednesday 6:00–9:00 pm) travel within Tasmania, selected cadet activities and occasional travel interstate. Time worked outside core hours will be compensated in accordance with the Defence Enterprise Agreement.

About our Team

The Tasmania (AAC) Battalion effectively supports Army's community engagement tasking, producing young Australians willing and enabled to assume leadership roles or make positive contributions within their communities and throughout their careers. Our Cadets are aligned to Defence Values. The wider community's perception of Army is enhanced. The Cadets are attracted towards various career pathways, develop interest and skills in emerging technologies and are encouraged to participate in volunteering in their future careers.

The Tasmania (AAC) Battalion supports approximately 300 cadets across nine community based units, delivering the Australian Army Cadets youth development program in line with the Chief of Army's Strategic Intent. The Battalion has a growth plan that will see up to 20 units by 2030

The XO/FSA is the key conduit between the Tasmania Battalion and National AAC Headquarters in Canberra and plays a central role in coordinating effort across operations, personnel, and logistics, and training, safety and governance functions.

You will work closely with Army Reserve personnel, APS staff and Army Cadet Staff (volunteers), and have ongoing interaction with cadets aged 12–18 during key activities and events.

Our Ideal Candidate

To succeed in this role, you will be a self-starter with strong personal drive and professional integrity, and demonstrate the ability to:

- Lead, coach and mentor a diverse workforce in a complex operating environment.
- Build and maintain effective professional relationships with Defence personnel, volunteers, youth participants and community stakeholders.
- Provide sound judgement and advice in relation to WHS, youth safety, risk and incident management.
- Manage competing priorities and deliver outcomes in a fast-paced environment.
- Analyse information, reporting and trends to identify risks and improvement opportunities.
- Coordinate administrative, logistical and governance support for major activities and events.
- Manage budgets, procurement processes and financial reporting in compliance with Defence requirements.
- Communicate clearly and effectively with a wide range of audiences, tailoring messages as required.
- Demonstrate discretion and professionalism when managing sensitive Staff and Youth related matters.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

You must be able to demonstrate or obtain:

- Working with Vulnerable People Registration (Employee – Tasmania)
- Satisfy and maintain internal National Police Checks
- Ability to obtain and maintain a Negative Vetting Level 1 (NV1) security clearance
- Demonstrated finance experience
- HLTAID011 First Aid certificate (or willingness to obtain upon commencement)
- Certificate IV in Work Health and Safety (Cert IV WHS) or equivalent / higher qualification (or willingness to obtain upon commencement)
- Ability to obtain an ADFIS clearance (For serving and ex-serving military personnel only)

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

The Department of Defence employs around 18,000 Australian Public Service (APS) employees. Defence APS employees work in a wide variety of critical roles, Australia wide, enabling our three services Navy, Army and Air Force, to do their job. Defence has a range of Australian Public Service (APS) career opportunities that offer interesting, challenging, and unique work. Our workforce includes administrative support, accountants, intelligence analysts, engineers, policy advisors, graphic designers, lawyers, social workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Mrs Kristal Van Emmerik, 03 6215 7975
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B9762649-91A6-E25A-4570-ECF

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Defence

Vacancy VN-0769657

Department of Defence

Closing Date: Sunday 14 June 2026

Defence Science and Technology Group
Human Decision Sciences

Job Title	Whole of Force Wargame Developer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$81,868 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	
Position Number	DSTG/02834/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=DE97D54E-9E1C-C13C-B411-ECF2EF80FAF1>

Duties

The Role

The Department of Defence is engaged in responding to demands of the National Defence Strategy. This requires significant force design analysis to inform substantial changes in the Australian Defence Force (ADF). The Analytical Wargaming (AW) Science & Technology Capability (STC) provides analytical wargaming focused operations analysis (OA) support to the Integrated Force and Future Land Warfare programs. This position is an S&T4 Operations Analyst in Analytical Wargaming. Noting the high demand for both OA and analytical wargaming, this is a critical position for Defence. The role ensures we can maintain, develop and apply analytical wargaming models of relevant and complex warfighting challenges that can inform critical decisions for the ADF.

As an Operations Analyst in Wargaming Development discipline you will:

- Under limited guidance, investigate, develop and apply analytical wargames, to address priority Defence problems, including whole of force wargaming.
- Conduct small analytical tasks and be accountable for the delivery of outcomes. For example Data Capture Management Plans (DCMPs) for wargames, data elicitation studies and workshops.
- Contribute to stakeholder relationships to ensure studies undertaken have high impact.

- Under limited guidance, develop applications and opportunities from external sources to contribute to the creative use of existing Operations Analysis (specifically wargaming, red teaming, and other relevant judgement based OA) techniques.
- Maintain and build your understanding of operational analysis and analytical wargaming techniques.
- Deliver high quality scientific reporting, including briefs, publications and presentations.
- Collaboratively engage with peers within the STC, across HADS and with other divisions in analytical wargaming.

About our Team

The Capability Analysis and Design (CAD) MSTC is within the Human and Decision Sciences Division of Defence Science and Technology Group. CAD's mission is to apply and advance Operations Research and Systemic Design methods to allow us to develop analysis based evidence in support of key Defence decisions. The analysis techniques we use include Operations Research; mathematical modelling and computer simulation; data analytics and statistical analysis; Systems Engineering; and experimentation / wargaming. Our work supports the ADF in understanding impact of decisions on the Enhanced Force-In-Being, Objective Integrated Force and Future Integrated Force.

Our Ideal Candidate

Our ideal candidate is flexible and able to quickly adapt to new and unpredicted circumstances, changing plans as required to navigate or overcome unanticipated obstacles. You are a candidate who is highly motivated and able to work effectively in a multi-disciplinary team and create a collaborative culture where all staff make an effective contribution to the team outcomes.

You have a strong interest and/or experience in wargaming and knowledge and experience in Operations Analysis with a proactive approach to adapting and applying qualitative analysis techniques.

You have experience developing, leading and delivering multi-year programs of analysis activities and a demonstrated ability to lead and conduct complex operations analysis studies including planning, managing a study team, execution and reporting.

You have excellent communication skills, the ability to convey complex information, and can collaborate with a wider range of internal and external stakeholders across DSTG, industry universities and overseas partners.

Eligibility

Security Clearance

Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is

required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Mandatory Qualifications

The S&T3/APS4-5 Researcher Operations Analysis position may require:

- academic qualifications in one or more of the following related fields of research; or
- relevant skills and work experience.

Ref 1297.0 ANZSRC Fields of Research 2020:-

Division 35 – Commerce & Management Services

- 3503 Business Systems in Context

Division 43 – History, Heritage and Archaeology

- 4303 Historical Studies

Division 44 – Human Society

- 4401 Anthropology
- 4408 Political Science
- 4410 Sociology

Division 46 – Information & Computing Sciences

- 4602 Artificial Intelligence
- 4606 Distributed Computing & Systems Software
- 4609 Information Systems

Division 49 – Mathematical Sciences

- 4901 Applied Mathematics
- 4905 Statistics

Division 52 – Psychology

- 5204 Cognitive & Computational Psychology

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Andrew Coutts, 08 8393 4940
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DE97D54E-9E1C-C13C-B411-EC

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Defence

Vacancy VN-0769841

Department of Defence

Closing Date: Sunday 14 June 2026

Defence People Group
Joint Health Command

Job Title	Occupational Medicine
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$195,569 - \$213,084
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Medical Officer Class 4
Position Number	DPG/02733/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=152B743C-D845-DCB7-B25C-ECF23C255850>

Duties

The Role

The role will be responsible the following tasks and duties:

- Provision of clinical and technical advice on occupational and environmental health matters.
- Coordination and support for occupational health and environmental health activities to inform prevention, surveillance and burden reduction strategies.
- Development, implementation and evaluation of occupational and environmental health strategies as required.
- Provision of leadership within the occupational health and environmental health domain including oversight of a multidisciplinary health team as required.
- Preparation of written briefs and other materials for Minister and Executives as needed.
- Support to capability building of the public health and environmental health workforce including informing professional development education.
- Support for health literacy and education of the non-health workforce including through health promotions.
- Liaison with internal and external stakeholders to inform strategies, policies and interventions.
- Representation of the Directorate at relevant Government and international occupational health, environmental health and public health forums.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Directorate of Force Health Protection sits within the Health Protection and Policy Branch, Joint Health Command.

The Directorate of Force Health Protection is responsible for the provision of population health advice and support, including public health and outbreak response, health surveillance, environmental health and occupational hygiene, and musculoskeletal injury to optimise the health and health readiness of ADF members and support operational capability.

Our Ideal Candidate

The candidate will be responsible for the provision of specialist medical advice and subject matter expertise to support the Occupational Health and Environmental Health functions within the Directorate.

The ideal candidate will:

- Be a collaborative leader, exemplifying Defence Values and Behaviours.
- They will support the leadership of the Occupational Health and Environmental Health team, working closely with Environmental Health Officers.
- They will provide timely feedback to the Director of Force Health Protection and other team members on operational issues.
- Have prior professional experience working with occupational and environmental health exposures including strategic sensitive issue management, with an ability to interpret Defence Health Policy and Defence Work Health and Safety policy.
- Have strong representational skills with the ability to represent Defence to both internal and external agencies and authorities.
- Have strong oral and written communication skills and the ability to communicate at all levels of the organization.
- Have proven ability to interpret, implement, and communicate policy positions.
- Support work in the musculoskeletal health and chronic condition teams as well as targeted health promotions, and provide ad hoc support across the other health domains managed by the directorate as required.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Mandatory Qualifications:

This Occupation requires:

Essential

- AHPRA specialist registration as an occupational and environmental physician.

Non-essential

- Australasian Faculty of Occupational and Environmental Medicine (AFOEM) advanced training supervisor.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dr Madeleine Marsland, 02 6115 3941
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=152B743C-D845-DCB7-B25C-EC

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Department of Defence

Closing Date: Sunday 14 June 2026

Associate Secretary Group
 Data

Job Title	Information Management Reporting Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	ASG/03035/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=CE9CBC64-806D-81D0-E056-ECF2747C6F88>

Duties

The Role

You will be expected to operate independently with limited direction, providing high-quality analysis and advice to influence outcomes through evidence and strong stakeholder relationships. Working closely with the Director Information Assurance and Performance and Assistant Secretary Data Governance and Services, you will analyse data to produce briefing products assessing regulatory activities, their effectiveness, and associated risks to information management operations, while identifying opportunities to improve business processes.

You will leverage branch-developed data models to demonstrate Defence’s compliance with legislative and regulatory obligations, including statutory timeframes under the Archives Act. The role also involves reviewing and synthesising qualitative and quantitative inputs from across the Branch to inform prioritisation of the work program. Outputs—tailored for SES and senior military stakeholders—include reports, visualisations, ministerial submissions, and executive correspondence.

Through these products, you will support informed decision-making on risk appetite and helps optimise regulatory functions in a resource-constrained environment, requiring strong analytical, strategic, and communication skills.

About our Team

Data Governance and Services Branch (DGSB) delivers foundational data capabilities across Defence, providing leadership and stewardship of the data profession. It focuses on enabling Joint Warfighting and Enterprise Performance through robust enterprise strategy, policy, and guidance. DGSB adopts a centre-led, integrated approach, working collaboratively with Groups and Services to ensure data use is aligned to strategic priorities and addresses key business challenges. This enables Defence to realise Decision Advantage, as outlined in the National Defence Strategy.

The Information Assurance and Performance Directorate supports this mission by uplifting data and information management capability through assessments, assurance activities, targeted action plans, and performance reporting. Its work ensures Defence meets governance obligations while improving capability maturity.

Key responsibilities include measuring performance and maturity uplift, conducting assurance activities and risk-based assessments, and reporting on the overall health and maturity of information management across the organisation.

Our Ideal Candidate

Our ideal candidate is an analytical and self-directed professional who can operate confidently with minimal supervision while delivering accurate, timely, and decision-ready outputs for senior stakeholders. They possess strong data analysis and interpretation skills, with the ability to translate complex quantitative and qualitative information into clear insights, risks, and recommendations. Experience working with data models, performance reporting, and regulatory or legislative frameworks - particularly compliance-driven environments - is essential.

The individual demonstrates sound judgement, attention to detail, and the ability to identify inefficiencies and drive process improvements. They are an effective communicator, skilled in producing high-quality written briefings, visualisations, and executive-level products tailored for SES and senior military audiences. Strong stakeholder engagement and collaboration skills are critical, including the ability to synthesise diverse inputs and influence outcomes through evidence-based advice. Above all, they bring strategic thinking, professionalism, and a focus on enabling informed decision-making in a complex, resource-constrained environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Sam Pullen, 02 8440 4860
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=CE9CBC64-806D-81D0-E056-EC

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Defence

Vacancy VN-0769863

Department of Defence

Closing Date: Sunday 14 June 2026

Capability Acquisition and Sustainment Group
Joint Aviation Systems Division

Job Title	Contract Management Officer
Job Type	Full-Time, Ongoing
Location	Enoggera QLD
Salary	\$99,733 - \$112,431
Future Merit Locations	Enoggera
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/02717/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=F2D51002-8E26-35D3-6676-ECF275E0B1F4>

Duties

The Role

The APS 6 Contract Management Officer supports delivery of the Australian Army's AH-64E Apache capability under LAND 4503, with a primary focus on management of the Apache Initial Support Contract. Working with a high degree of autonomy, the role manages contract administration, variations and extensions, monitors supplier performance, and implements risk mitigation measures to ensure contracted services are delivered on time, within budget and to the required quality.

The position provides direct support to the EL 1 Contract Manager and works closely with Defence stakeholders and industry partners to address complex commercial and performance issues. The role requires sound knowledge of Commonwealth procurement frameworks, strong judgement in applying legislative and policy requirements, and the ability to contribute to governance reporting, supplier performance reviews and continuous improvement of contract management practices.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Attack Helicopter Systems Program Office (AHSPO) is delivering LAND 4503 Apache Attack Helicopter – the \$4B acquisition of 29 AH-64E Apache helicopters via Foreign Military Sale to replace the Tiger ARH.

AHSPO will support the Joint Force of the late 2020s and beyond to fight and win the land battle. As the Apache Helicopter project is an emerging capability, the team, which comprises of ADF, APS and Contractor staff, is rapidly growing.

Whilst this role is based in Gallipoli Barracks, Enoggera, our growing Apache team is split between Canberra, Brisbane, and Townsville. You will have the opportunity to contribute to the delivery of high-value, advanced Defence capabilities, whilst being rewarded with a professional, inclusive and supportive team.

Our Ideal Candidate

Our ideal candidate is an experienced contract management professional who can operate confidently in a complex environment. You will have an ability to acquire knowledge of Commonwealth procurement frameworks and the judgement to manage contract changes, supplier performance and risk with minimal supervision. You are comfortable engaging with industry and stakeholders on difficult issues and can provide clear, practical advice grounded in policy and commercial realities.

You will be organised, detail-focused and able to prioritise competing demands while supporting governance and reporting requirements. Just as importantly, you will be proactive, willing to challenge poor performance, and focused on outcomes that support delivery of the Apache capability. Experience in large acquisition or sustainment programs will be highly regarded.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Glenn Brown, 02 5109 8100
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F2D51002-8E26-35D3-6676-ECF

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Defence

Vacancy VN-0769871

Department of Defence

Closing Date: Sunday 21 June 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Integrated Logistics Support (ILS) Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/02005/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=B2F528CA-DC4B-DED3-12CA-ECF277268867>

Duties

The Role

- Are you an experienced ILS Manager?
- Are you interested in working on advanced Maritime Electronic Warfare technology?
- Would you like to join a dynamic team in a great workplace and work in an interesting role?

Electromagnetic Warfare and Intelligence Systems Program Office (EWIS-Maritime SPO) is seeking a highly professional, motivated and experienced EL 1 Integrated Logistics Support (ILS) Manager to oversee and assure the delivery of support system outcomes for complex, integrated systems employed in the electromagnetic and intelligence domains by the Royal Australian Navy.

The EL 1 ILS Manager is a leadership role and is accountable under broad direction to perform and achieve complex to very complex materiel logistics work within an integrated workforce. As the EL 1 ILS Principal Support Manager, you will have an in-depth knowledge of and compliance with legislative frameworks, government decision-making and Defence's mission and policy requirements.

On behalf of the Royal Australian Navy's senior logistics leaders, you will exercise sound decision-making and judgement to provide expert policy advice, have in-depth knowledge of the

Material Logistics function and be responsible for the development, implementation, compliance and review of policies and procedures relevant to the SPO's ILS function. This role includes being accountable to plan, lead and manage a range of human and physical resources and exercise the associated people and financial responsibilities to align with strategic business.

About our Team

EWIS-Maritime SPO currently manages a number of electronic warfare systems fitted to both the surface and sub-surface fleet, such as the Nulka Decoy product and various Sensors and Electronic Attack products in both acquisition and sustainment phases. The SPO delivers these capabilities to both the Australian Defence Force and United States Navy. EWIS-Maritime SPO is widely dispersed across Australia with this position based in Russell, ACT.

The successful applicant will participate in an integrated team, including APS, military and contractor staff, to ensure the supported Electronic Warfare capabilities are delivered to the ADF and supported in accordance with operational and compliance requirements, budget, and service agreements.

EWIS-Maritime SPO has a demonstrated high performing culture and significantly above average employee satisfaction ratings based on recent Culture and Behaviours surveys. The successful candidate can expect to be challenged in their role and supported by an inclusive and considerate team and leadership group.

Our Ideal Candidate

Our ideal candidate has ILS Management skills which they are interested in applying.

The successful applicant will have:

- Extensive demonstrated skills and experience in ILS Management with a focus on Supportability and Logistics Governance/Assurance activities (not just Inventory Management);
- Extensive experience reviewing and applying Defence Logistics policy, regulatory frameworks and organisation objectives;
- Understanding or awareness of the Logistics Support Analysis discipline (as detailed in DEF(AUST) 5691), in particular how LSA activities contribute to supportability;
- Demonstrated knowledge of Navy maintenance, engineering and configuration management practices;
- Excellent communication and stakeholder engagement skills, with ability to negotiate and build relationships with internal and external stakeholders;
- Experience in leading a team, managing allocated resources, setting work area priorities, managing workflows and evaluating business outcomes;
- Highly developed organisation skills with the ability to prioritise own workload and meet deadlines;

- The capacity to think strategically and develop plans and processes to enhance the achievement of business outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CMDR Darren Johnson, 07 4299 8006
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B2F528CA-DC4B-DED3-12CA-E

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Defence

Vacancy VN-0769872

Department of Defence

Closing Date: Monday 15 June 2026

Capability Acquisition and Sustainment Group
Joint Aviation Systems Division

Job Title	Logistics Assurance Officer
Job Type	Full-Time, Ongoing
Location	Nowra NSW
Salary	\$89,841 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	CASG/02851/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=D3E78CCC-9997-5FA3-68EC-ECF2778E0F8A>

Duties

The Role

- Assist the MH-60R Training System (TS) Assistant Product Manager (APM) with day to day management and assurance of the MH-60R Training System Sustainment contract.
- Assist the MH-60R TS APM with upgrades to the MH-60R TS, included the associated TS logistics support systems.
- Perform logistics administrative management duties and assist with other activities that may include updates to the Statement of Work (SOW), Contract Deliverables (CDRLs), WHS and security management.
- Assist the MH-60R TS APM with the management of the MH-60R Tactical Operational Flight Trainer (TOFT) Qualification Program and audits of the Qualification Program.
- Assist the MH-60R TS APM with the management of the MH-60R Courseware and participate in stakeholder audits of the courseware to ensure it remains contemporary.
- As the Training System Officer, perform all data and task management functions, including configuration management for the MH-60R TS.

About our Team

The MH-60R Training System Logistics Officer will work within a diverse multi-disciplined team, including United States Navy and Contractor stakeholders, at HMAS Albatross. The team ensures

the MH-60R Training System is sustained, aligns with the parent platform, and meets the training requirements of the Royal Australian Navy.

Our Ideal Candidate

- Demonstrate judgement, intelligence, personal drive, and integrity.
- Possess an understanding of logistics management principles, including and understanding of finance policy and legislation.
- Have an eye for detail.
- Be capable of working with a wide variety of customers and stakeholders to achieve required outcomes.
- Manage the priorities and needs of the customers to meet and exceed their expectations.
- Be able to resolve problems, and apply initiative to identify alternate courses of action.
- Possess a well-developed level of computer literacy including demonstrated competency using Defence or comparable Information Technologies and logistics management systems.
- Be able to work in a fluid team environment by remaining flexible, agile and adaptable.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	David Bentley, 02 4449 2919
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D3E78CCC-9997-5FA3-68EC-EC

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Defence

Vacancy VN-0769874

Department of Defence

Closing Date: Monday 15 June 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Technical Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$144,430 - \$144,430
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 2
Position Number	NSSG/02901/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=3421BF75-1470-A08B-7AB5-ECF27724A400>

Duties

The Role

Lead at scale and shape outcomes that matter. The Offshore Patrol and Specialist Ships Branch is seeking a high-performing EL2 Technical Director to drive technical excellence and deliver complex maritime capability within a fast-paced acquisition environment.

In this role, you will lead and empower a large, multidisciplinary workforce operating across multiple projects, setting the technical direction and ensuring alignment across engineering and

integrated logistics functions. You'll bring clarity to complexity, maintaining focus on delivery against performance, schedule, and quality expectations.

As a trusted advisor to Project Directors, you will play a critical role in decision-making—offering strategic insight, managing technical risk, and influencing outcomes at senior levels. You'll work closely with Defence, Navy, and industry partners, building strong relationships to ensure integrated and confident delivery.

Beyond project execution, you will contribute to broader branch priorities, including commercial, financial, and organisational initiatives. We're looking for a collaborative and decisive leader who thrives in complexity, inspires large teams, and delivers results across multiple concurrent efforts.

About our Team

The OPSS Branch is a high-performing, forward-focused team delivering a diverse and evolving portfolio of maritime procurements that underpin future naval capability. Alongside current projects acquiring the Arafura class Offshore Patrol Vessels, Young Endeavour Replacement, and Evolved Cape Class Patrol Boats, we are actively shaping and preparing for the next generation of acquisitions, ensuring we remain at the forefront of continuous shipbuilding.

Our culture strikes a strong balance between professionalism and authenticity—we value independent thinking, fresh perspectives, and the confidence to challenge constructively. People are trusted to bring their whole selves to work, contributing ideas openly while staying aligned to shared goals.

It's an environment where initiative is encouraged, collaboration is natural, and individuals are empowered to make an impact—supported by a team that is committed, capable, and quietly driven to deliver results.

Our Ideal Candidate

Our ideal candidate is an agile, forward-thinking leader who thrives in dynamic and evolving environments, adapting quickly while maintaining clarity and momentum. They are comfortable navigating ambiguity and can confidently assess multiple courses of action, and balancing competing priorities to make sound, timely decisions.

They bring sharp intellect —both technical depth and strategic insight—paired with strong emotional intelligence. This enables them to read situations, understand stakeholder perspectives, and build trust across diverse teams and senior leaders alike.

Curious, perceptive, and composed under pressure, they approach challenges with a solutions mindset and a natural ability to connect the dots across complex issues.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained Engineers Australia Chartered Engineering Associate recognition (or ability to obtain status as of a Chartered Engineering Associate within three months) or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jean Cormick, 02 5131 3387
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3421BF75-1470-A08B-7AB5-EC1

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Defence

Vacancy VN-0769884

Department of Defence

Closing Date: Thursday 11 June 2026

Security and Estate Group
 Service Delivery Division

Job Title	GEMS User Support Manager
Job Type	Full-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - QLD QLD, Various locations - WA WA, Various locations - TAS TAS, Various locations - SA SA, Various locations - NT NT
Salary	\$99,733 - \$112,431
Future Merit Locations	Various locations - VIC, Various locations - NSW, Various locations - ACT, Various locations - QLD, Various locations - WA, Various locations - SA, Various locations - TAS, Various locations - NT
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	SEG/02633/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=0787AFBF-D0E3-5EB3-C150-ECF2AFC102D0>

Duties

The Role

The Directorate of Estate Data Systems Support is looking for an APS 6 to lead its Garrison and Estate Management System (GEMS) User Support Team. The Team is responsible for enhancing the GEMS user experience through helpdesk support, with queries and incidents resolved accurately and in a timely manner. The Team Lead directs an integrated team of APS and contractor personnel - responsible for their team's provision of user support to assist the smooth running of the system, and for undertaking the more complex investigations.

The GEMS solution is managed by Base Services Transformation Estate Data Systems (BSTEDS) Branch.

About our Team

The Directorate of Estate Data Systems Support (DEDSS) sustains the estate data systems landscape, including the Garrison and Estate Management System (GEMS), within in the greater Defence ICT landscape, ensuring it continues to deliver to Defence capability needs.

Our Ideal Candidate

The successful candidate will have well developed experience in customer service, stakeholder engagement, issue analysis, team leadership and excellent communication skills.

The role will suit someone who enjoys:

- Using their highly developed interpersonal skills, demonstrating excellent written and verbal communication.
- Engaging with diverse users and stakeholders.
- A high tempo of operational support through Group Mail Box and DSMS ticket system.
- Complete complex investigation of incidents.
- Leading and sustaining a high performing team.
- Encouraging team members to explore innovative solutions.
- Working in an information technology environment.
- Ability to draft complex Standard Operating Procedures for system administrative tasks.
- Oversee monitoring of system outage messages and timely notification to Defence contractors and business stakeholders.
- Reporting to executive when required.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

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work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Suzie Meakins, 02 4078 0164
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=0787AFBF-D0E3-5EB3-C150-EC

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Defence

Vacancy VN-0769885

Department of Defence

Closing Date: Wednesday 17 June 2026

Capability Acquisition and Sustainment Group
 Joint Aviation Systems Division

Job Title	Project Manager – Integrated Delivery (Commercial)
Job Type	Full-Time, Ongoing
Location	Enoggera QLD
Salary	\$99,733 - \$112,431
Future Merit Locations	Enoggera, Various locations - VIC, Various locations - NSW, Various locations - ACT, Various locations - QLD, Various locations - WA, Various locations - NT, Various locations - SA, Various locations - TAS
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	CASG/03025/26
Agency Website	

Duties

The Role

The APS 6 Project Manager – Integrated Delivery (Commercial) supports delivery of complex project outcomes for the Tactical Uncrewed Aircraft Systems (TUAS) capability. Operating under broad direction, the role manages multiple project activities and coordinates inputs to deliver against scope, schedule, cost and risk requirements in accordance with Defence policy.

The role contributes to a portfolio of Army minor projects aligned to the TUAS rolling wave of capability enhancements, including oversight of project performance, documentation, and governance activities. A key element is integrating project delivery with commercial outcomes.

The role provides project management advice with a focus on procurement, contracting strategy and contract performance management, including supporting contract administration, change management, and supplier performance monitoring. The role engages with internal and external stakeholders to manage risks, resolve issues and support delivery outcomes in a collaborative team environment.

This role has been identified as requiring access to International Traffic in Arms Regulations (ITAR) controlled technology. The ITAR is United States (US) law which regulates defence articles, including technical data, and defence services on the United States Munitions List. Access restrictions may apply on the basis of currently held/previously held citizenship, as well as current permanent residency.

Defence may be able to utilise workforce exemptions to mitigate these restrictions, which generally requires that applicants provide details of all current citizenships and permanent residencies, as well as previously held citizenships. Defence collects these details to confirm an applicant's eligibility for the role and to maintain compliance with international obligations.

Commence with Baseline security clearance level with the ability to obtain a Negative Vetting 1 (NV1) level. The successful candidate for this role will be required to work on-site.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

Commence with Baseline security clearance level with the ability to obtain a Negative Vetting 1 (NV1) level. The successful candidate for this role will be required to work on-site.

The advertised role is to fill an immediate vacancy being available in Enoggera, Brisbane. A merit pool will be created to fill future vacancies anywhere in Australia.

About our Team

The Uncrewed Aircraft Systems Program Office (UASPO) resides within Army Aviation Systems Branch (AASB) in Joint Aviation Systems Division (JASD) of the Capability Acquisition and Sustainment Group (CASG). The Program Office is comprised of a Business Management Unit (BMU), with three recently restructured teams; one focused on future capabilities, and the other two specialising on Tactical and Small UAS Delivery and Sustainment programs.

UASPO are trusted to consistently and safely deliver against agreed requirements for the Capability Manager, with the best value for money outcomes. We work closely with, and are proud of the strong relationships with our Defence and Industry stakeholders. UASPO is based in Brisbane, with detachments located in Canberra, Adelaide and Melbourne.

Our Ideal Candidate

Our ideal candidate will demonstrate:

- Experience delivering complex projects within a structured project management environment, including management of scope, schedule, cost and risk.
- Strong experience in procurement and contract management, including developing contract documentation, supporting negotiations, managing contract performance, and administering contract change processes.
- The ability to integrate commercial considerations into project delivery, ensuring compliance with legislative and policy frameworks while achieving value-for-money outcomes.
- Well-developed stakeholder engagement and negotiation skills, with the ability to manage complex relationships across Defence and industry.
- Strong analytical and problem-solving skills, including the ability to identify risks and develop practical mitigation strategies across both project and commercial domains.
- The ability to work independently with limited direction while contributing to an integrated team environment and building team capability through knowledge sharing.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

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To Apply

Position Contact	Rachael Harvey, 07 3253 8748
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=428132B3-EFB7-B213-2825-ECF

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Defence

Vacancy VN-0769893

Department of Defence

Closing Date: Tuesday 16 June 2026

Capability Acquisition and Sustainment Group
Commercial

Job Title	Assistant Director - Commercial and Financial Analysis
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$124,393 - \$140,315
Future Merit Locations	Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	CASG/03061/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=42DEBECE-5BC7-336A-E927-ED0427C00342>

Duties

The Role

Working independently and as part of a multidisciplinary team, you will provide commercial, cost and price analysis in support of complex procurement activities. You will provide leadership and support in conducting financial analysis as it relates to the evaluation of costing and pricing proposals. You will develop and support negotiation of commercial outcomes, which achieve value for money for the Commonwealth. You will develop and foster productive working relationships with project leads and customers to develop commercial, costing and pricing strategies which are fit for purpose, achieve value for money and are consistent with the Commonwealth Procurement Framework and Defence policies.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Commercial and Financial Analysis team provides commercial and financial analysis to support complex procurement and contracting activities across the Defence organisation, and over all stages of the procurement and contracting life cycle.

The position will provide you with exposure to a diverse internal customer base within cross-functional teams and provide significant opportunity to interact with industry across various industry sectors, including Defence Industry

Our Ideal Candidate

We are looking for a high performing candidate that can lead and conduct commercial focused analysis to join our team of finance and commercial professionals. Your role will be to lead and undertake price and cost analysis, audit and assurance activities, including examination, analysis and reporting on pricing proposals related to tender evaluations and contract reviews.

Using sound commercial and financial analyses advice you will assist in providing improvements in outcomes for procurement and contracting activities. You will further develop your commercial acumen and guide internal clients to optimal value for money outcomes. You will look to continuously improve the delivery of the team's value proposition to customers and the processes and tools that are utilised. You will actively manage your ongoing self-improvement and professional development, and ensure compliance with relevant policy and legislation. As a leader, you will be adaptable, supportive and consultative. You will drive performance and set a high standard while delivering positive outcomes for internal customers.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 1".

Notes

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To Apply

Position Contact	Kristyn Worner, 0448 457 149
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=42DEBECE-5BC7-336A-E927-EI

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Defence

Vacancy VN-0769895

Department of Defence

Closing Date: Wednesday 17 June 2026

Joint Capabilities Group
 Joint Logistics Command

Job Title	Workforce Officer
Job Type	Full-Time, Ongoing
Location	Campbell ACT
Salary	\$89,841 - \$96,829
Future Merit Locations	Campbell
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	JCG/03048/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=6A771E17-1FA3-46DE-4E39-ECF2B14D08CB>

Duties

The Role

The HQ APS 5 Workforce Officer role is responsible for:

- Whole of Command workforce management for ADF and APS personnel;
- Human Resources (HR) coordination to achieve Command organisational outcomes;
- Providing specialist HR advice, including the interpretation of legislation, Defence policy and procedures; and
- Providing general administrative support.

The role requires effective engagement with a broad range of stakeholders to identify issues, respond appropriately, and provide advice that supports Defence and JLC outcomes.

Duty Statement

- Provide specialist HR advice on ADF and APS workforce management.
- Apply expertise and knowledge relating to APS and ADF establishment management.
- Assist with APS and ADF workforce data collection and reporting.
- Assist in the development of workforce plans and Command processes to ensure the JLC meets its current and future workforce requirements.
- Oversee the JLC HQ's Reserve Management, including Reserve budget activities.
- Work collaboratively in a team environment, whilst actively contributing to a productive and positive team culture.
- Prioritise work effectively, resolve problems, and adjust priorities and tasks to improve efficiency and achieve positive outcomes.

About our Team

Joint Logistics Command (JLC) is an integrated workforce comprised of Australian Defence Force (ADF), Australian Public Service (APS) staff and industry partners, with a presence at over 25 sites nationally. JLC provides a coordinated, theatre logistics capability to the ADF.

Within the JLC Headquarters (HQ), effective workforce planning and management plays a vital role in resourcing the Command, enabling Branches to stay focused on delivering operational outcomes for the Department. The HQ Workforce Team assists both ADF and APS personnel, supporting the growth and future needs of an integrated force capable of meeting Australia's rapidly changing strategic requirements.

Our Ideal Candidate

The ideal candidate will have the following attributes:

- Demonstrated HR experience, or the ability to learn and develop HR, workforce planning, and management skills quickly.
- Strong communication skills.
- Advanced Excel skills and an ability to develop, interpret, and deliver high quality workforce reporting.
- Be a collaborative team player who contributes positively to the team culture.
- Strong attention to detail and accuracy.
- Effective time management including the ability to adapt well to shifting priorities and work demands.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	JLC HQ Workforce, 02 6132 7762
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6A771E17-1FA3-46DE-4E39-EC

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Defence

Vacancy VN-0769908

Department of Defence

Closing Date: Monday 15 June 2026

Joint Capabilities Group
Space & Cyber Systems

Job Title	Contracts Manager
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/02669/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=12E4F23D-BC55-721B-560B-ECF2B3D83680>

Duties

The Role

The APS 6 Contract Manager is accountable under broad direction for managing complex procurement, contract management and financial activities in support of a tri-service operational environment. The role requires the application of Defence procurement and finance frameworks, sound judgement, and proactive stakeholder engagement to deliver compliant, value for money outcomes.

The position exercises initiative and independence consistent with APS6 work level standards, provides detailed technical, professional and policy advice, and contributes directly to organisational and operational business outcomes within a complex and regulated environment.

Key Duties and Responsibilities

- **Contract and Procurement Management**
 - Manage the full lifecycle of complex contracts, including procurement planning, tendering, negotiation, establishment, administration, performance management, variation, extension and contract close out activities.
 - Ensure all procurement and contract management activities comply with the Commonwealth Procurement Rules, Defence procurement policy, relevant legislation, and internal governance requirements.
 - Develop, review and maintain procurement and contract documentation, including templates, schedules, correspondence, reports, submissions, plans, strategies, risk assessments, performance reviews and contract change proposals.
 - Apply legal principles, legislative obligations, commercial risk considerations and performance requirements in contract formation and management.
 - Monitor contractor performance against contractual obligations, deliverables, KPIs and service levels, and contribute to appropriate remedial actions where required.
- **Financial Management and Advice**
 - Accountable for finance planning and management related to contracts and tri service travel and support services.
 - Provide support in managing budgets, forecasts and financial plans; undertake financial activities including commitment and accrual management, invoice verification, payment approval, cost analysis and reconciliation.
 - Provide financial advice, direction and assistance to support procurement, contract management and operational decision making, including technical, commercial, legal and financial considerations.
 - Ensure compliance with the PGPA Act, Defence Finance legislation, policies, delegations, processes and procedures.
 - Prepare, manage and process finance-related documentation, including Defence Processing Forms (e.g. AE643s & MyProcurement), purchase orders and associated records.
- **Governance, Risk and Compliance**
 - Monitor and manage contract performance, administration and risks, identifying issues and recommending mitigation strategies and continuous improvement opportunities.
 - Ensure accurate, timely and auditable records are maintained in Defence financial and ICT systems, including the Commitment Register, Objective and related systems.
 - Manage and ensure compliance with International Traffic in Arms Regulations (ITAR) requirements across all contract activities, deliverables, and stakeholder engagements.
 - Contribute to governance activities such as audit preparation, monitoring the compliance of contractors, consultants, OSPs, and other persons engaged under a contract with the terms of their contractual arrangements, including contractual security obligations – under the direction and guidance of Unit Security Staff.
- **Stakeholder Engagement and Advice**
 - Engage, negotiate and maintain productive relationships with internal stakeholders, external suppliers and contractors.
 - Respond to complex enquiries and contract management issues, taking initiative to identify alternative courses of action where necessary.
 - Seek, interpret and provide expert advice on complex procurement, contract and financial matters, delivering clear and authoritative guidance.

- **Reporting, Analysis and Advice**

- Prepare briefs, reports and correspondence for senior leadership.
- Analyse financial and contract performance data to identify trends, risks and improvement opportunities.
- Contribute to business planning, performance reporting and resource allocation activities.

- **Leadership and Team Contribution**

- Build and sustain productive working relationships with supervisors, staff and team members.
- Actively contribute to team collaboration, capability development and a positive team culture, including providing guidance and informal mentoring where appropriate.
- Seek and act on feedback from supervisors to confirm performance expectations and continuous improvement.

About our Team

Joint Survivability Tactics and Validation unit (JSTVU) a small Unit under JCG (Joint Capabilities Group), initially established to provide a survivability and tactics validation capability for Navy and Army based on the Air Force airborne countermeasures development and validation exemplar. A small and dynamic team, JSTVU benefits from the diversity of its people, which includes uniformed, public service and specialist contractors.

JSTVU are supported through both Defence Science and Technology Group (DSTG) public servants and contractors and employ an end-to-end trials process to assess susceptibility and vulnerability of naval and land platforms against threats that use of the electromagnetic spectrum. In developing these assessments, JSTVU examines tactics, techniques, procedures, capability gaps and countermeasures through field trials, as well as synthetic modelling and simulation.

Our Ideal Candidate

Key Duties and Responsibilities:

- Contract and Procurement Management
- Financial Management and Advice
- Governance, Risk and Compliance
- Stakeholder Engagement and Advice
- Reporting, Analysis and Advice
- Leadership and Team Contribution

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Karishma Karishma, 08 7375 5653
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=12E4F23D-BC55-721B-560B-EC

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Defence

Vacancy VN-0769913

Department of Defence

Closing Date: Wednesday 17 June 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Environmental Test Facility Manager
Job Type	Full-Time, Ongoing
Location	Port Wakefield SA
Salary	\$99,733 - \$112,431
Future Merit Locations	Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/03054/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=1B77BE0B-BA6D-6638-82C5-ECF2B43CB948>

Duties

The Role

The Environmental Test Facility (ETF) Manager is responsible for leading the ETF team and act as a member of the Joint Proof & Experimental Unit's (JPEU's) command team. This will include allocating and monitoring duties, resources and tasks, set work area priorities, develop strategies and evaluate test and trial outcomes, as well as maintaining safety standards within the ETF during the course of trials activities.

The incumbent works closely with technical experts, stakeholders, and cross-functional teams to support test readiness and continuous improvement within the environmental testing domain. They must be able to apply technical knowledge and experience to identify risks and uncertainties, ensuring their consideration in planning, decision making and priority setting processes.

They must be able to use initiative and experience to research, analyse, plan, review and adjust priorities and work activities to meet business outcomes. They undertake objective, systematic analysis and draw accurate conclusions based on evidence providing detailed technical, professional and procedural advice in relation to complex technical armaments activities.

About our Team

The ETF conducts non-destructive test and evaluation trials on platforms explosives, munitions and other equipment across a range of environmental specialities. These specialities include climatic (simulated weather), radiographic (x-ray) and shock and vibration (shake and rattle). The ETF supports guided weapon and explosive ordnance test and evaluation activities.

The ETF has capabilities enabling the climatic, non-destructive, vibration and mechanical testing of items, and other elements for artificial aging of Defence explosive ordnance. The JPEU engineering team also provide direct support to the ETF. Employment at Port Wakefield attracts a Special Defence Locality Assistance allowance of \$309.85 per fortnight.

Our Ideal Candidate

The successful candidate will work with a diverse range of customers and effectively lead the ETF team in concert with the Officer in Charge. They will provide guidance and training to junior staff and new team members to foster a culture of safety, technical proficiency, and continuous learning.

They will have excellent communication skills and be able to collaborate with internal and external stakeholders, including Defence personnel, contractors, and industry partners, to achieve common testing objectives. The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. The individual will also provide support to a geographically dispersed team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting 1" level.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jessica Barker-Heyman, 08 8860 9248
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=1B77BE0B-BA6D-6638-82C5-EC

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Defence

Vacancy VN-0769923

Department of Defence

Closing Date: Thursday 11 June 2026

Security and Estate Group
Service Delivery Division

Job Title	GEMS User Support Officer
Job Type	Full-Time, Ongoing
Location	Various locations - VIC VIC, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - QLD QLD, Various locations - WA WA, Various locations - TAS TAS, Various locations - NT NT, Various locations - SA SA
Salary	\$89,841 - \$96,829
Future Merit Locations	Various locations - NT, Various locations - TAS, Various locations - NSW, Various locations - QLD, Various locations - SA, Various locations - VIC, Various locations - ACT, Various locations - WA
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	SEG/02656/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=AF5616A0-3993-8B98-F558-ECF2EBB63CB4>

Duties

The Role

The Directorate of Estate Data Systems Support requires a suitably qualified and experienced individual to work in the User Support Team. The User Support Team conducts Garrison and Estate Management System (GEMS) solution health check activities, including interface errors management and periodic scheduled jobs; provides GEMS access, support and guidance in the use of GEMS to end users (APS and Contractors); and analyses usage and solution incident trends.

The GEMS solution is managed by Base Services Transformation Estate Data Systems (BSTEDS) Branch.

About our Team

The Directorate of Estate Data Systems Support (DEDSS) sustains the estate data systems landscape, including the Garrison and Estate Management System (GEMS), within in the greater Defence ICT landscape, ensuring it continues to deliver to Defence capability needs.

Our Ideal Candidate

We are seeking a motivated and high performing GEMS User Support Officer who exemplifies professionalism through external ideas, diverse experience and perspectives and enjoys working on a broad range of tasks.

Our ideal candidate will be effectively able to:

- Under limited supervision, the successful candidate should be able to demonstrate the ability to:
 - Monitor and respond to user support request emails from the Group Mailbox.
 - Raise support incidents on behalf of users when required. In addition, the successful candidate should demonstrate the ability to monitor and manage an incident management queue providing support to business system users.
 - Review, raise and update new incidents on the Defence Services Management System (DSMS).
 - Complete complex investigation of incidents.
 - Follow up and closure of resolved tickets.
 - Build and sustain relationships and liaise with Defence Contractors, system users, business stakeholder's team members.
 - Ability to summarise and report on system support activities.
 - Back up monitoring of other system support group mailboxes as required.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Baseline Vetting level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Suzie Meakins, 02 4078 0164
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AF5616A0-3993-8B98-F558-ECF

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Defence

Vacancy VN-0769924

Department of Defence

Closing Date: Thursday 02 July 2026

Joint Capabilities Group
 Joint Logistics Command

Job Title	Explosive Ordnance Supplier
Job Type	Full-Time, Ongoing
Location	Port Wakefield SA
Salary	\$81,868 - \$89,377
Future Merit Locations	Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	JCG/03069/26
Agency Website	

Job Description

<https://defencecareers.nga.net.au/?jati=07696233-5DB9-00B1-C81C-ECF2EBBEF33D>

Duties

The Role

The main role of the EO Supplier is to provide technical armaments knowledge and advice, engaging with stakeholders to deliver and exercise appropriate technical delegations in line with legislative, policy and regulatory frameworks.

You will:

- Perform straightforward to moderately complex Armaments technical activities and associated tasks working to agreed priorities and outcomes.
- Be accountable for exercising assigned technical authorities and any Technical regulatory Authority delegations
- Conduct investigations and contribute to the development of technical documentation for review.
- Apply technical knowledge and gain experience, understand priorities to identify, define issues and implement corrective actions
- Work collaboratively and operate as an effective team member
- Investigate technical packages and participate in the scoping, planning and reviewing of packages
- Assess technical packages, reports, processes and product and equipment performance to meet specified requirements, provide recommendations for continuous improvement and implement corrective actions.

About our Team

The P&EE Port Wakefield team carries out Test and Evaluation activities for a diverse range of various calibre munitions and other explosive ordnance. They capture performance data of the munitions and provide that information to the customer.

The EO Services Team is critical in this process as they provide explosive ordnance that have been prepared for dynamic and/or static functioning. This is to ensure that the specifications of the test plan are met to certify that activities are repeatable.

The broader team utilise systems such as ballistic tracking radar, high speed video cameras and associated equipment to track the rounds or event when the explosive ordnance is dynamically fired or statically testing the munitions.

Our Ideal Candidate

The successful candidate will build and sustain positive relationships with team members and actively participate in team work and group activities.

They will take individual responsibility for accurate completion of work and seek guidance when required, for more complex issues.

The candidate will be able to communicate effectively and be required to share information to ensure others are kept informed and make use of individual and team capabilities and to identify risks and issues that may impact on work objectives.

They will be professional, having some stakeholder engagement and be required to respond under direction, to changes in stakeholder needs and expectations to achieve outcomes.

The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. In this role, the individual will provide support to a geographically dispersed team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications

Framework (AQF) Level 4 qualification in a relevant technical domain or relevant skills and work experience

such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit <https://www.defence.gov.au/jobs-careers>

To Apply

Position Contact	Rebecca-Lee Kempton, 03 5736 3044
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=07696233-5DB9-00B1-C81C-EC1

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Defence

Vacancy VN-0769931

Department of Defence

Closing Date: Thursday 18 June 2026

Joint Capabilities Group
 Joint Logistics Command

Job Title	Radiographer
Job Type	Full-Time, Ongoing
Location	Port Wakefield SA
Salary	\$89,841 - \$96,829
Future Merit Locations	Port Wakefield
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	JCG/03056/26
Agency Website	

Duties

The Role

Joint Proof and Experimental Unit Environmental (JPEU) is seeking an agile and driven Radiographer who possesses strong technical, communication and interpersonal skills to join the team at the Environmental Test Facility (ETF). The Radiographer will work with JPEU supporting Guided Weapon and Explosive Ordnance (GWEO) tests.

The Radiographer will:

- Supervise and conduct moderately complex radiographic activities and associated tasks working to directed priorities and outcomes.
- Research, apply and contribute to the development of radiographic documentation for review.
- Apply technical knowledge and experience to identify and understand priorities, define issues and implement corrective actions for radiographic activities.
- Build and sustain positive relationships with ETF team members and other JPEU personnel, while participating in team work and group activities.
- Communicate effectively with internal and external stakeholders via radiographic packages, reports, written correspondence, discussions and presentations.
- Ensure safety aspects of Defence capability are considered and incorporated into radiographic activities and tasks.

About our Team

The ETF conducts non-destructive test and evaluation trials on platforms explosives, munitions and other equipment across a range of environmental specialities. These specialities include climatic (simulated weather), radiographic (x-ray) and shock and vibration (shake and rattle). The ETF supports GWEO test and evaluation activities.

It has capabilities enabling the climatic, non-destructive, vibration and mechanical testing of items, and other elements for artificial aging of Defence explosive ordnance. The JPEU engineering team also provide direct support to the ETF. Employment at Port Wakefield also currently attracts a Special Defence Locality Assistance allowance of \$309.85 per fortnight.

Our Ideal Candidate

The successful candidate will work with a diverse range of customers and be able to function in a small team. This team will be dynamic and will work within an integrated environment of Australian Public Servants, Australian Defence Force personnel and Defence Industry Support Personnel.

They will have the ability to interpret customer requirements, technical standards, follow set work procedures, produce trial activity reports and utilise a variety of technical and non-technical equipment, in order to capture required data.

They will have a keen eye for detail, and be able to identify potential issues within the data/test setup that may affect quality of data or accuracy of data for items being tested. The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. In this role, the individual will provide support to a geographically dispersed team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 5 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Jessica Barker-Heyman, 08 8860 9248
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3CBAC7EC-855E-E963-6103-EC

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Defence

Vacancy VN-0769932

Department of Defence

Closing Date: Wednesday 17 June 2026

Defence Digital Group
Enterprise Systems

Job Title	Project Support Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Adelaide SA, Canberra ACT, Perth WA
Salary	\$89,841 - \$96,829
Future Merit Locations	Melbourne, Perth, Adelaide, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 5
Position Number	DDG/03103/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=603B24C6-938D-237B-2668-ECF2ED2BC39D>

Duties

The Role

The Defence Digital Group is seeking a project support officer to assist our project managers deliver a broad range of enterprise ICT initiatives, delivering critical digital outcomes across complex and highly governed environments.

This role will coordinate and operational support IT projects and programs by:

- Assist in planning, scheduling, and tracking project activities and milestones.
- Maintain project documentation, registers, and repositories (e.g., RAID logs, project plans).
- Collect and update project status information for reporting purposes.
- Prepare regular progress reports, dashboards, and meeting packs.
- Track risks, issues, and dependencies and escalate as required.
- Coordinate meetings, workshops, and project governance forums.
- Support communication activities, ensuring stakeholders are informed of progress and changes.

About our Team

Defence Digital Group (DDG) is seeking experienced and strategically focused EL 1 Project Managers to work on one of our military and enterprise ICT projects. DDG is shaping the Defence ICT of the future, moving from no longer delivering orphan point in time solutions, to focusing on building an ecosystem of interoperable platforms. By adopting modern architecture and platforms that are scalable, reliable, performant and secure, we will meet the demand of our integrated Defence force to be ready to fight and win in the digital age.

Our Ideal Candidate

This role ensures that project activities are delivered efficiently by maintaining documentation, tracking progress, supporting reporting, and coordinating stakeholders across the project lifecycle.

Our ideal candidate will have experience in:

- Supporting ICT projects in complex environments using Agile, software development lifecycle (SDLC) or hybrid methods.
- Assisting with project delivery across the lifecycle, including requirements, implementation, and transition to support.
- Coordinating tasks within project teams and working collaboratively to meet deadlines.
- Communicating to engage with technical and non-technical stakeholders, including vendors and business teams.
- Preparing and maintaining project documentation, schedules, and status reports.
- Understanding of project budgets, enterprise technology environments, and IT change/release processes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

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To Apply

Position Contact	Swati Sharma, 0429 660 166
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=603B24C6-938D-237B-2668-ECF

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Defence

Vacancy VN-0769937

Department of Defence

Closing Date: Thursday 18 June 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Range Task Manager
Job Type	Full-Time, Ongoing
Location	Graytown VIC
Salary	\$99,733 - \$112,431
Future Merit Locations	Graytown
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	JCG/03065/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=32160FAC-082C-37E6-75BB-ECF2EE1CCC67>

Duties

The Role

The main function of the Range Operations Manager is to manage the safe conduct of test and evaluation activities of explosive ordnance.

This includes leading the team through:

- Allocating work, resources and tasks, setting work area priorities, developing strategies and evaluating business outcomes.
- Managing the planning, co-ordination, resourcing and scheduling of explosive ordnance test and evaluation activities.
- Review and/or improve risk assessments commensurate with activity requirements and identified risk levels.
- Manage personnel administration.
- Undertaking technical review of documents, which includes reviewing task plans, writing and review of work instructions, risk assessments and gathering of technical data to review documentation and provide feedback.
- Providing recommendations for continuous improvement and implement corrective actions.
- Liaising with outside agencies and manage training or familiarisation training for new equipment. It may also be necessary to verify the equipment by trial.

- Providing technical and operational advice to stakeholders.

About our Team

JPEU is an integral part of Explosive Ordnance Branch, Joint Logistics Command and is tasked to provide dynamic, static and environmental test and evaluation services to the Australian Defence Organisation. JPEU consists of a Headquarters which is spread across VIC, SA and ACT, as well as two ranges at Proof and Experimental Establishment (P&EE) Graytown VIC, and P&EE Port Wakefield SA.

The Task Management Team is a small team located across both ranges that works closely with the JPEU Head Quarters Operations Team to conduct trials to support Army, Navy, Air Force and Defence Science and Technology Group (DSTG). Employment at Graytown currently attracts a Special Defence Locality Assistance allowance of \$184.44 per fortnight.

Our Ideal Candidate

The successful candidate will have excellent communication skills with the ability to develop productive working relationships with stakeholders, having confidence to navigate and influence others on often complex, difficult or sensitive issues. You will build capacity in your team through coaching and feedback and will review and develop the quality of work undertaken by others within the work unit.

You will exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures for explosive ordnance armaments, contributing to strategic planning, program and project management and policy development. The right person for this role will show the flexibility to respond to the changing context and shifting priorities of JPEU, to achieve business outcomes. In this role, the individual will provide support to a geographically dispersed team.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Mandatory Qualifications:

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 5 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

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To Apply

Position Contact	Jessica Barker-Heyman, 08 8860 9248
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=32160FAC-082C-37E6-75BB-EC

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Defence

Vacancy VN-0769942

Department of Defence

Closing Date: Thursday 18 June 2026

Strategy Policy & Industry
Pacific

Job Title	Assistant Director -Project & Program Management
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Russell
Office Arrangement	Flexible
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	SPI/03040/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=6862D0B2-371B-25D4-08C6-ED042750CC52>

Duties

The Role

As an EL 1 Project Manager in the in Pacific Division, you will lead and deliver complex, interrelated projects and program activities that directly support Defence policy and operational outcomes. Working under broad direction, you will collaborate across various teams, both in Australia and in pacific island nations, and coordinate activities across multiple work streams and stakeholders to achieve shared program objectives.

You will apply strong program, project and contract management leadership and expertise, combined with a sound understanding of Defence international policy, governance and Commonwealth resource management requirements, to deliver outcomes in line with legislative, contractual and policy obligations. You will exercise professional judgement and leadership to manage risk and provide authoritative advice on matters with potential strategic, financial or operational impact at the project and program level.

You will plan, manage and monitor program outcomes, ensuring performance is tracked against agreed milestones, budget specifications and strategic objectives. You will support the development and management of a large budget that incorporates multiple funding lines as well as Cabinet deliverables, and manage resources across a defined business area.

These roles will require you to lead contributions to strategic and long term planning, including the coordination of cross program activities, program and project management, policy development or infrastructure design and delivery. You may also lead and mentor staff and contribute to capability development within the team.

About our Team

The Pacific Division plays a central role in advancing Australia's engagement, cooperation, and regional stability across the Pacific. Our teams work closely with partner governments, regional organisations, and whole-of-government stakeholders to design and deliver initiatives that strengthen security and resilience in the Pacific, delivering on the 2026 National Defence Strategy.

The Papua New Guinea Directorate leads implementation of the PNG-Australia Mutual Defence Treaty (Pukpuk Treaty), Australia's largest Defence Cooperation Program, and delivers strategic policy advice on our defence relationship with Papua New Guinea. We manage a substantial budget, as well as procurement activity and capability development initiatives in PNG.

The Pacific Infrastructure East Directorate is a mixed APS and ADF team that delivers security infrastructure across a range of pacific island nations including Solomon Islands, Fiji, Samoa, Tonga, Kiribati and Tuvalu. This involves coordination across Defence, other whole of government department and pacific island government stakeholders.

We operate in a dynamic environment where cultural awareness, strong relationships, and a deep understanding of Pacific priorities guide everything we do. Joining the Pacific Division means being part of a collaborative, high-performing team committed to meaningful outcomes, innovative thinking, and respectful partnerships that support a stable and connected Pacific.

Our Ideal Candidate

Our ideal candidate is a high performing program and project management leader with an interest in delivering complex international initiatives that enable Defence policy outcomes. You thrive in a fast paced and challenging environment and demonstrate the ability to manage competing priorities across multiple projects or programs.

You have strong communication and organisational skills, attention to detail, and the ability to engage effectively with a broad range of Australian and international stakeholders, including deep cultural awareness.

You have proven skills in managing projects, programs, budgets, risks and resources, with a strong focus on end to end contract and commercial management where required. You apply sound judgement to manage deliverables and milestones, identify and mitigate commercial and program risks, and support approvals in line with governance and procurement requirements.

Strong problem solving skills including thinking outside of the box and not being afraid to question existing approaches and propose new solutions.

You communicate with clarity and influence, build productive stakeholder relationships, and provide high quality advice, briefs and reports to senior leaders and decision makers. You operate with professionalism and accountability, ensuring compliance with legislative, policy and probity obligations while delivering value for money and strategically aligned outcomes for Defence.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Defence

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To Apply

Position Contact	Damon Hietbrink, 0436 675 609
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6862D0B2-371B-25D4-08C6-ED1

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Defence

Vacancy VN-0769971

Department of Defence

Closing Date: Thursday 18 June 2026

Naval Shipbuilding and Sustainment Group
Major Surface Combatants and Combat Systems

Job Title	Business Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$99,733 - \$112,431
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/02985/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=28AE062E-1E48-4454-E7D4-ECF32A8BD488>

Duties

The Role

The APS6 Business Intelligence Officer operates under broad direction to design, manage, and continuously improve complex business intelligence processes within an integrated workforce program. The role is responsible for maintaining the Branch Business Management System (BMS) and for providing timely, accurate, and well - reasoned advice to support evidence - based decision making.

The position works both independently and collaboratively to build and sustain strong stakeholder relationships, while supporting the protection, retention, and continuity of critical program knowledge. In close consultation with internal and external stakeholders, the APS6 develops high quality analysis, documentation, and business processes that underpin effective corporate knowledge management.

The role requires sound professional judgement, strong stakeholder engagement capabilities, and the initiative to manage competing priorities, mitigate risk, and ensure compliance with program procedures, relevant legislation, government decision making requirements, and Defence's mission and policy objectives.

About our Team

The Hunter Class Frigate (HCF) is one of the world's most advanced warships, and the project is Australia's largest shipbuilding project. The HCF program provides the foundation for Continuous Naval Shipbuilding and is bringing together global expertise from the UK, USA, Canada, Europe, and Australia to solve complex design and construction challenges.

The HCF program has introduced new approaches to Defence project and engineering management. Whilst built on traditional systems engineering and contract management approaches, Defence and the shipbuilding industry are evolving to meet the demands associated with growing and sustaining a skilled, sovereign workforce.

As a member of Team Hunter, you will be contributing to a high-impact, national capability, while fostering innovation and collaboration, and demonstrating decisive leadership. As an Australian Public Servant in Defence, you will benefit from flexible working arrangements, generous conditions, and a competitive remuneration package, including 15.4% superannuation, as outlined in the Defence Enterprise Agreement

Our Ideal Candidate

The ideal candidate will demonstrate the ability to:

- Deliver innovative, high-quality business intelligence products, including dashboards and reports, to support informed program decision-making.
- Maintain and continuously improve the Branch Business Management System, including process maps, standard operating procedures, and governance documentation.
- Develop and document business processes in consultation with stakeholders to support the effective retention and continuity of corporate knowledge.
- Produce insightful analytical briefs using relevant systems and tools.
- Apply sound judgement, initiative, and strong organisational skills to manage competing priorities, mitigate risk, and contribute to strategic planning activities.
- Provide accurate, timely, and well-reasoned advice on business intelligence activities in accordance with relevant legislation, policies, and governance frameworks.

- Communicate analytical insights clearly through effective written and verbal engagement with a diverse range of stakeholders.
- Build and sustain productive stakeholder relationships through workshops, briefings, and consultation to support compliance and continuous improvement.
- Contribute positively to a collaborative, inclusive, and high-performing team environment.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	HCF Workforce Team, Please Email
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=28AE062E-1E48-4454-E7D4-EC

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Department of Defence

Closing Date: Wednesday 17 June 2026

Joint Capabilities Group
 Cyber Operations Division

Job Title	Deputy Director Defence Formal Messaging
Job Type	Full-Time, Ongoing
Location	Harman ACT
Salary	\$124,393 - \$140,315
Future Merit Locations	Harman
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	JCG/02937/26
Agency Website	

Job Description <https://defencecareers.nga.net.au/?jati=38DB47E7-675B-1419-EB90-ECF2EFEFFF54>

Duties

The Role

Supporting and assisting the Commanding Officer DEFCAMSAUS, the Deputy Director Defence Formal Messaging System (DFMS) fulfils a technical management role responsible for the effective operation, sustainment and evolution of DFMS across strategic and deployed environments. The role ensures the end to end delivery, performance and governance of DFMS that enable Defence operations, command and control, and interagency communication, maintaining the availability, integrity and security of capabilities across classified and unclassified networks in line with Defence policy and allied interoperability standards such as the Allied Communications Publications.

The Deputy Director leads multidisciplinary teams, manages service providers and contractors, and coordinates with stakeholders across Defence, Joint Operations Command and coalition partners. The position oversees Level 3 support arrangements with the industry partner, providing subject matter expertise on contract management and contributing to the technical aspects of

contract negotiations. Core responsibilities include service performance monitoring, incident and problem management, risk and compliance assurance, and driving continuous improvement aligned with ICT service management frameworks such as ITIL.

Additionally, the role represents Australia in international technical forums, contributing to standards development, policy alignment, and coalition interoperability outcomes. Through strong governance, leadership, and stakeholder engagement, the Deputy Director ensures DFM services remain resilient, secure, and fit for purpose in delivering timely and authoritative Defence communications.

About our Team

The National Defence Formal Messaging Control Centre (NDCC), residing within the Defence Network Operations Centre (DNOC), provides centralised control, coordination, and assurance of the Defence Formal Messaging System (DFMS) across strategic and deployed environments.

As a blended workforce comprising ADF personnel, APS staff and contracted specialists, the NDCC integrates operational, technical and service delivery expertise to manage message routing, maintain addressing directories and enforce messaging standards in accordance with Defence policy and allied protocols including Allied Communications Publications.

The team oversees message handling performance, ensures secure and reliable delivery and coordinates incident response and fault resolution in collaboration with network providers, capability managers and the JCWO. By maintaining the integrity, availability and interoperability of formal messaging services, the NDCC directly underpins Defence command and control, enabling timely and authoritative communication across the organisation and with coalition partners.

Our Ideal Candidate

An ideal candidate for the Deputy Director Defence Formal Messaging role demonstrates strong technical leadership, with deep experience in Defence communications systems or secure messaging environments. They bring sound knowledge of ICT service management frameworks (e.g. ITIL), contract and vendor management and experience overseeing high availability, security focused services. The candidate should possess excellent stakeholder engagement skills, with the ability to influence across Defence, industry partners and international forums. Strong analytical and problem solving abilities are essential, particularly in incident, risk and performance management. Experience with classified networks, interoperability standards (such as the Allied Communications Publications) and coalition operations is highly regarded. The individual should be an effective leader of multidisciplinary teams, capable of balancing operational priorities with strategic objectives.

Personal attributes include integrity, sound judgement, adaptability and clear communication, with the ability to provide trusted advice to senior leadership, including the Commanding Officer DEFCAMSAUS.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Aron Green, 07 5362 3411
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=38DB47E7-675B-1419-EB90-EC

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Education

Vacancy VN-0769488

Department of Education

Closing Date: Sunday 28 June 2026

International
Tuition Protection Service

Job Title	Director, Tuition Protection Service
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements may be supported under an Individual Section 24(1) Determination
Classification	Statutory Appointment
Position Number	26/0122
Agency Website	https://www.education.gov.au/about-department/work-us

Job Description

<https://education.nga.net.au/?AudienceTypeCode=EXT-EDU>

As the Director of the Tuition Protection Service (TPS) at the Department of Education, you will oversee and ensure the proper functioning of the TPS. The TPS Director is a statutory appointment under subsection 54A (1) of the Education Services for Overseas Students Act 2000 (ESOS Act).

The TPS is an initiative of the Australian Government, administered by the Department of Education. It assists international students and eligible domestic students whose education providers are unable to fully deliver their course of study. The TPS ensures that these students can either:

- complete their studies in another course or with another education provider, or
- receive a refund of their unspent tuition fees or a re-credit of their loan for open units of study.

Duties

In this role, you will be responsible for the following:

- assisting international and domestic students affected by an education provider closure, by placing them in an alternative course or paying them a refund
- determining the amount of TPS levy required from each provider who is required to pay a contribution to one of more of the three sector-quarantined funds

- managing the three sector-quarantined funds in a way that ensures the TPS is able to meet all its liabilities
- recommending sanctions against a provider where appropriate
- reporting to the Minister on the operations of the TPS and the financial status of all sector-quarantined funds
- providing operational management to ensure the effective delivery of TPS activities
- maintaining productive relationships with stakeholders, including in sensitive contexts
- leading staff to achieve TPS objectives and maintain a positive work environment.

Eligibility Notes

About the Department of Education

The Department of Education contributes to Australia's economic prosperity and social wellbeing by creating opportunities and driving better outcomes through access to quality education and learning. A strong early childhood education system built around early learning and child care gives children the best start in life—supporting them to build social and behavioural skills to help prepare them to transition to school. For parents and carers, affordable child care enables them to participate in the workforce, pursue further education or other opportunities to contribute to their community — bolstering the social wellbeing and economic prosperity of the nation. As children continue their journey through school, access to quality education creates the foundation for a bright future – it opens a world of possibilities and equips children and young people with the skills, knowledge, and career advice to prepare them for further work or study to fulfil their dreams. An affordable, and accessible higher education sector allows Australians and international students to pursue their passion in life or reskill for the jobs of the future. A strong higher education and research sector in step with national priority areas provides people with an opportunity to choose a career path that addresses skill shortages or the challenges of the future including, clean energy, advanced manufacturing, health, and education. Through education and learning, we change lives, create opportunities, and support Australia's economic success and social wellbeing.

To Apply

Position Contact	Karina Duffey, (02) 6232 2200
Agency Recruitment Site	https://education.nga.net.au/?AudienceTypeCode=EXT-EDU

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Education

Vacancy VN-0770011

National Gallery of Australia

Closing Date: Wednesday 17 June 2026

Building Services and Infrastructure
Building Services

Job Title	Manager, Building Services
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	\$116,261 - \$132,660
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	Executive Level 1
Position Number	Sup 349
Agency Website	https://nga.gov.au

Job Description

<https://nga.gov.au/about-us/jobs/>

The Manager, Building Services will work with an inhouse team with the support of specialist contractors that will enable the organisation to achieve its core goals of displaying, preserving, and protecting the national collection, along with providing a safe and welcoming environment for both our staff and visitor.

The role requires an experienced, and motivated Building Manager who has proven ability to inspire a team and promote a culture of continuous improvement. Reporting to the Head of Estate Management, the position is responsible for the daily management of facilities, and Gallery assets. The Manager, Building Services may also service projects and provide technical and logistics support to other areas of the National Gallery.

The Manager, Building Services is responsible for management of all facilities operations for the National Gallery and is responsible for managing the maintenance and repairs activities for all plant and equipment including the building fabric.

The primary focus of the Building Services team is ongoing maintenance of a healthy and safe environment for visitors and employees and for the display and storage of the national collection of works of art.

This position is an ongoing full-time role and reports to the Head of Estate Management.

Duties

In accordance with the APS Executive Level 1 work level standards, you will:

- Use data to develop reports, to inform decisions and for planning and prioritising activities.
- Lead the development, management and delivery of services to support the Gallery's building operations function.
- Maintain a modern operational framework to ensure the effective, efficient delivery of services within a heritage building to international museum standards.
- Develop smart, cost effective, best practice strategies, policies and procedures to support the ongoing safety, compliance and functionality of Gallery facilities.
- Oversee contractor and contracts management, performance and contract renewals.
- Develop monthly reports detailing department.
- Financial management, review budget with actuals to inform decisions.
- Oversee facilities projects to ensure safe and effective delivery.
- Administrative activities, approximate reports, brief papers and effective communications.
- Develop, implement, and monitor programs for the effective and efficient maintenance and management of the Gallery's buildings, and building related assets and services.
- Oversee the Gallery's building management system (BMS) and strategic asset managing planning.
- Undertake WHS and risk management activities, manage and/or contribute to projects and conduct investigations and reviews as required.

Eligibility

Citizenship - To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check - To be eligible for this role you must complete a police check.

ADDITIONAL INFORMATION - Qualifications, Certifications and Registrations

Role specific mandatory qualifications certification and/or registrations include:

- a white card
- asbestos awareness certificate
- class C licence
- Management / Leadership training

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's [Careers portal](#).

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool, may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Greg Ible, 61 2 6240 6527
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Finance

Vacancy VN-0769997

Digital Transformation Agency (DTA)

Closing Date: Wednesday 17 June 2026

Corporate People and Culture

Job Title	Senior HR Advisor, Inclusion, Culture and Capability
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA
Salary	\$99,734 - \$116,343
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement.
Classification	APS Level 6
Position Number	093_05/26
Agency Website	https://www.dta.gov.au/

Job Description

<https://www.dta.gov.au/join-our-team>

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We're big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don't just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

Duties

This position sits within the People and Culture team and is part of the Corporate Branch. The Senior HR Advisor is responsible for the development and implementation of people strategy initiatives, policies and programs related to diversity, inclusion, capability, learning and development, employee engagement and workplace culture.

Key Duties:

- Develop and implement policies, plans, strategies and programs that are evidence based and will create and nurture an inclusive environment that aligns with the DTAs Values and Behaviours.
- Support the design and delivery of learning and development programs, including induction, mandatory training, graduate development, and study assistance.
- Support the design and delivery of engaging learning programs that build organisational capability, as well as a range of diversity and inclusion events aimed at strengthening awareness, understanding and cultural competence across the agency.
- Draft and coordinate internal communications for all staff to support key workforce initiatives and engagement activities.
- Coordinate diversity and inclusion initiatives across the DTA including providing advice and support to employees and managers.
- Provide pastoral care and support to participants in programs such as Jawun, disability internships, and external mentoring initiatives, ensuring a positive experience and addressing wellbeing or engagement needs as they arise.
- Develop and maintain effective relationships and communication with key internal and external stakeholders, including DTA employee led networks, to progress, monitor and support the implementation of people strategy initiatives.
- Maintain current relevant knowledge of government initiatives and priorities, legislation and best practice in relation to diversity and inclusion.
- Coordinate the DTA's response to the APS Employee Census, including providing data to the APSC, communication with the agency, analysis of the results and presentations and briefings to the Executive Leadership Team.
- Contribute to the design and implementation of initiatives and strategies which improve employee experience, including the biannual DTA Day events, Staff Spotlight, Coffee Roulette and the yearly DTA Values and Behaviour Awards.
- Prepare advice, including correspondence or papers to the Executive Board, to seek support of or provide updates in relation to people strategy initiatives.

Please note: This role may require interstate travel from time to time.

Eligibility

Security Clearance level required: Baseline (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner's Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We're the Australian Government's trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	Elise Wyres, 0419 405 488
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

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Finance

Vacancy VN-0769999

Digital Transformation Agency (DTA)

Closing Date: Wednesday 17 June 2026

Corporate People and Culture

Job Title	Senior HR Advisor, Inclusion, Culture and Capability - (Affirmative Measures - Indigenous)
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT, Sydney NSW, Various locations - NSW NSW, Various locations - NT NT, Various locations - QLD QLD, Various locations - SA SA, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - WA WA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DTA Enterprise Agreement.
Classification	APS Level 6
Position Number	094_05/26
Agency Website	https://www.dta.gov.au/

Job Description

<https://www.dta.gov.au/join-our-team>

Do you want to help drive a digital government? Do you want to work towards something bigger and make a lasting impact? Embark on a journey of continuous learning and advancement with opportunities at all levels.

We need your skills and influence to inspire and enable government to put people and businesses at the forefront of digital transformation.

Why work with us

Purpose and meaning - We're big enough to have a whole-of-government impact, but small enough to bring our staff together regularly to collaborate and grow.

Balance and flexibility - Access flexible working arrangements to balance how, when and where you work, including remote.

Inclusion and belonging - Join a team that values all experiences, skills and perspectives. Our biggest strength is our people. We don't just celebrate diversity, it is essential to our success.

Growth and opportunity - Take advantage of professional opportunities and training. Learn new skills and meet your career goals with a wide range of programs, courses and resources.

Duties

This position sits within the People and Culture team and is part of the Corporate Branch. The Senior HR Advisor is responsible for the development and implementation of people strategy initiatives, policies and programs related to diversity, inclusion, capability, learning and development, employee engagement and workplace culture.

Key Duties:

- Develop and implement policies, plans, strategies and programs that are evidence based and will create and nurture an inclusive environment that aligns with the DTAs Values and Behaviours.
- Support the design and delivery of learning and development programs, including induction, mandatory training, graduate development, and study assistance.
- Support the design and delivery of engaging learning programs that build organisational capability, as well as a range of diversity and inclusion events aimed at strengthening awareness, understanding and cultural competence across the agency.
- Draft and coordinate internal communications for all staff to support key workforce initiatives and engagement activities.
- Coordinate diversity and inclusion initiatives across the DTA including providing advice and support to employees and managers.
- Provide pastoral care and support to participants in programs such as Jawun, disability internships, and external mentoring initiatives, ensuring a positive experience and addressing wellbeing or engagement needs as they arise.

- Develop and maintain effective relationships and communication with key internal and external stakeholders, including DTA employee led networks, to progress, monitor and support the implementation of people strategy initiatives.
- Maintain current relevant knowledge of government initiatives and priorities, legislation and best practice in relation to diversity and inclusion.
- Coordinate the DTA's response to the APS Employee Census, including providing data to the APSC, communication with the agency, analysis of the results and presentations and briefings to the Executive Leadership Team.
- Contribute to the design and implementation of initiatives and strategies which improve employee experience, including the biannual DTA Day events, Staff Spotlight, Coffee Roulette and the yearly DTA Values and Behaviour Awards.
- Prepare advice, including correspondence or papers to the Executive Board, to seek support of or provide updates in relation to people strategy initiatives.

Please note: This role may require interstate travel from time to time.

Eligibility

The Affirmative Measures (Indigenous) process is open only to Aboriginal or Torres Strait Islander people who meet the criteria below. The filling of this vacancy is intended to constitute an affirmative measure under Section 31 of the Australian Public Service Commissioner's Directions 2022.

Security Clearance level required: Baseline (or ability to obtain and maintain).

To be eligible for employment with the DTA applicants must be an Australian citizen.

An applicant's suitability for employment with the DTA will be assessed through a pre-employment screening process. This process includes an Australian Police check.

The DTA is an inclusive employer where capabilities, skills and backgrounds are valued and relied upon. The DTA seek applications from all candidates and are committed to providing a working environment that values diversity and inclusion and supports employees to reach their full potential.

Notes

The DTA may leverage a mix of assessment methods for this position, which may or may not involve an interview.

A merit pool may be established and used to fill future ongoing and non-ongoing vacancies within the next 18 months consistent with Section 25 of the Australian Public Service Commissioner's Directions 2022.

For all DTA positions you are required to apply directly via the DTA website. Applications referred or submitted through recruitment agencies, or third parties will not be accepted.

This role may require the individual to work or be contacted outside of their usual working hours where reasonable, for example, to deal with high priority or urgent matters or in an emergency. The DTA Enterprise Agreement 2024-2027 takes this into account and provides compensation for an individual when they are required to work, or be contactable, outside of usual working hours. This includes access to overtime, restriction allowance, flextime, time off in lieu (TOIL) and other benefits.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Digital Transformation Agency (DTA)

Help drive a digital government. At the DTA, we work towards something bigger and make a lasting impact. We're the Australian Government's trusted advisor on digital and ICT transformation. We provide strategic and policy leadership and expert investment advice and oversight to drive government digital transformation that delivers benefits to all Australians.

To Apply

Position Contact	Elise Wyres, 0419 405 488
Agency Recruitment Site	https://www.dta.gov.au/join-our-team

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Finance

Vacancy VN-0769935

Independent Parliamentary Expenses Authority

Closing Date: Sunday 14 June 2026

Transparency, Integrity and Legal

Job Title	Data and Reporting Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$90,322 - \$101,345
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Working from home arrangements available
Classification	APS Level 5
Position Number	9010102
Agency Website	https://www.ipea.gov.au/about-ipea

Job Description

<https://www.ipea.gov.au/about-ipea/employment>

About the team

The IPEA Data and Reporting Section is responsible for producing a range of high-quality report products to provide transparency and accountability in the use of parliamentary work resources. The Data and Systems Maintenance team sits within the Section and as data steward takes significant effort when extracting, analysing, cleansing and preparing data to ensure the quality and integrity of data within reports. The team also performs administration activities within the Parliamentary Expenses Management System (PEMS), including managing user access and perform quarterly access reviews of PEMS and other systems used by IPEA staff to ensure system access is appropriate.

Duties

- Prepare ad hoc and customised reporting products using transactional data relating to parliamentary work resources and maintain the supporting policies and procedures that underpin these outputs.
- Apply quality assurance and validation techniques when extracting, cleansing and analysing data using various tools to ensure datasets are accurate, reliable and fit for reporting and decision-making.
- Prepare clear, accurate and well-structured written reporting advice for internal and external stakeholders, including parliamentarians and their staff.
- Support system enhancements, upgrades and testing activities, including user acceptance testing, by liaising with stakeholders to gather and document requirements and test user interfaces to support business outcomes.

- Assist with system administration activities, including managing user access and maintaining parliamentary work expense data, while ensuring the consistent application of business rules and controls.
- Contribute to a high-performing team environment by working collaboratively, sharing knowledge, supporting capability uplift and responding flexibly to changing priorities.
- Work effectively in a small team environment, demonstrating flexibility and the ability to respond to changing priorities.

The APS Work Level Standards provide five key characteristics about the broad job requirements and operating context for each classification level. IPEA are seeking candidates who possess the following job specific skills:

- Leadership and accountability
- Management diversity and span
- Stakeholder management
- Job context and environment
- Independence and decision-making

For further information regarding these key characteristics review the candidate information pack on the Independent Parliamentary Expenses Authority [website](#).

Eligibility

This is a designated security assessed position. The successful applicant will be required to have or obtain and maintain a security assessment at the Baseline level.

Notes

Application

Your application should include:

- a 750-word pitch with clear examples of how you meet the key responsibilities as well as the characteristics outlined in the 'our ideal candidate' section
- a resume of no more than three (3) pages
- a Personal Particulars Form which can be found on the [Working at IPEA | Independent Parliamentary Expenses Authority web](#) page.

You will be assessed against how your work-related qualities (skills, capabilities, personal qualities, experience and qualifications) align with the Australian Public Service Work Level Standards and key responsibilities for this role. Detailed information on the [Work Level Standards can be found at: Work level standards: APS Level and Executive Level classifications | Australian Public Service Commission](#).

Consideration should also be given to the APS Code of Conduct and the APS Values which can be found on the Australian Public Service Commission website [APS Values, Code of Conduct and Employment Principles | Australian Public Service Commission](#).

Written referee reports may be requested if you are shortlisted to interview stage.

Submission

Your completed Personal Particulars Form, along with your pitch and resume should be emailed to: ipearecruit@ipea.gov.au.

Please ensure you include the contact details of two referees as part of your Personal Particulars Form. IPEA will confirm with you prior to contacting your referees.

If you have trouble submitting your application, please contact IPEA's Recruitment Team at: ipearecruit@ipea.gov.au or on (02) 6215 3470

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Parliamentary Expenses Authority

The Independent Parliamentary Expenses Authority's (IPEA) roles and functions reflect those prescribed in the Independent Parliamentary Expenses Authority Act 2017 and include: • providing advice to parliamentarians and their staff on travel expenses, allowances, and related expenses • administering travel expenses, allowances, and related expenses, including processing these claims • reporting on work expense claims • auditing work expense claims

To Apply

Position Contact	Jamie Bateman, (02) 6215 3511
Agency Recruitment Site	https://www.ipea.gov.au/about-ipea/employment

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Independent Parliamentary Expenses Authority

Closing Date: Sunday 14 June 2026

Job Title	Executive Assistant to the CEO
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$99,734 - \$121,277
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Given the operational requirements of directly supporting the CEO, this position is primarily officebased.
Classification	APS Level 6
Position Number	9010068
Agency Website	https://www.ipea.gov.au/about-ipea

Job Description

<https://www.ipea.gov.au/about-ipea/employment>

The APS6 Executive Assistant provides high-level executive, administrative, and coordination support to the Chief Executive Officer (CEO). The role is critical to ensuring the efficient operation of the CEO's office, enabling timely decision-making, effective stakeholder engagement, and coherent executive communication.

The role also contributes more broadly to agency operations, including corporate coordination, governance support, and the preparation of high-quality executive correspondence and materials as outlined in the position duties.

Duties

Executive Support

- Manage the CEO's diary, including prioritising competing demands and coordinating complex, sensitive and high-volume engagements.
- Act as the primary point of contact for the CEO, managing enquiries, correspondence and stakeholder interactions with professionalism, discretion and sound judgement.
- Prepare, coordinate and quality assure executive correspondence, briefing materials, talking points and responses to complex or time-sensitive matters.
- Coordinate travel arrangements, including itineraries, briefing packs and follow-up actions.

- Brief the CEO on key issues, ensuring awareness of emerging priorities, risks and deadlines.

Coordination and Workflow Management

- Coordinate and manage the workflow of the CEO's office, including tracking tasks, priorities, deadlines and key deliverables.
- Monitor progress of projects and operational priorities, providing updates and ensuring timely follow-up.
- Exercise judgement in triaging requests, determining priorities and allocating actions across the agency.

Governance and Secretariat Support

- Support executive and committee governance processes, including preparation of agendas, papers, minutes and action tracking.
- Provide secretariat support as required, including notetaking and coordination of governance activities.
- Maintain accurate records in accordance with legislative, policy and information management requirements.

Agency Coordination and Communication

- Liaise across branches to coordinate timely, accurate and strategic advice to the CEO.
- Support executive communications, ensuring messaging is clear, consistent and aligned with agency priorities.
- Contribute to whole-of-agency initiatives, projects and events.

Relationship Management

- Build and maintain effective working relationships with internal stakeholders, including senior executives and staff.
- Engage professionally with external stakeholders, including ministerial offices, parliamentarians, government agencies and key partners.
- Represent the CEO's office with a high level of professionalism and customer focus.

The APS Work Level Standards provide five key characteristics about the broad job requirements and operating context for each classification level. IPEA are seeking candidates who possess the following job specific skills:

- Leadership and accountability
- Management diversity and span
- Stakeholder management
- Job context and environment
- Independence and decision-making

For further information regarding these key characteristics review the candidate information pack on the Independent Parliamentary Expenses Authority [website](#).

Eligibility

This is a designated security assessed position. The successful applicant will be required to have or obtain and maintain a security assessment at the Negative Vetting 1 level.

Notes

Application

Your application should include:

- a 750-word pitch with clear examples of how you meet the key responsibilities as well as the characteristics outlined in the 'our ideal candidate' section
- a resume of no more than three (3) pages
- the Personal Particulars Form which can be found on the Working at IPEA | Independent Parliamentary Expenses Authority web page.

You will be assessed against how your work-related qualities (skills, capabilities, personal qualities, experience and qualifications) align with the Australian Public Service Work Level Standards and key responsibilities for this role. Detailed information on the Work Level Standards can be found at: [Work level standards: APS Level and Executive Level classifications | Australian Public Service Commission](#).

Consideration should also be given to the APS Code of Conduct and the APS Values which can be found on the Australian Public Service Commission website [APS Values, Code of Conduct and Employment Principles | Australian Public Service Commission](#).

Written referee reports may be requested if you are shortlisted to interview stage.

Submission

Your completed Personal Particulars Form, along with your pitch and resume should be emailed to: ipearecruit@ipea.gov.au.

Please ensure you include the contact details of two referees as part of your Personal Particulars Form. IPEA will confirm with you prior to contacting your referees.

If you have trouble submitting your application, please contact IPEA's Recruitment Team at: ipearecruit@ipea.gov.au or on (02) 6215 3470.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Parliamentary Expenses Authority

The Independent Parliamentary Expenses Authority's (IPEA) roles and functions reflect those prescribed in the Independent Parliamentary Expenses Authority Act 2017 and include: • providing advice to parliamentarians and their staff on travel expenses, allowances, and related expenses • administering travel expenses, allowances, and related expenses, including processing these claims • reporting on work expense claims • auditing work expense claims

To Apply

Position Contact	Michaela Field, (02) 6215 3575
Agency Recruitment Site	https://www.ipea.gov.au/about-ipea/employment

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Foreign Affairs and Trade

Vacancy VN-0769956

Austrade

Closing Date: Sunday 21 June 2026

Job Title	Senior Trade and Investment Commissioner, Shanghai
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	International International
Salary	-
Future Merit Locations	International
Office Arrangement	On Site
Office Arrangement Details	The candidate will be required to work predominantly on site; work from home will be supported where operationally feasible
Classification	Senior Executive Service Band 1
Position Number	6330
Agency Website	https://www.austrade.gov.au/about/employment

Job Description

<https://austradejobs.nga.net.au/cp/>

The Australian Trade and Investment Commission—Austrade—promotes Australian trade, investment, tourism and education to the world. We deliver services to grow Australia’s economic prosperity.

Our purpose is to unlock opportunities that help Australian businesses go further, faster. We have a proud history of helping Australian businesses pursue their global ambitions through our international expertise and trusted networks.

We’re experts in connecting Australian businesses to the world and the world to Australian business.

Our global network turns local market connections and insights into valuable export and investment support.

We contribute to Australia’s prosperity by:

- linking Australian businesses to global export opportunities
- providing market and industry insights, making it easier for businesses to go global

- attracting international investment to drive local jobs and develop skills
- leading policy and programs for Australian tourism and the visitor economy
- attracting international students to study with Australia.

Duties

Working in a dynamic operating environment as part of an Australian and local team, the Senior Executive Service Band 1 (SESB1), Senior Trade and Investment Commissioner's (STIC) role is to help exporters, investors, and buyers to capitalise on emerging opportunities, navigate changes in the local trading environment and mitigate risk.

Working with and leading an experienced locally engaged team, the SESB1 Senior Trade and Investment Commissioners will contribute to:

Australia's global reputation by promoting Australian capability in the relevant region(s) using global objectives and priorities to guide local strategy;

- Assisting Australian companies to achieve commercial trade outcomes and/or securing productive foreign investment into Australia;
- Establishing trusted relationships across the region to build strategies for engagement;
- Advancing Australia's strengths as a highly attractive destination for investors; and
- Representing Austrade and Australia in a range of high-level corporate and government settings in market and across the region
- A whole of Government agenda through collaboration with other Australian Federal, State and Territory governments.

Eligibility

Australian Citizenship - Our successful candidate must be an Australian citizen.

Language Proficiency - Our successful candidate must be fluent in written and spoken English.

Security Clearance - Our successful candidate will be required to obtain and maintain a **Negative Vetting 2** security clearance.

Notes

This SES Band 1 opportunity is compromised of the following:

- A pre-posting placement based in Australia for a non-ongoing (specified task), for a period of up to six (6) months, to complete mandatory pre-departure requirements; and
- A long-term overseas assignment in the advertised location(s) for a non-ongoing (specified term), for a period of up to three (3) years.

Applications must be submitted online through Austrade's Online Recruitment System located on the Australian Trade and Investment Commission (Austrade) Careers page.

Your application must include:

- A concise resume or CV (no more than 5 pages).

- A statement of claims addressing the selection criteria.
- Details of two referees (one being your current (or most recent) supervisor (within the past 6 months). Austrade may request that you provide details of additional referees during the selection process.

About the Austrade

Austrade is an Australian Commonwealth Government agency with approximately 1,1100 staff based across 98 offices in 50 countries. Austrade reports to the Minister for Trade and Tourism. Austrade's core purpose is to grow Australia's prosperity and promote Australia on the global stage. Through our teams located across Australia and our extensive international network, we help Australian exporters to grow, expand and diversify internationally, facilitate high-quality international investment into Australia, boost Australia's visitor economy, deliver commercial insights to inform government policy, execute government programs, and implement simplified trade reforms. Austrade is a key enabler and delivery agency for Australia's economic security with a focus on net zero transformation, trade modernisation, export diversification, building critical capabilities and technologies, the visitor economy and the growth of First Nations businesses. With international trade and capital markets continuing to navigate economic uncertainty and intensifying competition, Austrade's role has never been more important. Austrade values the diversity of its workforce and strives to ensure its workplaces are inclusive for all our people. Want to know more about working at Austrade? Visit <https://www.austrade.gov.au/About/Employment/Working-at-Austrade>.

To Apply

Position Contact	SES Unit, sesunit@austrade.gov.au
Agency Recruitment Site	https://austradejobs.nga.net.au/cp/

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Foreign Affairs and Trade

Vacancy VN-0769930

Australian Secret Intelligence Service

Closing Date: Thursday 11 June 2026

Job Title	Deputy Director-General Capability, Corporate Management and Transformation
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Senior Executive Service Band 3
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

<https://executiveintelligencegroup.com.au/vacancies/>

Reporting to the Director-General ASIS, and working in close collaboration with Deputy Director-General Operations, the Deputy Director-General, Capability, Corporate Management and Transformation, is responsible for:

- Developing and maintaining the operational and corporate capabilities of the organisation;
- Managing large scale transformation programs; and
- Managing organisational risk and long-term financial sustainability, to ensure that ASIS can proactively respond to challenging and evolving global demands.

The Deputy Director-General, Capability, Corporate Management and Transformation is a high-profile position, providing executive leadership across the organisation. The position works in close collaboration with Ministers and senior stakeholders across the Australian National Intelligence Community (NIC), broader Commonwealth Government, industry, and international partners.

The Deputy Director-General, Capability, Corporate Management and Transformation, in close consultation with the Director-General ASIS and Deputy Director-General Operations, determines key capability and corporate policy directions for the organisation, and is responsible for ensuring appropriate governance arrangements are in place for timely executive and strategic decision making.

The successful applicant will have a demonstrated ability to:

- Deliver organisational outcomes against complex work programs;
- Build and maintain high-level strategic relationships;
- Manage organisational risk;
- Provide outstanding strategic direction and leadership; and
- Operate in accordance with, and actively promote, ASIS's values and ethical standards.

This role is for a contract period of 5 years with an extension option. The position is Canberra based, with conditions of service similar to those in the Australian Public Service, including superannuation. The successful candidate will be required to obtain and maintain the highest-level security clearance and hold Australian citizenship.

Duties

- As an inspiring and empowering leader, provide executive leadership and strategic direction for the organisation, and in particular the Capability, Corporate Management and Transformation Group.
- Advance ASIS's strategic objectives and adapt the organisation for the future, ensuring ASIS is aware of, and responds proactively to, continually changing global and technological developments.
- Ensure organisational governance frameworks are operating effectively to promote transparency, integrity and performance excellence.
- Strengthen strategic partnerships across the NIC, broader Commonwealth Government, industry and international liaisons to build trust, innovation, and a fit-for-purpose and sustainable ASIS operating model.
- Ensure the effective management of organisational risk, and ensure strong, transparent and well-communicated governance and risk management systems are in place.
- Ensure financial stability and the effective management of organisational resources through effective organisational-wide financial analysis and planning, ongoing executive engagement on key financial matters, and proactive external stakeholder engagement.
- Ensure ongoing capability – particularly technological – development to support ASIS now and into the future.
- Promote and enact the ASIS Values.

Eligibility

To be eligible for a role you must:

Be an Australian citizen

Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at <https://protectivesecurity.gov.au>, section 12 provides information on Eligibility and suitability.

This role is for a contract period of 5 years with an extension option. The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respectful work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the [Executive Intelligence Group website](#) - Job reference no: 1057

About the Australian Secret Intelligence Service

ASIS is Australia's overseas secret intelligence collection agency. Its mission is to protect and promote Australia's vital interests through the provision of intelligence services as directed by the Government. Its work can involve collecting intelligence relating to national security, international relations and economic issues. It also contributes to Australia's coordinated national efforts against terrorism, proliferation of weapons of mass destruction, and trans-national issues such as people smuggling.

To Apply

Position Contact	Executive Intelligence Group - Katrina Duffey, 0262322200
Agency Recruitment Site	https://executiveintelligencegroup.com.au/vacancies/

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Health

Vacancy VN-0769917

Aged Care Quality and Safety Commission

Closing Date: Wednesday 17 June 2026

Regulatory Operations Division
Risk Intake and Inspectorate Risk Based Monitoring

Job Title	Operations Officer
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Sydney NSW
Salary	-
Future Merit Locations	Various locations - NSW, Various locations - QLD
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements can be negotiated
Classification	APS Level 5
Position Number	20039536, TBC
Agency Website	

Job Description <https://agedcarequalitycareers.nga.net.au/?jati=5BAD221E-CFA9-9109-5162-ECF2B3E71F5C>

Risk Based Monitoring manages and responds to risks of harm to consumers. It involves targeted supervision of registered providers based on escalations, applying proportionate responses depending on the severity of risk, and ensures providers return to compliance. It also includes monitoring providers under heightened supervision and delivering risk-related campaign activities as directed by the Sector Risk Committee.

About the role

The Operations Officer role provides administrative and operational support to the Risk Based Monitoring teams. The position works under limited direction, with guidance from the teams' Directors, and plays an active role in ensuring the smooth day-to-day operation of the team in accordance and compliance with policy, legislation and regulatory frameworks.

The role is subject to exposure to potentially confronting and distressing material that needs to be handled with professionalism and empathy.

Duties

- Undertake, and assist with, a holistic range of administrative processes and support functions including but not limited to email, correspondence and record management, coordination of non-regulatory travel and equipment for inspectorate activities and system/database maintenance.

- Manage individual tasks and priorities under limited direction, applying sound judgement, attention to detail, and initiative to deliver accurate and timely outcomes.
- Handle sensitive and potentially distressing material with professionalism and empathy, maintaining emotional resilience and conducting administrative activities with a focus on the dignity of those involved.
- Develop and deliver communication materials, and maintain the team's SharePoint pages to provide timely, accurate and current information to the team.
- Build and maintain effective stakeholder relationships through strong communication, negotiation and interpersonal skills contributing to resolving moderately complex issues and representing the team in stakeholder meetings and forums to support group objectives and inspectorate activities.
- Contribute to fostering a collaborative and knowledge-sharing team environment by supporting capability building initiatives and promoting efficient resource use across the group.
- Review, maintain, and identify gaps in operational processes, tools, and digital systems to support the accuracy, accessibility, continuous improvement, and efficiency of workflow and operational practices.
- Assist in the development, implementation and review of operational processes and guidance materials, ensuring alignment with legislation and procedural and Commission standards.
- Under limited direction, collect, analyse, and interpret moderately complex to complex information from a range of sources to support the Inspectorate Planning and Coordination team with reporting.

Eligibility

To be successful in this role you will need to demonstrate the following:

- Demonstrated experience in operations, administrative management, and/or service delivery roles within a defined framework to support the delivery of outcomes.
- Demonstrated ability to work collaboratively within a geographically dispersed team, contributing to shared outcomes and supporting operational delivery in a dynamic environment.
- Advanced proficiency in Microsoft Office applications and digital collaboration tools, including Excel, Word, PowerPoint, Adobe, MS Teams and SharePoint, with the ability to use technology effectively to support business processes.
- Proven ability to manage competing priorities, plan and organise workload effectively, and meet deadlines while maintaining a high standard of accuracy and attention to detail.
- Sound analytical and problem-solving skills, with the ability to assess information from multiple sources, identify issues, propose practical solutions to support operational improvement, and escalate matters appropriately.
- Strong stakeholder management, interpersonal and emotional intelligence skills to communicate with influence with internal and external stakeholders and demonstrated resilience and discretion when managing sensitive or challenging content.
- Highly developed written communication skills, including the ability to prepare clear and accurate documentation, draft internal guidance, and contribute to internal communication.
- Demonstrated ability to exercise sound judgement, identify effective solutions to business problems and take initiative to deliver team's operational objectives.
- Sound ability to understand and comply with legislation, policies and regulatory frameworks relevant to the Aged Care Quality and Safety Commission.

Notes

- Salary offered will be between \$89,135 - \$96,829 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.

- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Merit Pool established through this selection process may be used to fill this or future ongoing vacancies.
- Shortlisted candidates will be invited to attend a face-to-face interview at our Brisbane or Parramatta office.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission (the Commission) was formed on 1 January 2019. We work to improve the lives of older people by maintaining the integrity of the aged care system. As the single independent regulator of Australian Government aged care services, we offer a variety of interesting and challenging jobs across most capital cities. It is an exciting time to join the Aged Care Quality and Safety Commission, with major reforms underway to improve aged care in Australia. You will be contributing to our role as the national regulator to safeguard and protect older Australians receiving aged care services.

To Apply

Position Contact	Kirsten Peddie, 02 8831 1101
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=5BAD221E-CFA9-9109-5

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Health

Vacancy VN-0769891

Australian Centre for Disease Control

Closing Date: Sunday 28 June 2026

Strategy and Engagement Branch Communications and Public Information
Section

Job Title	Senior Project Officer
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA, Darwin NT, Perth WA
Salary	\$101,679 - \$114,709
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements can be negotiated
Classification	APS Level 6
Position Number	26CDC-SEB-10115
Agency Website	www.cdc.gov.au

Job Description

<https://www.cdc.gov.au/about-us/work-us>

The Communications and Public Information Section leads strategic outward-facing communications to build the CDC's credibility and influence, and to strengthen long-term communication capability across the broader health ecosystem.

The section leads research, communications and engagement activities to strengthen trust in the CDC through the provision of clear, transparent and evidence-based public health advice that is practical, accessible and inclusive.

The Senior Project Officer will contribute to a national project examining how public trust in the CDC can be achieved and will manage other projects to optimise coordination and maximise the effectiveness of national public health advice and communications.

Duties

- Development, management and delivery of research and communications projects, including monitoring progress and ensuring timely achievement of outcomes.
- Undertake desk-based research and analysis, synthesising complex information and research findings into clear and coherent outputs.
- Translate research findings and insights into strategic, practical and actionable advice for the CDC.
- Manage procurement activities and contracts in accordance with Commonwealth requirements.

- Support strategic stakeholder engagement through the provision of secretariat and coordination support.
- Contribute to the development of practical communications tools, frameworks and guidance that embed trust insights into CDC practices and communications.
- Develop and implement communications strategies, coordinating and aligning activities with CDC surveillance insights and seasonal priorities to optimise the reach and effectiveness of public health communications.
- Draft high-quality communications products, including executive-level and ministerial briefings.

Eligibility

To be eligible for employment with the Australian CDC, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the CDC will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role, tertiary qualifications in the relevant Health, Science, Marketing fields, or related discipline and/or equivalent experience working in these areas is required and the ability to obtain and maintain a **Baseline** security clearance.

Notes

- Applications close Sunday, 28 June 2026 11:30pm AEST.
- Applicants are asked to quote reference number 26CDC-SEB-10115 to assist when making an enquiry.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Centre for Disease Control

The independent Australian Centre for Disease Control (Australian CDC) is at the frontline of improving Australia's ability to prepare for, and respond to, public health challenges, including pandemics. The Australian CDC is an independent technical advisory agency on public health matters and a leader in disease control, preparedness, response, and prevention. The Australian CDC collaborates with national and international health bodies to strengthen Australia's public health infrastructure.

To Apply

Position Contact	Lisa, N/A
Agency Recruitment Site	https://www.cdc.gov.au/about-us/work-us

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Health

Vacancy VN-0769892

Australian Centre for Disease Control

Closing Date: Sunday 28 June 2026

Strategy and Engagement Branch Communications and Public Information
 Section

Job Title	Assistant Director - Communications and Public Information
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Hobart TAS, Darwin NT, Perth WA
Salary	\$124,951 - \$142,509
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements can be negotiated
Classification	Executive Level 1
Position Number	26CDC-SEB-10114
Agency Website	www.cdc.gov.au

Job Description

<https://www.cdc.gov.au/about-us/work-us>

The Communication and Engagement Section lead strategic outward facing communications to build the CDC's credibility and influence, and to strengthen long term communication capability across the broader health ecosystem.

The section leads research, communications and engagement activities to strengthen trust in the CDC through the provision of clear, transparent and evidence based public health advice that is practical, accessible and inclusive.

The Assistant Director will support the Director by leading and contributing to a nationally significant project examining how public trust in the CDC can be built and sustained. The role will manage a portfolio of complex research and communications projects, provide leadership to a small team, and strengthen coordination to maximise the effectiveness of nationally consistent public health advice and communications.

Duties

- Leading the design, planning and delivery of complex research and communications projects, including setting priorities, allocating work, monitoring progress, managing risks and ensuring outcomes are delivered to agreed standards and timeframes.
- Providing day-to-day leadership and support to a small team, including setting clear expectations, coaching and feedback, supporting capability development, and fostering a high-performing, inclusive and respectful work environment.
- Undertaking high-level desk-based research and analysis, synthesising complex and sensitive information and research findings to inform evidence-based decision-making.
- Translating research findings and insights into strategic, practical and actionable advice to inform CDC policy, communications and engagement approaches.
- Leading procurement and contract management activities in accordance with Commonwealth legislation, policy and probity requirements.
- Supporting strategic stakeholder engagement and governance processes, including providing high-quality secretariat, coordination and advisory support.
- Committing to contributing positively to a respectful, inclusive and collaborative workplace.
- Possessing highly developed written communication skills, including the ability to prepare clear, concise and accurate executive and ministerial briefs and public-facing communications on complex issues.
- Obtaining strong analytical and problem-solving skills, with the ability to synthesise evidence and translate it into strategic policy and communications advice.

Eligibility

To be eligible for employment with the Australian CDC, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with the CDC will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role, tertiary qualifications in the relevant Health, Science, Marketing fields, or related discipline and/or equivalent experience working in these areas is required and the ability to obtain and maintain a **Baseline** security clearance.

Notes

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To Apply

Position Contact	Lisa, N/A
Agency Recruitment Site	https://www.cdc.gov.au/about-us/work-us

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Health

Vacancy VN-0769991

Australian Digital Health Agency

Closing Date: Sunday 14 June 2026

Corporate Services
Transformation Office Transformation Program

Job Title	Transformation Project Lead
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Canberra ACT
Salary	\$124,583 - \$142,089
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	TBC
Agency Website	https://www.digitalhealth.gov.au/

Job Description

<https://www.digitalhealth.gov.au/about-us/careers>

About the Agency

The Australian Digital Health Agency leads the national effort to digitally enable Australia's health system through services including My Health Record, electronic prescriptions and the 1800MEDICARE app.

About the role

This EL1 role leads transformation in complex and evolving environments where pathways are not fully defined, requiring sound judgement, adaptability and strategic thinking. We are seeking a Project Lead who thrives in ambiguity and turns complex challenges into measurable outcomes. Sitting at the centre of the Agency's internal transformation agenda, where legacy systems, policy and new digital capabilities intersect, you will shape clear pathways forward and deliver outcomes that improve how we design, govern and operate our services.

Duties

You are someone who:

- Is accountable for all parts of transformation initiatives, including leading the end-to-end delivery, from discovery and scoping through to implementation and evaluation
- Thrives in ambiguity and creates clarity for others with a bias for action and progresses work through uncertainty
- Moves confidently between strategy and delivery, and applies design thinking and human-centred approaches
- Builds strong relationships across stakeholders, drives co-design and stakeholder engagement activities, ensuring solutions reflect user, business and strategic needs
- Brings transformation delivery experience in one or more domains of digital and data, workforce, change management, stakeholder/user experience, process redesign, governance or benefit/value measurement.
- Demonstrates experience leading complex, multi-faceted transformation in a dynamic environment and understands public sector governance and structured delivery

What success looks like

- Manages project governance, risks, issues and dependencies, ensuring alignment with organisational priorities and compliance requirements
- Translates complexity into clear delivery pathways
- Moves initiatives from ideas to outcomes
- Aligns stakeholders on practical next steps

Eligibility

Eligibility

Australian citizenship is required, along with the ability to obtain and maintain a national police clearance and Baseline security clearance.

Notes

What we offer

- Flexible working arrangements, including work from home
- Generous leave provisions and wellbeing support
- Salary packaging and 15.4% superannuation

Application

Submit your resume and a 1-page cover letter addressing your suitability. For application queries, contact careers@digitalhealth.gov.au.

Closing date: 14 June 2026, 11:00pm

Salary: This role offers between \$124,583 - \$142,089 plus 15.4% superannuation depending on skills and experience.

Order of Merit: Applicants rated as suitable will be placed in a merit pool that may be used to fill similar ongoing or non-ongoing positions throughout the Agency for up to 18 months.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Kate Henderson, careers@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0769953

Australian Institute of Health and Welfare

Closing Date: Sunday 28 June 2026

Various
Various

Job Title	2027 AIHW Graduate Program
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW
Salary	\$80,791 - \$87,503
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The AIHW has a range of flexible working arrangements available to its employees under the AIHW Enterprise Agreement 2024-27.
Classification	APS Level 4
Position Number	057_05/26
Agency Website	

Job Description

<https://aihwcareers.nga.net.au/cp/>

The [AIHW's APS employee census](#) results attest to our positive and supportive workplace culture. We are an inclusive, flexible, and productive workplace where people are treated with respect and courtesy, and diverse and unique attributes are recognised and valued. Our results also show that we achieved top ten rankings in staff engagement, communication, wellbeing and SES manager scales out of 107 APS agencies.

We offer a range of benefits including:

- meaningful, challenging and fulfilling work where you can use your skills and expertise
- access to flexible working arrangements to support your work/life balance
- attractive remuneration packages including generous superannuation and leave provisions
- opportunities for professional development
- healthy lifestyle allowance of \$299 per year for eligible employees
- relocation assistance where graduates relocate to Canberra.

We are committed to creating genuine opportunities for everyone and we welcome applications from First Nations people, people with disability, LGBTIQ+, neurodiverse people and people from diverse cultural and linguistic backgrounds.

The AIHW has offices in Canberra and Sydney.

For more information, visit the [Benefits of working for the AIHW](#) page of our website.

Duties

About the AIHW Graduate Program

As a Graduate at the AIHW, you will have the opportunity to contribute to work that has purpose. Our work connects us with communities across Australia and delivers real impact in people's everyday lives.

Our graduates will contribute to meaningful projects that strengthen evidence and inform decisions that affect Australians' health and welfare. You may work across areas such as health insights, population health, community services, health systems, housing, and First Nations health and welfare, helping turn data and analysis into insights that make a difference.

We also invest in the ongoing development of our staff and building skills and capabilities the institute needs now and into the future. Through the Graduate Program, you will be supported to grow your capability, broaden your experience across different work areas, and develop a strong foundation for a career in the APS.

As an AIHW Graduate you will contribute to the development of high-quality data, reports and other information products that are used to help shape the policies and programs that lead Australia's understanding around health, aged care, wellbeing, support for families and minority groups, and diseases.

Some areas of the institute seeking graduates in 2027 include: Child Welfare; Sexual & Reproductive Health; Primary Healthcare Engagement & Data Development; Tobacco, Alcohol & Other Drugs; Merging & Release Data Linkage; Mental Health Information & Evidence Refinement & Validation; Advisory & Evaluation Services. There may also be opportunities for graduates in some of the other areas in the institute.

You may have the opportunity to:

- Research, survey and contribute to key projects and reports, including administration and coordination activities.
- Assist in the collation, analysis, and reporting of health, housing, or community services statistics and information.
- Contribute to the development, documentation, and maintenance of data collections and standards.
- Work on meaningful projects that tell stories using data interpretation and visualisation to be presented to our internal and external AIHW stakeholders.
- Involvement in writing reports and papers, data collation, and analysis. This may include working with large data sets and using advanced data evaluation and programs.

For more information on this role and how to apply, please visit our [careers page](#).

Eligibility

Employment with the AIHW is prescribed within the Public Service Act 1999. To be eligible for a role through the AIHW Graduate Program, applicants must:

- have completed a bachelor's degree or higher within the last five years, or completed one before starting the program (no later than February 2027)
- be an Australian Citizen
- undergo any required pre-employment checks, including a police records check
- obtain and maintain a valid security clearance if required by the institute.

A probationary period of six (6) months will apply to any new engagement to the APS.

Important: You will be required to supply a copy of your completed or most recent official academic transcript as part of the application process.

For information on conditions of employment, please refer to [AIHW Conditions of Employment](#).

Notes

This vacancy has been nominated for filling within the agency's Graduate program. A graduate program is a structured, on the job program, designed to introduce graduates to an APS organisation. They receive training and development, mentoring and on the job support.

About the Australian Institute of Health and Welfare

To Apply

Position Contact	Victoria Wilson, 02 6249 4808
Agency Recruitment Site	https://aihwcareers.nga.net.au/cp/

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Health

Vacancy VN-0769987

Australian Radiation Protection and Nuclear Safety Agency

Closing Date: Tuesday 09 June 2026

Radiation Health Services Modelling, Assessment and Emergency Preparedness

Job Title	Scientific Support Officer
Job Type	Part-Time, Non-Ongoing
Location	Yallambie VIC
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	APS Level 4
Position Number	13749
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpansa/production/redirect/to/dmFjYW5jaWVzLzI5MTIyOTQzODk0ODI5OTh-MS9IZ>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Modelling, Assessment and Emergency Preparedness (MAEP) Section provides advice, underpinned by health impact assessments and expert knowledge, to international bodies, Commonwealth departments and agencies, state and territory regulators, industry and members of the public. The section specialises in dose and risk assessment for planned, existing and

emergency exposure situation, maintains expertise in modelling radiation exposure and doses to people and the environment, and maintains and coordinates expansion of the Australian National Radiation Dose Register (ANRDR). Provides support to our obligations under the Comprehensive Nuclear Test Ban Treaty by undertaking programs as the radionuclide National Data Centre.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

In this role, you will perform a range of moderately complex scientific tasks, primarily related to supporting the update to the Australian Clinical Guidelines for Radiological Emergencies. These guidelines provide a resource for response agencies, clinicians, and public health officials to enable better understanding of health effects of radiation and guide optimal management of radiation casualties following a radiological emergency.

In addition to this, other work programs may include a review of Biodosimetry in Australia, which is a method of using biological markers to estimate radiation exposure, and a review of the ARPANSA Meter Hire service, a service which allows members of the public to hire radiation meters to measure various types of radiation in and around their homes. You will also support other team projects under direction including performing risk estimates and dose calculations to determine potential health impacts to the public, workers and the environment from exposure to ionising radiation. You will work closely with other staff within the MAEP Section, and liaise with internal and external stakeholders, to ensure that advice provided is based on the latest scientific knowledge and national and international experience.

This is a part-time (0.8FTE) non-ongoing position (up to 24 months).

Key accountabilities

- This role will primarily support the drafting of the update to the Australian Clinical Guidelines for Radiological Emergencies, including review of international best-practice, stakeholder engagement, document drafting and review, and liaising with expert working groups for specific areas;
- Conduct a review of Biodosimetry capability in Australia and Biodosimetry methods being developed internationally;
- Perform a review of ARPANSA's meter hire service, identifying opportunities for improvements in the program and related processes;
- Under direction perform moderately complex and diverse tasks related to assessing risks and health impacts from exposure to radiation, with a focus on ionising radiation;

- Maintain accurate records of work performed and results obtained, and support the preparation of associated guidance documents and technical reports;
- Communicate with and provide advice to a wide variety of clients and external stakeholders.
- Undertake allocated technical tasks or activities commensurate with the APS Level 4 classification within RHS and MAEPS as required.

Eligibility

To be considered for this position, you must possess a tertiary degree in a branch of the physical sciences, from an Australian educational institution or a comparable qualification. A sound knowledge of physics and radiation protection is advantageous.

You will have well developed interpersonal skills and the ability to contribute effectively in a team environment, together with the ability to liaise with all levels of staff, clients and members of the general public. You will have the ability to consistently perform efficiently and effectively at a high level.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated knowledge of emergency preparedness and response concepts for nuclear or radiological incidents, including medical response.
2. Capability to undertake reviews and provide recommendations.
3. Demonstrated ability to work collaboratively and build and sustain positive relationships with team members, stakeholders and clients.
4. Demonstrated communication and liaison skills including the ability to impart complex information clearly, and the capacity to produce reports which are clear, concise and readily understood by the intended audience.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications

- sanctions
- anti-money laundering & counter-terrorism financing
- ASIC banned & disqualified persons
- ASIC credit registered persons
- bankruptcy & national personal insolvency
- directorship
- global media check
- former Australian Government employer information sharing
- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

The Australian Government Security Vetting Agency (AGSVA) website provides detailed information about the requirements for obtaining a security clearance at the required level, the documentary evidence you will be required to provide, the forms that need to be completed, and the relevant timeframes. Please ensure that you are able to provide the required evidence if you apply for the position. Failure or refusal to complete the required forms, or to comply with reasonable requests from AGSVA, will result in ARPANSA withdrawing your security clearance application, and your employment with the agency not progressing.

ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that pose a security risk to the agency and assess whether you are suitable to have access to the agency's non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application should consist of a resume, and a '500-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the

vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Blake Orr, 03 9433 2317
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaW

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Health

Vacancy VN-0770028

Australian Radiation Protection and Nuclear Safety Agency

Closing Date: Thursday 11 June 2026

Radiation Health Services Emergency Management

Job Title	Principal Advisor Emergency Management
Job Type	Full-Time, Non-Ongoing
Location	Yallambie VIC, Miranda NSW
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 2
Position Number	13756
Agency Website	https://www.arpansa.gov.au/

Job Description

<https://candidate.aurion.cloud/arpansa/production/redirect/to/dmFjYW5jaWVzLzI5MTIyODk2MDc1MzEzOTI-MS9IZt>

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

The Emergency Management Section ensures ARPANSA can lead Australia's response to radiological or nuclear events in alignment with national and international frameworks. It supports this role by providing high-quality advice to decision-makers, maintaining strong relationships with Commonwealth agencies and state and territory responders, and contributing to coordinated national preparedness and response arrangements. The Section undertakes these responsibilities under the Australian Government Crisis Management Framework (AGCMF) and leads the development of the national radiological and nuclear event plan, the AUSRNEPLAN.

The Section oversees internal agency readiness by managing the Incident Response Officer roster, conducting training and exercises, and ensuring systems, processes and staff capability align with the Australasian Inter-service Incident Management System (AIIMS). It also supports situational awareness and executive decision-making through the development and maintenance of dashboards, reporting products and other decision-support tools, and monitors readiness across personnel, systems and operational arrangements. The Section contributes to continuous

improvement by capturing lessons identified from exercises, activations and stakeholder engagement, and translating these into updates to plans, procedures and capability development.

Why work for us?

- Opportunities to engage with national and international stakeholders
- Inclusive and diverse workplace
- Competitive salaries with 15.4% superannuation
- Generous leave conditions
- Flexible work practices
- Modern amenities and free parking at both our Yallambie and Miranda sites.

Duties

The **Principal Advisor Emergency Management** provides high-level strategic advice to the **Chief Radiation Health Scientist** and senior executives on the development, positioning and continuous improvement of ARPANSA's emergency management capability in support of its responsibilities as the **Australian Government Coordinating Agency** for radiological and nuclear incidents.

The role is primarily advisory and developmental in nature. It provides expert mentorship to the emergency management team, helping to shape strategic priorities, guide delivery, build capability and strengthen the team's ability to operate effectively in a complex whole-of-government environment. The role also supports senior leadership in navigating emerging policy, coordination and operational demands across the Australian emergency management framework.

The Principal Advisor brings deep expertise in emergency management systems, national crisis coordination, radiological and nuclear preparedness, and organisational change. The role requires the ability to integrate strategic policy, operational planning, external engagement and capability development to support ARPANSA's evolving responsibilities in a dynamic national context.

Key accountabilities

Strategic advisory leadership

- Provide authoritative strategic advice to the Chief Radiation Health Scientist and other senior leaders on ARPANSA's emergency management responsibilities, priorities and capability uplift requirements.
- Mentor and guide the emergency management team to strengthen strategic thinking, planning discipline, operational readiness and delivery of ARPANSA's responsibilities as the Australian Government Coordinating Agency.
- Support the development of a coherent strategic direction for ARPANSA's emergency management function, ensuring alignment with whole-of-government crisis management arrangements, radiological and nuclear preparedness requirements, and agency priorities.

Commonwealth engagement and coordination

- Advise senior leadership on engagement with Commonwealth emergency management bodies, committees and coordination forums, and support ARPANSA's positioning as a credible and effective national coordinating agency through strong relationships across the Commonwealth emergency management community.
- Provide strategic counsel on ARPANSA's role in multi-agency coordination settings, and identify emerging policy, capability and coordination issues across the national emergency management environment to inform whole-of-government decision-making.

Radiological and nuclear preparedness

- Support ARPANSA's transition to meet evolving preparedness and coordination requirements associated with nuclear powered warship visit arrangements and related national security and emergency management expectations.
- Guide the continued operationalisation and maturation of the Radiation Emergency Coordination Centre, including its concept of operations, staffing model, readiness systems, activation arrangements, and supporting procedures.

Capability development and change management

- Mentor the emergency management team in the design and implementation of sustainable capability development initiatives, including planning, doctrine, training, exercising, lessons management and performance improvement.

Jurisdictional capability and Commonwealth support

- Support ARPANSA's understanding of state and territory radiological emergency response capability, including strengths, limitations, interdependencies and areas for national improvement.
- Advise on opportunities for the Commonwealth to complement and enhance jurisdictional capability, including through Commonwealth coordination mechanisms, specialist national assets, technical expertise and deployable response capabilities.

Eligibility

To be successful in this role, you will be a highly credible emergency management professional with deep experience operating in complex, high-consequence environments. You will bring a strong understanding of whole-of-government emergency management themes and processes, an ability to work confidently across strategic and operational contexts and demonstrated expertise in the radiological and nuclear response environment.

You will be recognised for your judgement, professionalism and ability to provide calm, practical and trusted advice to senior leaders. You will be comfortable operating in ambiguity, responding to evolving priorities and helping others navigate complexity with confidence and clarity.

You will demonstrate a strong capacity to mentor and uplift a team without relying on formal line authority. You will be able to influence through expertise, relationships and credibility, helping shape priorities, strengthen delivery and build organisational confidence in a changing environment.

You will also bring substantial experience in emergency management, crisis coordination or national security-related environments and a strong understanding of emergency management governance, planning, capability development and assurance processes.

You must hold Australian citizenship and be prepared to travel interstate from time to time as required. ARPANSA requires all new employees to obtain and maintain a national security clearance as a condition of engagement. You must also meet required pre-employment checks as necessary.

Selection criteria

The selection criteria for this role are:

1. Demonstrated experience providing high-level strategic advice in emergency management or crisis coordination environments, including advice to senior executives on governance, preparedness, capability development and whole-of-government engagement.
2. Demonstrated ability to mentor, influence and build capability in a specialist team, including supporting delivery in complex and evolving operating environments without necessarily relying on direct supervisory authority.
3. Deep understanding and experience in emergency management frameworks, processes and themes, including planning, exercising, readiness, coordination, assurance, lessons management and continuous improvement.
4. Demonstrated knowledge of the radiological and nuclear response environment, including the ability to apply that expertise to capability development, operational preparedness, interagency coordination and strategic planning.
5. Highly developed change management, communication and stakeholder engagement skills, including the ability to build trusted relationships and work effectively with Commonwealth agencies, state and territory partners, technical experts and senior committees.

Eligibility

Employment with ARPANSA is subject to:

- conditions prescribed within the Public Service Act 1999
- agency and role specific pre-employment security checks that may include, but are not limited to:
 - entitlement to work in Australian
 - national criminal history
 - international criminal history
 - professional memberships
 - qualifications
 - sanctions
 - anti-money laundering & counter-terrorism financing
 - ASIC banned & disqualified persons
 - ASIC credit registered persons
 - bankruptcy & national personal insolvency
 - directorship
 - global media check
- former Australian Government employer information sharing

- Protective Security Policy Framework (PSPF) security clearance eligibility requirements
- evidence of citizenship status required
- evidence of qualifications required of the role
- internal security assessment
- security clearance vetting
- the CEO of ARPANSA, or their Delegate, approving a Notice of Engagement.

The Australian Government Security Vetting Agency (AGSVA) website provides detailed information about the requirements for obtaining a security clearance at the required level, the documentary evidence you will be required to provide, the forms that need to be completed, and the relevant timeframes. Please ensure that you are able to provide the required evidence if you apply for the position. Failure or refusal to complete the required forms, or to comply with reasonable requests from AGSVA, will result in ARPANSA withdrawing your security clearance application, and your employment with the agency not progressing.

ARPANSA is responsible for assessing how information relates to the agency's security risks, as well as a person's suitability for employment by the agency. ARPANSA will use the information you provide to undertake relevant checks in order to identify any factors or circumstances that pose a security risk to the agency and assess whether you are suitable to have access to the agency's non-public assets. You will be notified if you are assessed as unsuitable for employment by the agency.

Notes

How to apply

Applications can be lodged through ARPANSA Recruitment Portal. Your application should consist of a resume, and a '500-word pitch' that considers:

- Key accountabilities
- Job specific capabilities
- Selection criteria.

ARPANSA recognises the need for our workforce to reflect the community we serve and provide an inclusive environment that respects and values diversity. We strongly encourage qualified applicants from diverse backgrounds to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme applicants who choose to apply under the scheme will be invited to participate in further assessment activities for the vacancy, where they meet the minimum requirements for the position. ARPANSA will provide reasonable adjustments or flexibilities in the recruitment process as requested. For more information visit: <https://www.apsc.gov.au/recruitability>

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Radiation Protection and Nuclear Safety Agency

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is the Australian Government's primary authority on radiation protection and nuclear safety. Our purpose is to protect the Australian people and the environment from the harmful effects of radiation, through understanding risks, best practice regulation, research, policy, services, partnerships and engaging with the community.

To Apply

Position Contact	Rick Tinker, 03 9433 2326
Agency Recruitment Site	https://candidate.aurion.cloud/arpnsa/production/redirect/to/dmFjYW5jaW

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Health

Vacancy VN-0769262

Department of Health, Disability and Ageing

Closing Date: Thursday 18 June 2026

Dementia, Diversity and Residential Care Division
Residential Risk and Funding Operations Branch Funding Risk Policy Section

Job Title	Risk Analyst, Funding Risk Policy Section (multiple roles)
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Woden ACT, Sydney NSW, Darwin NT, Adelaide SA, Hobart TAS, Melbourne VIC, Perth WA, Brisbane QLD
Salary	\$101,679 - \$114,709
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	26-DDRCDIV-31345
Agency Website	

Job Description

<https://www.health.gov.au/about-us/work-with-us/current-vacancies>

Play a key role in strengthening the integrity of Australia’s aged care funding system.

This APS 6 Risk Analyst position sits within a dynamic, nationwide team responsible for assurance, risk and analysis across the residential aged care sector. The role is focused on financial risk, data integrity and evidencebased decisionmaking.

You will work with complex financial and providerreported data, applying professional judgment to assess accuracy, identify risk and support confidence in funding outcomes. The position also offers meaningful stakeholder engagement, working collaboratively with registered aged care providers and internal colleagues in a highprofile policy and regulatory environment.

This is an ideal opportunity for a finance, accounting or economics professional who enjoys analytical work, structured assurance processes and contributing to public value. Experience in auditing, financial or data analysis is highly regarded, as is knowledge of public health policy or the residential aged care system.

Join a purpose-driven team delivering work that matters to older Australians—today and into the future.

Duties

- Play a central role in strengthening confidence in Australia's aged care funding by reviewing financial information submitted by residential aged care providers and identifying potential risks or inconsistencies.
- Work directly with selected registered providers, leading initial engagement and building professional, constructive relationships to support transparency and cooperation.
- Analyse and validate cost and financial data, exploring differences between reported and verified information and following lines of enquiry to reach clear, evidence-based conclusions.
- Apply sound judgment and attention to detail to document findings, maintain robust records, and support defensible decisionmaking using clear, well-structured evidence.
- Contribute to a collaborative, fast-moving team environment by supporting broader analytical, assurance and improvement activities as required.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a nationally coordinated criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required), and
- Providing evidence of qualifications (where required).

Desirable qualifications:

- Bachelors in Business, Accounting, Economics, Actuarial Studies, Finance or similar.
- Certified Practising Accountant, Chartered Accountant, or equivalent; Degrees by research, including Honours, Masters or PhD.

Desirable experience:

- Auditing and Assurance
- Financial/Data Analysis
- Public Health Policy
- Knowledge of residential aged care system

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-DDRCDIV-31345 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Benn Barratt, 08 7333 5844
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0769414

Department of Health, Disability and Ageing

Closing Date: Tuesday 16 June 2026

Medicines Regulation Division
International Regulatory Branch Unapproved Medicines Access Section

Job Title	APS Level 5 - Support System Officer - Unapproved Medicines Access Section
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$90,831 - \$98,228
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 5
Position Number	26-MRDIV-31178
Agency Website	

Job Description

<https://www.health.gov.au/>

The APS 5 System Support Officer plays a key role within the Unapproved Medicines Access Section, supporting the effective operation and continuous improvement of the Dynamics 365 CRM platform and the business processes underpinning the Special Access Scheme (SAS) and Authorised Prescriber (AP) pathways. The role is responsible for ensuring these systems remain fit-for-purpose, support regulatory decision-making, and align with legislative and operational requirements, working closely with business teams and IT colleagues.

The position focuses on managing and resolving complex system and process issues, supporting workflow and system improvements, and contributing to the design, testing, and implementation of enhancements. It also supports system and data governance, and acts as a key link between business and IT to translate operational needs into practical system outcomes.

Duties

Key responsibilities include:

- Providing business-facing system support for SAS and AP systems, independently investigating, resolving, and escalating issues that impact workflows, data integrity, and regulatory outcomes.
- Contributing to the planning, specification, testing, and implementation of system enhancements, configuration changes, business rules and workflows.

- Acting as the key link between business areas and IT, translating operational needs into clear technical requirements, supporting delivery through to implementation, and providing technical advice and training.
- Undertaking user acceptance testing (UAT), validation, and impact assessment to ensure system changes meet business needs and minimise risk to operations and decision-making.
- Supporting business improvement initiatives through collaboration with senior staff and IT colleagues to deliver system and data enhancements.
- Developing, reviewing, and maintaining technical documentation, Standard Operating Procedures (SOPs), and system guidance to support consistent system use and governance.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

Notes

Applications close on Tuesday, 16 June 2026 11:30pm AEST.

Applicants are asked to quote reference number 26-MRDIV-31178 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Daniel Tebbey, (02) 5132 5411
Agency Recruitment Site	https://www.health.gov.au/

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Health

Vacancy VN-0770039

Professional Services Review

Closing Date: Sunday 21 June 2026

Case Management Unit
Case Management Unit

Job Title	Information and Records Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$123,312 - \$137,686
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	20044789
Agency Website	https://www.psr.gov.au/

Job Description

<https://www.psr.gov.au/our-employment-opportunities>

The Information and Records Manager is responsible for ensuring PSR meets its ongoing requirements relating to information management in accordance with records authorities and the Archives Act 1983.

This will include:

- working collaboratively to develop and implement policies and procedures for information management
- promoting best practice relating to information governance within the agency
- developing and building working relationships with external stakeholders to maintain PSR's case management systems and electronic document and record management system (EDRMS)
- managing contracts for external service providers.

As part of this role the Information and Records Manager is also responsible for the PSR case management systems, SQUIRE, PLRG Converter and Record Parser (the Systems) which includes:

- managing the contract for services with the relevant external providers who maintain the Systems, including providing advice on exercising options to extend and contract variations
- ensuring the required changes to the Systems are triaged and managed in accordance with business needs

- ensuring appropriate User Acceptance Testing (UAT) occurs prior to changes made in production for the Systems.

The Information and Records Manager is also the Team Leader for the Case Officer Team, with responsibility for ensuring the team delivers timely and high-quality services in their role within the Case Management Unit.

The Information and Records Manager will work with the Case Officer Manager and Practice Manager to manage workload allocation and prioritisation within the team. This role is critical as Case Officers prepare materials to meet statutory timeframes under the review process.

Duties

Under limited direction, the Information and Records Manager undertakes duties in accordance with the agreed standards for the Executive Level 1 classification. The main duties of the Information and Records Manager include:

- managing the workload of the Case Officer Manager and the Practice Manager (APS 6 employees), general oversight of Senior Case Officers and Case Officers (APS 5 and APS 4 employees) and working to build the team's capacity
- ensuring PSR meets its record management and retention obligations, including those relating to mandatory reporting, record destruction in accordance with PSR's information management policies and procedures, relevant disposal authorities and the Archives Act 1983 and ongoing record management and security
- chairing PSR's Information Governance Committee which sets the agency's strategic priorities for information governance
- being the point of contact for PSR staff on matters relating to the agency's EDRMS and the Systems
- being the contact point for PSR staff, and with the service provider, for the ongoing maintenance of the agency's EDRMS and the Systems and maintaining a collaborative relationship with the service provider
- procurement and contract management, including the management and ongoing maintenance of the agency's EDRMS and the Systems and maintaining a collaborative relationship with the service provider and applying service standards to resolve or escalate issues
- ensuring there are policies and practices in place to facilitate robust management of PSR's case records throughout the life of each case, including accurate electronic filing, file naming and management of hard copy records
- actively assessing risks, implementing and applying appropriate and agreed security controls
- drafting and updating agency policy and procedure documents relevant to information governance
- ensuring there are policies and procedures in place to facilitate robust management of PSR's information assets
- working collaboratively to analyse, review and streamline business processes.

Eligibility

This vacancy is open to Australian citizens only and you must have the ability to obtain and maintain a Baseline security clearance.

What we offer you

You will have access to:

- negotiable salary entry points
- attractive 15.4% superannuation
- free car parking at Brindabella Business Park
- flexible working conditions
- salary sacrificing options including superannuation
- professional learning and development opportunities
- support for diversity, good health and wellbeing
- an engaged social club that facilitates activities to celebrate our people and build connections.

Our office is located at Brindabella Business Park, ACT, located 10 minutes from the CBD. Brindabella Park hosts a dedicated gymnasium, sports facilities, cafe and restaurant dining, conference facilities, a childcare centre and provides a calendar of social events.

Notes

To apply

Please read through the Candidate Information Kit for detailed information about this vacancy, the expectations of the role and how to apply on the PSR website.

<https://www.psr.gov.au/our-employment-opportunities>

A merit pool of suitable applicants may be created from this process and will be active for 18 months after the date of this gazettal.

For more information about this role, including the expectations of the role, key responsibilities and how to apply, please review the Candidate Information Kit available on PSR's employment opportunities page: [Search | Professional Services Review](#).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Professional Services Review

Professional Services Review is a small statutory authority tasked to review and investigate Medicare-referred cases of possible inappropriate practice relating to Medicare, the Child Dental Benefits Scheme and the Pharmaceutical Benefits Scheme. We operate flexibly and exercise high level leadership skills and undertake a diverse breadth of work. PSR is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experience. PSR welcomes applications from people of all genders, people from culturally and linguistically diverse backgrounds, Aboriginal and Torres Strait Islander peoples, mature age people, and people with disability. PSR provides a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of PSR with the needs of the individual. Flexible working options may include full time/part time working arrangements, working from home or working remotely. To find out more, visit our website at www.psr.gov.au

To Apply

Position Contact	Georgia O'Keefe, 0460 036 641
Agency Recruitment Site	https://www.psr.gov.au/our-employment-opportunities

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Home Affairs

Vacancy VN-0770009

Australian Criminal Intelligence Commission (ACIC)

Closing Date: Wednesday 17 June 2026

Chief Operating Officer
Corporate Governance and Communications People

Job Title	Staff Psychologist
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT
Salary	\$121,756 - \$146,676
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	To be negotiated
Classification	Executive Level 1
Position Number	6538_06/26_CGC
Agency Website	https://www.acic.gov.au/

Job Description

<https://www.acic.gov.au/careers>

The ACIC is seeking interest from experienced psychologists to fill the position of Staff Psychologist. This is a position designed to support staff wellbeing across a range of operational and administrative roles.

The position is Canberra based but may involve interstate travel to provide psychological support services to State office employees. This is a unique opportunity to deliver best practice clinical support services based on psychosocial principles in a National Intelligence Community agency.

Duties

As the Staff Psychologist you will:

- Provide professional workplace counselling services (face to face and online telehealth) to ACIC employees, and their partners/spouses;
- Undertake psychometric assessments to establish and monitor wellbeing risk for employees;
- Provide psychological support services and specialist case management advice as required by People Services and Safety team;
- In partnership with WHS and Wellbeing team, develop and contribute to the development and delivery of specialist presentations, and mental health and wellbeing related interventions;
- Visit ACIC State Offices to deliver on-site and off-site clinical services, as required;
- Assist with clinical advice to WHS and Wellbeing team on promoting mentally healthy workplaces, including the identification of psychosocial hazards and controls to address;
- Assist in the formulation of emergency management plans to deal with workplace incidents;
- Adhere to Psychology Services operational policies and procedures.

Skills and experience

- **Mandatory qualifications** - Full registration with the Psychology Board of Australia; Master's degree in psychology or higher; at least three (3) years' experience as a professional psychologist.
- **Previous experience** - in the delivery of psychological support services in an organisational setting or as a service provider through an Employee Assistance Program.

Eligibility

Eligibility

- **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.
- **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting 1 security clearance.
- **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC.

Notes

The ACIC is committed to [diversity and inclusion](#). We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our [website](#).

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Shannon, 02 6268 7259
Agency Recruitment Site	https://www.acic.gov.au/careers

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Industry, Science, Energy and Resources

Vacancy VN-0769943

Australian Nuclear Science and Technology Organisation

Closing Date: Sunday 07 June 2026

Finance and Business Support
 Sourcing and Procurement

Job Title	Manager, Strategic Sourcing and Contracts
Job Type	Full-Time, Ongoing
Location	Lucas Heights NSW
Salary	\$138,455 - \$154,976
Future Merit Locations	Lucas Heights
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	
Position Number	PD-2279
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description

www.ansto.gov.au

Manager, Strategic Sourcing and Contracts

Position Overview

- Ongoing | Full Time | Salary commensurate with experience | 15.4% super
- Flexible working arrangements | On-site Childcare facility for employees | Cafe on site
- Partner with Business & Enabler Teams to achieve Value for Money outcomes for ANSTO
- Exposure to working on large-scale capital nation building projects across a broader category base

About the Opportunity

This position will play a significant role in managing the delivery of diverse procurement and sourcing services across ANSTO. As an SME, the successful candidate with lead strategic sourcing & contract management, in collaboration with business managers, which is consistent with best practice standards and statutory requirements, to effectively meet organisational and business objectives.

About You

"We're looking for a procurement professional with 5+ years' experience across government or the private sector, who brings strong capability in strategic sourcing and contract management across both direct and indirect categories. The ideal candidate will have a proven ability to influence senior stakeholders and demonstrate strong commercial acumen" **Jeremy Moss, Chief Procurement Officer**

About Us

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

Benefits of Working with Us

ANSTO offers training and development, performance-based salary increases and an extensive range of leave provisions to help employees balance work and personal commitments.

- 18 days personal/carers leave for each year of service
- 3 days paid leave between Christmas and New Year
- Generous parental leave provisions:
 - 18 weeks Parental leave for primary caregiver
 - 14 weeks Parental leave for secondary caregiver (with incremental increase to a maximum of 18 weeks effective 01/03/2027)
- Annual flu vaccinations
- Cultural, Naidoc and First Nations ceremonial leave

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

Duties

Your Duties and Responsibilities

- End-to-end, manage and lead complex and major strategic sourcing projects
- Define and manage strategic sourcing strategies for assigned business and/or key commodities including suppliers and technologies including defining requirements, develops appropriate sourcing strategies, evaluates suppliers
- Oversee the strategic sourcing process for assigned businesses such as identification and negotiation with suppliers
- Manages negotiation of contracts for business units and/or specific commodities and ensure ANSTO's interests are protected, including the strict application of legislation and delegations of authority.

Please view the full [Position Description](#).

Eligibility

How to Apply

For further technical information relating to this position please refer to the [Position Description](#). For all queries please contact Talent Acquisition on +61 (02) 9717 9361.

To be eligible for appointment, applicants will require a security and pre-employment medical assessment.

Application closing date: 11:59pm Sunday 7th June 2026

All applicants must be Australian citizens.

In order to solve great challenges, we need great minds and great teams. At ANSTO, we understand that diverse teams produce better outcomes and we value the merit that a diverse perspective can bring to our team. We encourage people from diverse backgrounds to apply for our roles including Aboriginal and Torres Strait Islander people, primary carers, those with a disability, and women in STEM. ANSTO is a charter member of the Science in Australia Gender Equity (SAGE) initiative and is proudly taking action to create a gender-inclusive workforce.

Notes

About the Australian Nuclear Science and Technology Organisation

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

To Apply

Position Contact	Donna Mansfield, (02) 9717-9361
Agency Recruitment Site	www.ansto.gov.au

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Industry, Science, Energy and Resources

Vacancy VN-0769986

Australian Nuclear Science and Technology Organisation

Closing Date: Sunday 14 June 2026

Nuclear Operations Safety and Security
Nuclear Security and Nuclear Safeguards Personnel Security

Job Title	Personnel Security Co-ordinator
Job Type	Full-Time, Ongoing
Location	Lucas Heights NSW
Salary	\$86,861 - \$97,569
Future Merit Locations	Lucas Heights
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	
Position Number	PD-2436
Agency Website	https://www.ansto.gov.au/about/what-we-do

Job Description

www.ansto.gov.au

Personnel Security Coordinator

Position Overview

- Ongoing | Full Time | \$86k - \$97k +15.4% super | Salary sacrificing available
- Onsite Childcare for Employees | Cafe on site | generous leave provisions
- Sutherland Shire location | Health & Wellbeing Programs | bus from Sutherland Station
- A unique opportunity to contribute towards security within a leading scientific and technological organisation.

About the Opportunity

The Personnel Security Coordinator plays a key role in maintaining secure and efficient site access, supporting essential administrative functions and front desk operations, and upholding ANSTO's robust security protocols. This position reflects the organisation's commitment to operational excellence and regulatory compliance, while serving as a central point of contact for both internal and external stakeholders.

About You

"We're looking for a highly organised and detail-orientated professional with strong judgement and integrity, who is self-driven and confident managing competing priorities, and who can build positive relationships with a diverse range of stakeholders in a fast-paced security environment" -

Melissa Heggie - Manager, Personnel Security

About Us

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

Working with us you will enjoy

ANSTO offers training and development, performance-based salary increases and an extensive range of leave provisions to help employees balance work and personal commitments.

- 18 days personal/carers leave for each year of service
- 3 days paid leave between Christmas and New Year
- Generous parental leave provisions:
 - 18 weeks Parental leave for primary caregiver
 - 14 weeks Parental leave for secondary caregiver (with incremental increase to a maximum of 18 weeks effective 01/03/2027)
- Annual flu vaccinations
- Cultural, Naidoc and First Nations ceremonial leave

If you want to join a world class organisation that's making a difference in the lives of Australians, apply now!

Duties

Your Duties and Responsibilities

- **Security Suitability Assessment Processing:** Check applications for completeness, ensuring all required information has been provided. Identify and resolve missing, incomplete, ineligible, or unclear information, and follow up promptly with applicants as required. Perform external checks with a high degree of precision, maintaining 100% accuracy to uphold compliance obligations, security integrity, and agreed KPI timeframes. Ensure all records are maintained in strict accordance with privacy and confidentiality requirements.
- **Front Desk and Stakeholder Management:** Manage front desk operations to deliver professional, efficient and welcoming reception services. Act as the central point of contact for external visitors and incoming enquiries, ensuring a high-quality stakeholder experience and timely resolution of issues whilst maintaining the integrity of ANSTO's safety and security standards.
- **Building Access Management:** Administer and facilitate access across more than 70 buildings within the Lucas Heights campus, each with complex internal access requirements. Manage and maintain the Electronic Access Control System (EACS), Visitor Management System (VMS), and Application Service Management (ASM) to ensure secure and efficient access control.
- **Pass issuance:** Independently manage the issuance, tracking and retrieval of access passes for personnel and visitors to the secure Lucas Heights facility. Verify identities and applicable security suitability levels, ensuring compliance with protocols, including escort and supervision requirements. Maintain accurate records and liaise with security teams to prevent unauthorised access.
- **SAP Administration:** Administer SAP for all security suitability assessment holders, ensuring information is accurate and up to date, including assessment levels and relevant validity dates. Maintain associated HR data for non-employees as required, ensuring integrity across all records for all individuals accessing ANSTO information, assets and infrastructure.

These responsibilities ensure the effective and efficient operation of ANSTO's security functions, contributing to the overall safety and security of the organisation.

Please view the full [Position Description](#) or click Apply to view.

Note: A requirement of this role will be to obtain a Negative Vetting 1 national security clearance after the probationary period.

Eligibility

How to Apply

For further technical information relating to this position please refer to the [Position Description](#) or contact Melissa Heggie on (02) 9717 3002. For all other queries please contact Talent Acquisition on +61 (02) 9717 9361.

To be eligible for appointment, applicants will require a security and pre-employment medical assessment.

Application closing date: 11:59pm 14 June 2026

All applicants must be Australian citizens.

***** AI generated responses will not be considered.***

In order to solve great challenges, we need great minds and great teams. At ANSTO, we understand that diverse teams produce better outcomes and we value the merit that a diverse perspective can bring to our team. We encourage people from diverse backgrounds to apply for our roles including Aboriginal and Torres Strait Islander people, primary carers, those with a disability, and women in STEM. ANSTO is a charter member of the Science in Australia Gender Equity (SAGE) initiative and is proudly taking action to create a gender-inclusive workforce.

Notes

About the Australian Nuclear Science and Technology Organisation

ANSTO leverages great science to deliver big outcomes. We partner with scientists and engineers and apply new technologies to provide real-world benefits. Our work improves human health, saves lives, builds our industries and protects the environment. ANSTO is the home of Australia's most significant landmark and national infrastructure for research. Thousands of scientists from industry and academia benefit from gaining access to state-of-the-art instruments every year.

To Apply

Position Contact	Donna Mansfield, (02) 9717-9361
Agency Recruitment Site	www.ansto.gov.au

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Industry, Science, Energy and Resources

Vacancy VN-0770019

Geoscience Australia

Closing Date: Wednesday 17 June 2026

Enabling Services
 Chief Information Officer ICT Service Management

Job Title	Team Leader, Assets and Software
Job Type	Full-Time, Ongoing
Location	Symonston ACT
Salary	\$101,080 - \$117,002
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Geoscience Australia Enterprise Agreement 2024–27.
Classification	APS Level 6
Position Number	18366
Agency Website	www.ga.gov.au

Job Description

<https://www.ga.gov.au/about/careers/current-vacancies>

Geoscience Australia values the lands, water and sky as we work to deepen a shared understanding of Country and Earth. We respect First Nations peoples and their enduring connection, contribution and obligations to Country. Reflecting on our shared history, we are committed to listen and learn.

About us

Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation.

Our culture

Our strength lies in our people, including our diversity in backgrounds, skills and experiences, and the way we work together to respond to the emerging needs of our work. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged.

Our workplace is committed to the health, safety and wellbeing of our employees and offers a variety of flexible working arrangements to enhance flexibility, including remote working arrangements.

What we can offer you

When you work at Geoscience Australia you will have access to a range of benefits and the opportunity to experience a workplace culture that truly values and promotes diversity, inclusion, equity and belonging. To learn more about our competitive salary, free onsite parking, generous flexible working arrangements and the role you can play in growing our culture [click here](#).

Our team

The Chief Information Officer (CIO) branch provides enterprise digital and data service to Geoscience Australia. CIO Branch's purpose is to unleash Geoscience Australia's world-class science – making it faster, easier (more flexible), lower risk and higher impact.

The ICT Service Management Section plays a key role in maintaining and enhancing the operational capability of Geoscience Australia's enterprise ICT and the quality of ICT service delivery for our clients. We manage the organisation's infrastructure, operating environment, software, hardware, networks and end user compute services. Working with our partners, we plan

and manage for disaster recovery. We ensure integrity of enterprise ICT services, assets, service providers and finances through effective governance, vendor management and oversight. We are a central point of engagement for stakeholders to align business needs to ICT services and solutions.

Duties

The Assets and Software Team Leader works closely with financial and procurement officers, and the enterprise ICT Managed Service Provider (MSP) and other members of the branch to ensure value for money, fit for purpose purchase, maintenance and decommission of the organisation ICT assets and software.

Excellent organisational skills, the ability to manage competing priorities, and the ability to develop and maintain good working relationships are essential. You will be required to have a thorough understanding of Commonwealth ICT Procurement policy and frameworks, along with experience in either or both ICT asset and software management.

In this role you will:

- Working closely with the Managed Service Provider (MSP), implement enterprise-wide software licencing and hardware management strategies and activities to improve the overall ICT asset management.
- Perform quality assurance checks, audits and reviews to ensure the integrity, completeness and accuracy of hardware, software and asset registers.
- Support team activities for the timely purchase, renewal, monitoring and decommission of software and hardware.
- Identify cost saving opportunities with renewals; negotiating with suppliers as required to align with usage requirements.
- Understand, promote and uphold Whole of Government practices and policies regarding the management of software, including but not limited to Protective Security Policy Framework; data and privacy protection; Cloud Computing Policy.
- Develop and promote advice for staff on the appropriate purchase, use and maintenance of hardware and software.
- Continuously review and implement improvements to processes for the administration of software licencing and asset management, including development and maintenance of operating procedures and reference material.
- Work under limited supervision using discretion and initiative and working as a part of a team to progress software and asset management in accordance with broad objectives and parameters.
- Develop and manage difficult and sensitive supplier relationships to enhance business outcomes and facilitate cooperation and participate in complex negotiations with a high degree of persuasion and advocacy to ensure issues are appropriately resolved.

To be successful in the role you will:

- Have extensive knowledge and experience managing software or ICT assets.
- Be an excellent communicator with the ability to collaborate with a variety of people.
- Have excellent planning, organisational, and time management skills.
- Have a focus on the delivery of value and continuous improvement.

Required skills, knowledge, experience and/or qualifications

- At least 3 years' experience managing ICT assets or software, ideally in a large and complex organisation or for an Australian Government agency.
- A sound understanding of the Commonwealth Procurement Rules and related Commonwealth finance and procurement policy frameworks.
- A good understanding of ICT policies and frameworks, such as Protective Security Policy Framework; Privacy Act or an ability to quickly gain this knowledge.

To Apply

Please visit the [careers page](#) of our website to submit your application via our e-Recruit system. Your application should include:

- Your resume (no more than 3 pages)
- A brief statement (no more than 700 words) outlining your transferable skills, experience and capabilities related to the role and the value you would bring to Geoscience Australia.

If you have any questions regarding the role, please contact Raven Calais on (02) 6249 5944 or email raven.calais@ga.gov.au.

To learn more about applying for roles within the Australian Public Services please review, ['Applying for an APS job: cracking the code'](#).

Use of AI in Recruitment

Geoscience Australia may use Microsoft Copilot to support limited administrative and preparatory aspects of the recruitment process. Artificial Intelligence is not used to assess or select candidates, and all decisions are human-led and based on merit.

Candidates must ensure their application reflects their own skills, experience and capabilities. Any use of AI must be responsible, transparent where required, and must not misrepresent their suitability for the role.

Candidates will be asked to disclose their use of AI when submitting an application and may also be asked to do so at various stages throughout the recruitment process.

Applicants are encouraged to familiarise themselves with the [Principles for candidate use of AI in recruitment](#), as well as the [Principles for agency use of AI in recruitment](#) which outline expectations for the responsible, ethical and transparent use of AI when applying for APS roles.

Eligibility

To be eligible to apply for this position you must meet the below eligibility criteria.

- Be an Australian Citizen at the closing date of application.
- The successful applicant must be able to obtain, hold and maintain a security clearance of an appropriate level relevant to this role.
- Commencement of employment is subject to the successful applicant undergoing and satisfying pre-employment screening, which includes a police history check.

Are you unsure about applying?

Did you know that a Hewlett Packard internal report found that men apply for jobs when they meet an average of 60 per cent of the job requirements? Women and other people from diverse backgrounds tend to only apply when they check every box. If you think you have what it takes, but don't necessarily meet every single point on what we are looking for, please still apply or get in touch with the contact officer to learn more about the role.

Notes

Technical Assistance

If you require technical assistance, call our Recruitment and Delivery team on (02) 6249 9777 or email recruitment@ga.gov.au.

A merit list/pool may be created from this process. If you are successful for the merit pool, your details may be shared with other Australian Public Service agencies unless you choose not to have your details disclosed.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Geoscience Australia

Geoscience Australia is an Australian Government listed entity within the Industry, Innovation and Science portfolio. Geoscience Australia is Australia's pre-eminent public sector geoscience organisation. We are the nation's trusted advisor on the geology and geography of Australia. We apply science and technology to describe and understand the Earth for the benefit of Australia. We apply our diverse professional expertise, our deep and trusted knowledge, our national-scale Earth observation infrastructure and our strong partnerships, to the opportunities and challenges that face our nation. We value diversity in gender, backgrounds, culture, and experiences of our employees and are committed to providing an inclusive workplace culture that ensures everyone has equal opportunity to contribute, participate and progress. Applications from people who reflect this diversity are encouraged. We are committed to the health, safety and wellbeing of our employees and offer a flexible and diverse workplace.

To Apply

Position Contact	Raven Calais, (02) 6249 5944
Agency Recruitment Site	https://www.ga.gov.au/about/careers/current-vacancies

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Industry, Science, Energy and Resources

Vacancy VN-0769967

IP Australia

Closing Date: Wednesday 17 June 2026

Governance Procurement and Contract Management Team

Job Title	Procurement and Contracts Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - ACT ACT
Salary	\$99,734 - \$112,049
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available
Classification	APS Level 6
Position Number	1750
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

<https://careers.ipaustralia.gov.au>

This is a full-time Procurement and Contracts Officer role, offering the opportunity to make an immediate and sustained contribution within Procurement and Contract Management Team. The Procurement and Contracts Officer position supports the ongoing delivery of procurement outcomes across IP Australia and is suited to candidates who are ready to step into a role with clear accountability, continuity of work, and the ability to make a meaningful impact from the outset.

We are seeking an experienced Procurement and Contracts Officer to support procurement and contract activities within IP Australia. In this role, you will contribute to the planning, coordination, and management of procurement processes to further support organisational priorities.

Duties

- Manage procurement activities in accordance with the Commonwealth Procurement Rules and IP Australia's procurement policies
- Support the agency to plan procurements and coordinate market approaches, including requests for quote and tender processes
- Support evaluation activities and prepare procurement recommendations
- Establish and administer contracts in line with legislative and policy requirements
- Provide procurement and contract advice to internal stakeholders
- Manage contract administration activities across the contract lifecycle
- Monitor procurement activities to ensure compliance, governance and value for money outcomes
- Contribute to reporting and procurement governance requirements
- Identify opportunities to improve performance, processes and systems
- Work with a level of independence and may assist with guiding or mentoring team members.

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS). All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

We are looking to fill this position on an ongoing basis. Future positions may be offered on an ongoing or non-ongoing basis subject to operational requirements. Where a non-ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQ+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Nathan Hewitt, 02 6285 0728
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769981

Civil Aviation Safety Authority Australia

Closing Date: Sunday 14 June 2026

Corporate Services Division
People and Capability Branch People, Policy and Performance

Job Title	Senior HR Advisor - Workplace Relations and Case Management
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$107,474 - \$117,914
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	
Position Number	TBA
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

About the Role

The Senior HR Adviser is a member of the Corporate Services Division (CSD) and People and Capability Branch (PCB) which is responsible for a broad cross-section of programs and services to create, foster, and grow a culture of high performance and integrity through workforce planning, capability development, and performance.

Working under limited direction, this position undertakes work that is complex in nature, providing expert advice, guidance and support to managers and employees on complex workplace relations, human resources (HR) policy and case management matters to deliver quality outcomes aligned to CASA's strategic operational priorities, work plans, culture and values.

This position may be required to work reasonable additional hours beyond the ordinary hours of work, including work on weekends or outside the span of hours. However, this is regarded as the exception and where additional hours are agreed and worked, flextime and/or time in lieu will be provided in accordance with CASA's Enterprise Agreement.

Duties

Ideal Candidate

This position's responsibilities include:

- Providing expert advice on CASA and Commonwealth public sector employment frameworks and related policies and guidance.
- Manage end-to-end processes for performance improvement, conduct and/or rehabilitation case management, including advice and support, ensuring adherence to relevant legislation and policies and providing procedural fairness.
- Contribute to the development of team objectives, business improvement strategies and changes to workplace practices.
- Motivate, guide, and develop self and others and empower and provide support to colleagues.
- Represent CASA on specific issues at internal or external fora. Deliver moderately complex projects and initiatives that involve significant stakeholder engagement and impact business outcomes.
- Maintain a positive health and safety culture, including psychosocial wellbeing in the workplace and provide input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrate awareness of the diverse histories, cultures, and experiences of First Nations and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engaging in and responding to change and supporting others through change.
- Other duties as required.

This position requires the following experience, skills, and capabilities:

- Demonstrated experience in workplace relations, human resources policy and/or case management functions.
- Demonstrated understanding of, and experience working with, Commonwealth public sector employment legislation, frameworks and policy.
- Ability to apply technical/specialist knowledge, exercise initiative and use analysis and problem-solving skills to address complex matters.
- Strong interpersonal skills, including the ability to engage with, and influence stakeholders at all levels.
- Demonstrated ability to work with research and analysis to ensure application of best practice principals when making decisions or recommendations to delegates that involve complex issues, longer-term planning and liaison with other areas on policy, project or operational issues.
- Ability to work independently and as part of a team under limited direction, be discrete, apply sound judgement and maintain confidentiality when dealing with sensitive employment matters.

- Tertiary qualifications or accreditation in the areas of industrial relations and employment law, human resource management, investigations or business management would be highly regarded.

Eligibility

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988. The following eligibility requirements apply to this position:

- Must be an Australia citizen
- Undergo pre-employment screening including a Police Check
- Baseline clearance or ability to obtain and maintain

Notes

Affirmative Measures

This vacancy is being advertised concurrently under a general and an affirmative measure recruitment process.

Affirmative measures is only available to Aboriginal and/or Torres Strait people or people living with a disability, evidence will be requested if your application progresses under an affirmative measures process.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the input and ideas of others.

To Apply

Position Contact	John Wilson, 02 262 171 558
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0769982

Civil Aviation Safety Authority Australia

Closing Date: Sunday 14 June 2026

Corporate Services Division
People and Capability Branch People, Policy and Performance

Job Title	Senior HR Advisor - Workplace Relations and Case Management - Affirmative Measures - Aboriginal and/or Torres Strait Islander and/or Disability
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$107,474 - \$117,914
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangement up to 50% - Up to the discretisation of the hiring manager.
Classification	
Position Number	TBA
Agency Website	https://www.casa.gov.au/about-us/careers-casa

Job Description

<https://www.casa.gov.au/about-us/careers-casa>

About the Role

The Senior HR Adviser is a member of the Corporate Services Division (CSD) and People and Capability Branch (PCB) which is responsible for a broad cross-section of programs and services to create, foster, and grow a culture of high performance and integrity through workforce planning, capability development, and performance.

Working under limited direction, this position undertakes work that is complex in nature, providing expert advice, guidance and support to managers and employees on complex workplace relations, human resources (HR) policy and case management matters to deliver quality outcomes aligned to CASA's strategic operational priorities, work plans, culture and values.

This position may be required to work reasonable additional hours beyond the ordinary hours of work, including work on weekends or outside the span of hours. However, this is regarded as the exception and where additional hours are agreed and worked, flextime and/or time in lieu will be provided in accordance with CASA's Enterprise Agreement.

Duties

Ideal Candidate

This position's responsibilities include:

- Providing expert advice on CASA and Commonwealth public sector employment frameworks and related policies and guidance.
- Manage end-to-end processes for performance improvement, conduct and/or rehabilitation case management, including advice and support, ensuring adherence to relevant legislation and policies and providing procedural fairness.
- Contribute to the development of team objectives, business improvement strategies and changes to workplace practices.
- Motivate, guide, and develop self and others and empower and provide support to colleagues.
- Represent CASA on specific issues at internal or external fora. Deliver moderately complex projects and initiatives that involve significant stakeholder engagement and impact business outcomes.
- Maintain a positive health and safety culture, including psychosocial wellbeing in the workplace and provide input, where appropriate, into decisions that may impact upon personal health, safety and wellbeing in the workplace.
- Demonstrate awareness of the diverse histories, cultures, and experiences of First Nations and other cultural groups. Communicating with respect and understanding of balancing work, family and community responsibilities.
- Positively engaging in and responding to change and supporting others through change.
- Other duties as required.

This position requires the following experience, skills, and capabilities:

- Demonstrated experience in workplace relations, human resources policy and/or case management functions.
- Demonstrated understanding of, and experience working with, Commonwealth public sector employment legislation, frameworks and policy.
- Ability to apply technical/specialist knowledge, exercise initiative and use analysis and problem-solving skills to address complex matters.
- Strong interpersonal skills, including the ability to engage with, and influence stakeholders at all levels.
- Demonstrated ability to work with research and analysis to ensure application of best practice principals when making decisions or recommendations to delegates that involve complex issues, longer-term planning and liaison with other areas on policy, project or operational issues.
- Ability to work independently and as part of a team under limited direction, be discrete, apply sound judgement and maintain confidentiality when dealing with sensitive employment matters.
- Tertiary qualifications or accreditation in the areas of industrial relations and employment law, human resource management, investigations or business management would be highly regarded.

Eligibility

Employment with CASA is subject to conditions prescribed within the Civil Aviation Act 1988. The following eligibility requirements apply to this position:

- Must be an Australia citizen
- Undergo pre-employment screening including a Police Check
- Baseline clearance or ability to obtain and maintain

Notes

About the Civil Aviation Safety Authority Australia

"Safe skies for all—it begins with you." CASA is established by and operates under the Civil Aviation Act 1988 and the Airspace Act 2007. CASA's primary function is to conduct the safety regulation of civil air operations in Australia and the operation of Australian aircraft overseas. We license pilots, register aircraft, oversee aviation safety and promote safety awareness. We are also responsible for making sure that Australian airspace is administered and used safely. CASA is a Corporate Commonwealth entity and is subject to the Public Governance, Performance and Accountability Act 2013 which deals with a range of matters, including reporting and the use of and management of public resources. We employ over 800 people working across Australia. We are an engaged team and proud to work for CASA. We strongly believe in the vision, mission and goals of our agency. We are highly connected to CASA's Values and Regulatory Philosophy that underpin all we do. We understand how our roles directly contribute to aviation safety. We are a relationship-based organisation and value the unput and ideas of others.

To Apply

Position Contact	John Wilson, 02 262 171 558
Agency Recruitment Site	https://www.casa.gov.au/about-us/careers-casa

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0770032

National Film and Sound Archive of Australia

Closing Date: Thursday 11 June 2026

Collection Preservation Conservation and Collection Management

Job Title	AV Conservation Technician
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Acton ACT
Salary	\$70,545 - \$76,833
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	You may apply for flexible working arrangements
Classification	APS Level 3
Position Number	89713
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital

transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Conservation team is part of Conservation and Collection Management section, Collection Preservation Branch. The team conducts an extensive work program providing a range of activities for the preservation and ongoing care of the audiovisual, documents and artefacts collection. The team has two streams: AV Conservation who prepare and preserve audiovisual material for digitisation, curatorial and access programs; and the Collection Conservation team who look after the documents and artefacts collection, as well as undertaking a range of collection care programs such as collection assessments, exhibition preparation and condition reporting.

The team provides technical advice regarding access and digitisation requests, undertakes straightforward and complex conservation works and ensures the national audiovisual collection is preserved by maintaining current policies and procedures.

The Opportunity

The Audiovisual Conservation Technician plays a key role in providing safe and appropriate access to the AV collection. The AV Conservation Technician will undertake various conservation treatments such as preparing film for screening and digitisation, condition reporting and contributing to procedure and workflow development and knowledge sharing.

This position is located at NFSA Headquarters in Acton, ACT with the opportunity of participating in projects located in the NFSA collection vaults in ACT.

“Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months.”

Duties

Under general supervision, this position is responsible for delivering the following functions:

- Prepare AV collection material, including repair to preservation standards, for internal and external collection access requests.
- Undertake a range of AV conservation treatments including examination and research
- Examine and identify content of AV materials in their various formats, to ascertain intellectual and physical content.
- Engage with and provide recommendations for collection material in accordance with NFSA policies such as selection or deselection of AV materials.
- Document collection condition and interrogate data and technical records in Collection Data Management systems.
- Contribute towards updating and developing AV conservation procedures, guidelines and workflows as required.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated understanding of cultural material conservation and sustainable collection care and/or experience working in audiovisual practice with an understanding of conservation principles and ethics.
2. Ability to maintain accurate records and documentation using data management systems and digital asset management systems as they apply to collections.
3. Demonstrated ability to work autonomously and within a team, showing initiative, sound judgement, good time management and problem-solving skills in a busy work environment.
4. Ability to effectively communicate with internal stakeholders and foster productive working relationships.
5. A sound understanding of Workplace Health and Safety (WHS) requirements associated with conservation work and audiovisual collections and the ability to apply practices and principles of WHS in the workplace.

Eligibility

Desirable:

- Tertiary qualifications in cultural materials conservation or museum studies and/or relevant experience working in a collecting institution, archive or audiovisual industry with photographic or film-based material.

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 500 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information see: RecruitAbility | Australian Public Service Commission (<https://apsc.gov.au>)

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	James Campbell, 02 6248 2112
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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National Film and Sound Archive of Australia

Closing Date: Thursday 11 June 2026

Collection Preservation Conservation and Collection Management

Job Title	Collection Management Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Mitchell ACT
Salary	\$70,545 - \$76,833
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This role is on site
Classification	APS Level 3
Position Number	89817
Agency Website	https://www.nfsa.gov.au/

Job Description

<https://candidate.aurion.cloud/nfsa/production/>

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

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The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The Conservation and Collection Management section is responsible for the preventive preservation of the national collection in the NFSA's environmentally controlled and secure storage vaults. The Section also provides a range of related services including monitoring environmental conditions, security and collection care, retrieval services, archival packaging and warehouse management, collection auditing and stocktake, capacity planning, relocations and transportation, and collection disaster preparedness.

The Opportunity

The Collection Management Officer plays a key role in the handling, retrieval, packaging, return and relocation of collection material as well as assisting with Collection Services programs. These activities are to be conducted in accordance with established archival practices and procedures. Security and care of the Collection is paramount to any tasks undertaken.

“Please note: This recruitment process is intended to fill both current and future vacancies. While the position on offer is ongoing, a merit pool of suitable applicants may be established to fill similar ongoing or non-ongoing positions within the next 18 months.”

Duties

Under general supervision, this position is responsible for delivering the following functions:

- In accordance with museum standards, examine and prepare collection material for long term storage using the NFSA's Collection Management System, update/create accession records and carry out basic conservation treatments.
- Undertake tasks associated with maintaining a safe, secure and efficient collection storage environment including monitoring of vaults for areas that require repacking or cleaning to improve the storage of the collection.
- Safely load and transport collection items within the Canberra metropolitan area using a variety of commercial vehicle types.
- Work with and provide training, guidance and advice to NFSA staff working with the collection on the storage, labelling, packaging and handling of collection material from incoming and back log acquisitions and in the movement of collection material within the Collection Management System.
- Contribute towards updating and developing procedures, guidelines and workflows as required.

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1. Demonstrated experience or understanding of handling and management of collection materials in an archive, museum or library environment and the associated movement, record keeping and storage practices for heritage material.
2. Ability to work constructively as a member of a team in a client service environment.
3. Good oral and written communications skills, including ability to maintain accurate record-keeping.
4. Ability to apply organisational skills and patiently perform set tasks on a routine basis with consistently high-quality results.
5. An understanding of the practices and principles relating to Workplace Health and Safety and Workplace Diversity and ability to operate in a participative and consultative work environment.

Eligibility

Desirable:

- Experience working with collections in the gallery, museum, library, or archive sector.
- Relevant qualifications in cultural heritage management and/or collection management.
- A current forklift licence is desirable.

Notes:

A current "C" class driver licence is a requirement of this role.

How to Apply

When applying via our online e-recruitment system, please address the details in the 'Key Responsibilities' and 'Selection Criteria' by outlining in 500 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

- Be an Australian Citizen.
- Satisfactorily complete an Australian Federal Police National Police Check.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

- Great training and development opportunities.
- Generous leave and flexible working arrangements.
- Our Employee Assistance Program (EAP – a free counselling service for you and your family).
- A competitive salary, plus 15.4% superannuation.
- Rewards and recognition initiatives.

Notes

RecruitAbility

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About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	Stewart Shannon, 02 6248 2017
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Prime Minister and Cabinet

Vacancy VN-0769959

Aboriginal Hostels Limited

Closing Date: Monday 15 June 2026

Finance
National office

Job Title	Assistant Finance Officer
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW, Canberra ACT, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - WA WA, Various locations - SA SA, Various locations - TAS TAS
Salary	\$79,125 - \$86,246
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid Work arrangement
Classification	APS Level 4
Position Number	9271
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

About Aboriginal Hostels Limited (AHL)

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL's vision is to improve the quality of life and economic opportunities for First Nations people – since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

About the Role

The APS4 Assistant Finance Officer plays an important role in supporting the day-to-day financial operations of the team. Working within a collaborative environment, the role is responsible for assisting accounts payable and accounts receivable functions, ensuring financial transactions are processed accurately, efficiency and in line with relevant AHL policies and procedures. The position requires strong attention to detail and the ability to manage competing priorities in a busy environment.

The successful candidate will work closely with and support the broader finance team with processing accounts payable and accounts receivable functions. The role will respond to enquiries

from internal and external stakeholders and provide high quality administrative and finance support. The role requires strong communication skills, a customer-focused approach and the ability to work independently and collaboratively.

It offers an opportunity to develop finance knowledge and build strong working relationships while contributing to maintaining accurate financial processes and supporting the effective operation of the financial functions.

Position and Perks

We offer more than just a job. We provide an opportunity to make a meaningful impact to First Nations people. By joining our team, you'll contribute to AHL's vision to improve the quality of life and economic opportunity for First Nations people. You'll work alongside passionate colleagues striving for positive social change. Perks include:

- **As a Public Benevolent Institution** (or "Not-For-Profit"), we offer significant benefits through salary packaging, which allows our employees to use pre-tax dollars for expenses like mortgage, rent, and living expenses. This is in addition to the usual salary packaging availability for vehicles and laptops and is not ordinarily available in other APS agencies. Utilising the full \$15,900 cap per FBT year (April to March), results in substantial tax savings, increased take-home pay, and greater financial flexibility. .
<https://salpacaus.com.au/pbi-benefit-calculator> <https://www.smartsalary.com.au/calculator>
- **Convenient and central office location** (In Phillip, ACT) with proximity to bus route; Free all-day parking options close by. Lockers, bike racks and on-site shower/changing facilities; regular social club activities;
- **Development opportunities** within the team and branch – higher duties are automatically paid after 1 day (no two-week waiting period).
- **No security clearance required** (though a National Criminal History Check will be undertaken).

Duties

Under direction of the Senior Finance Officer, the APS4 Assistant Finance Officer will:

- Administrative and coordination - support for finance section and maintaining the shared inbox, responding to general enquiries and referring matters appropriately to support timely outcomes.
- Invoice processing and payments - managing and processing company expenses, including receiving, verifying, obtaining approvals, and paying invoices, while also maintaining vendor relationships and ensuring timely payments in Technology One FMIS.
- Supplier & transaction management - Maintain supplier records in Technology One, review account transactions, attending to supplier enquiries. and processing correction journals when required.
- End of month process and compliance - reconciling vendor statements, ensuring all invoices are recorded and accounted for correctly, and preparing accrual journals.
- Reconciling direct debit account and assist the team with enquires relating to vendor payments.
- Undertake other duties appropriate to this level of classification which contribute to the operation of AHL.

Desirable

- Qualifications and/or experience in a financial/business field.

Eligibility

Key Capabilities

In line with the APS4 work level standards, the successful applicant will:

- Strong organisational skills and ability to manage competing priorities and meet deadlines in a fast-paced environment.
- Well-developed communication skills, including the ability to communicate verbally and in writing with strong attention to detail.
- Experience in using Microsoft Office applications with an ability to operate finance
- Ability to build and maintain relationships with internal and external stakeholders or suppliers.
- An understanding of basic accounting principles and their practical applications.
- Ability to work independently and take initiative of own work.
- Experience in using Technology One CiA

To be eligible to apply, applicants must be an Australian Citizens or have already lodged an application for Australian Citizenship.

Successful applicants will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport)
- Undergo a Satisfactory National Criminal History Check, and
- Meet the Fitness for Duty requirements.

Notes

How to Apply

Complete your application through to jobs@ahl.gov.au by 11:59pm AEST on 15 June 2026. As part of your application, you will need to provide:

- Complete the Application Form available from our website: [Work with us | Aboriginal Hostels Limited](#)
- A current resume
- A one-page pitch (up to 500 words) detailing how your skills, knowledge, experience and qualifications make you the best candidate for the job and to perform the relevant classification level.
- Please include your name and the job reference (VN-0769959) in the subject of your email

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other

organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Subhankar Sanyal, (02) 6212 2073
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0769985

Aboriginal Hostels Limited

Closing Date: Wednesday 10 June 2026

Corporate
Communication and Reporting Communications

Job Title	Communication Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Perth WA, Various locations - NSW NSW, Various locations - VIC VIC
Salary	\$88,834 - \$111,701
Future Merit Locations	Various locations - NSW, Various locations - ACT, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 5;APS Level 6
Position Number	TBA
Agency Website	https://www.ahl.gov.au/work

Job Description

<https://www.ahl.gov.au/work>

About AHL

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

Why join us?

This is an opportunity to contribute to meaningful work that has a real impact on how AHL connects with people, communities and stakeholders across Australia. You will join a collaborative, outcomes-focused environment that values clear communication, creativity, and continuous improvement.

The role offers a unique opportunity to shape and influence how AHL shares its story – supporting engagement, building trust, and promoting the services we provide to First Nations people. You will work closely with internal teams and stakeholders to deliver communications that are First Nations led, culturally safe, and impact focused.

We foster a supportive and flexible working environment, with a strong commitment to professional growth, inclusion, and APS values.

Duties

About the role

As Aboriginal Hostels Limited's (AHL) Communication Officer, you will assist with the development and implementation of AHL's First Nations led, culturally safe, impact-focused communications, media and marketing program. This includes building awareness of our brand through external-facing platforms and community engagement activities to support AHL's strategic objectives and promote our service offering to residents and stakeholders. You will also support internal engagement through AHL's recently implemented SharePoint intranet.

For a full description of the role responsibilities and capabilities, visit the AHL website. [Work with us | Aboriginal Hostels Limited](#)

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At AHL to be eligible for this position you should be an Australian Citizen at the closing date of application, unless exceptional circumstances apply. The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS. First Nations people are encouraged to apply.

Notes

How to Apply

Submit your application to jobs@ahl.gov.au by 11:59pm AEST on Wednesday 10 June 2026.

As part of your application, you will need to provide:

1. Your resume
2. Application form
3. Communications response pack, including:
 - A written pitch (maximum 500 words) outlining why you are suited to the role and how your skills and experience align with the position description and relevant APS5/APS6 capabilities.
 - One example of communication material you have developed, including a brief explanation of its purpose and intended communication impact (e.g. newsletter, social media post, event invitation, intranet article, campaign material or media content).

This is an opportunity to demonstrate your writing style, communication skills, creativity, organisation and attention to detail.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

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To Apply

Position Contact	Alycia Knee, 02 6212 2030
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0770003

Department of the Prime Minister and Cabinet

Closing Date: Sunday 21 June 2026

Digital, Security and Workplace Operations Division
Digital and Workplace Services IT Service Delivery

Job Title	Director, IT Service Delivery
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$152,052 - \$180,967
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	Flexible working arrangements will be considered
Classification	Executive Level 2
Position Number	PMC/2026/065
Agency Website	

Job Description

<https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT>

Who we are

About the Division

The Digital, Security and Workplace Operations Division (DSWOD) delivers critical services to the Prime Minister, Cabinet, the Department, and portfolio agencies. The division is responsible for ICT (including cyber security), physical security, business continuity, and property and facilities management.

Role Purpose

The IT Service Delivery Director is responsible for leading the delivery, performance, and continuous improvement of technology operational services. This role ensures ICT services are reliable, efficient, and meet agreed service levels, while driving service excellence across the organisation.

The position plays a key leadership role in maintaining service stability, coordinating cross-functional teams, and enhancing the end-user experience, including executive and VIP support.

What you'll do

This role offers the opportunity to lead critical IT service delivery within a high-profile government environment, supporting senior decision-makers and contributing to the operational excellence of national leadership functions.

Key Responsibilities

- Lead and manage IT Service Desk, Desktop Support, and VIP IT support teams, fostering a high-performance, collaborative, customer-focused culture
- Develop, implement, and maintain IT service management policies, processes, and procedures
- Oversee the performance, reliability, and continuous improvement of IT services and digital assets
- Monitor service delivery against agreed service levels and drive improvements where required
- Lead incident, problem, and change management practices to ensure effective service continuity
- Build and maintain strong relationships with senior stakeholders, executives, and Ministerial offices
- Translate strategic priorities into operational plans and deliver service improvement initiatives
- Provide leadership, mentoring, and professional development to team members
- Drive a culture of continuous improvement and operational excellence.

Duties

- Proven ability to translate strategic direction into operational outcomes and team alignment
- Strong IT Service Delivery experience with demonstrated ability to build trusted stakeholder relationships
- Advanced communication skills, including the ability to present complex information clearly
- Demonstrated leadership experience managing teams delivering complex outcomes under tight timeframes
- High level of autonomy, with strong judgement, risk management, and problem-solving capabilities
- Commitment to continuous improvement and innovation in service delivery
- Ability to influence, negotiate, and achieve strategic outcomes across diverse stakeholders.

Key Knowledge & Experience

- Experience leading desktop and executive ICT support services

- Strong understanding of ITIL practices and service management frameworks
- Knowledge of contemporary technologies relevant to enterprise and executive IT support environments.

Qualifications & Requirements

- Minimum of 2 years' experience in a similar or related role
- Ability to obtain and maintain a Negative Vetting Level 1 (NV1) security clearance.

Eligibility

- Under section 22(8) of the [Public Service Act 1999](#), employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (up to a period of 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all

Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Samantha Portelli, 0408 121 968
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Prime Minister and Cabinet

Vacancy VN-0769995

Torres Strait Regional Authority

Closing Date: Sunday 14 June 2026

Torres Strait Regional Authority
Administration Finance

Job Title	Grants, Contracts Administration, Financial Governance and Assurance Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Thursday Island QLD, Cairns QLD
Salary	\$121,755 - \$145,053
Future Merit Locations	Thursday Island, Cairns
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	Executive Level 1
Position Number	T02019
Agency Website	http://www.tsra.gov.au/opportunities/work-for-us

Job Description

<https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&CurBID=62AFB35D%2D9273%2D4A11%2D>

The Grants, Contracts Administration, Financial Governance and Assurance Manager will be coordinating a small team that looks after our Grants and Contracts administration, financial governance, and assurance functions.

Duties

The Grants, Contracts Administration, Financial Governance and Assurance Manager will undertake duties that include, but are not limited to the following activities:

- Lead and manage a small team delivering grants and contracts administration, financial governance, and assurance functions, ensuring high quality timely outcomes.
- Ensure compliance with legislative, financial, and administrative frameworks, including PGPA Act as well as government decision making processes and agency policies, guidelines, and regulations.
- Implement and drive business improvement initiatives to strengthen financial policy, contract management, and grants management compliance, procedures, and frameworks.

- Coordinate and compile TSRA responses to central policy agencies on matters relating to financial governance, fraud and associated obligations.
- Engage and collaborate with internal and external stakeholders to identify opportunities, build partnerships and achieve strategic outcomes.
- Manage complex stakeholder and customer relationships, proactively addressing issues and effectively managing expectations in a dynamic environment.
- Develop and deliver targeted communications and training to build staff capability and raise awareness of key financial obligations, processes and best practises.
- Oversee the evaluation and management of grant agreements, ensuring compliance with TSRA policies and procedures, commonwealth rules and guidelines, and providing sound recommendations to resolve issues relating to grants and grantees.
- Prepare high quality, complex correspondence and corporate documentation, including reports, submissions and briefing papers for the TSRA Board (through the CFO), on emerging issues and trends in financial governance, grants and contracts.
- Contribute to the development and implementation of business plans and strategic priorities.
- Lead and support risk assessment and risk management functions in accordance with relevant legislation and policy requirements.
- Manage procurement activities, ensuring compliance with applicable frameworks and achieving value for money outcomes.
- Maintain and improve policies and procedures, financial governance frameworks, controls and processes relating to contracts administration and grants.
- Monitor financial performance of programs and contracts including budget tracking, forecasting and variance analysis.

- Provide expert advice on grant eligibility, assessment methodologies, probity requirements and procurement management.
- Fraud and corruption framework development, monitoring and advise on improving the process.
- Support internal and external audit process and implement audit recommendations.
- Hand on experience in working with SAGE 300 or equivalent ERP software is preferred.
- Familiarity with AASB, financial and management accounting process is preferred.
- Build team capability by coaching staff, providing performance feedback, supporting conflict resolution and encouraging professional development.
- Exercise sound judgement, autonomy and initiative in managing team operations, allocating resources effectively and managing finances to achieve organisational objectives.
- Any other tasks as directed relating to the financial management.

Eligibility

Identified Position

Identified means the role involves working closely with Torres Strait Islander and Aboriginal people, communities and service providers. You will require cultural competency including:

- Understanding of the issues affecting people and communities.
- Demonstrated ability to communicate sensitively and effectively
- Demonstrated capability and commitment to continue to develop cultural competency.

Eligibility

Employment is subject to the following conditions:

- Citizenship – applicants must be an Australian Citizen.
- Police check – any new APS employee must undergo a National Crime Check
- Probation – a probation period will apply to any new APS employee.
- Security clearance – successful candidates may be required to obtain and maintain a AGSVA security clearance commensurate with particular role requirements.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the Torres Strait Regional Authority

The Torres Strait Regional Authority (TSRA) is a Corporate entity engaged in a wide range of programmes and service delivery functions for the benefit of Torres Strait Islander and Aboriginal people living in the region.

To Apply

Position Contact	Kannan Chakravarti, 07 40690 700
Agency Recruitment Site	https://tsra.nga.net.au/cp/index.cfm?event=jobs.home&CurATC=EXT&Cu

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0769865

Services Australia

Closing Date: Monday 15 June 2026

Core Systems

Job Title	Development Expert
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	\$122,493 - \$135,731
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated with the successful candidate.
Classification	Executive Level 1
Position Number	EXT-EL-2026-358
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=358&company=depthsP5>

Services Australia (the agency) is at the frontline of government service delivery, supporting millions of Australians.

We are TDP | Secure and simple digital government services that Australian's trust.

Technology and Digital Programs (TDP) makes it simple for Australians to interact digitally with government with some of the largest and most complex ICT environments in Australia.

Our solutions are scalable, adaptable and position the Group as an industry leader. We operate cutting edge technology solutions critical to Australians citizens across major life events.

Working in TDP, the opportunities are great and varied, you can grow your capabilities and develop a well-rounded career in ICT and Digital.

Be part of a dynamic, supportive and collaborative work environment.

What we do

The Core Systems Division is part of the Technology and Digital Programs Group.

The Core Systems Division delivers simple, helpful, respectful, and transparent services by maintaining Centrelink, Child Support and Health systems that allow the processing of customers claims and payments every day.

We work to continuously improve our customers experience when interacting with the agency through our digital channels, while maintaining security, stability and compliance of our core systems.

The four branches in Core Systems Division design, build, develop and maintain ICT systems for the agency including, but not limited to:

- The Australian Immunisation Register
- Medicare
- My Health Record
- Australian Organ Donation Register
- Pharmaceutical Benefits Scheme
- Child Support
- Debt Services
- Families and New Parents
- Income Support Payments

Development professionals design, create, test and document software systems and applications in accordance with agreed development and security standards and processes.

Development Experts lead software development projects and provide technical leadership to their teams. They manage software planning, development, and construction activities, and evaluate and resolve complex issues within the development and production environments.

Development Experts are responsible for the quality and functionality of software, ensuring adherence to relevant standards, guidelines, and methods for system development.

Core Systems is seeking Development Experts with skills in one or more of the below mentioned technology areas to work on critical government projects and maintain the Centrelink, Child

Support and Health systems that support Australians. These technology areas area: **M204, COBOL/Delta & Java & Angular.**

Duties

- Lead and create software and technical designs for the realisation of highly complex development solutions, while ensuring compliance with endorsed software development methodologies.
- Develop strategy to ensure high quality code and long-term maintenance of a product's code base.
- Lead the release and ensure go-live production support and maintenance for the team's developments.
- Lead analysis, design, software development, prototyping, unit testing and maintenance activities and provide specialist technical advice on software development and maintenance.
- Review and undertake high-level analysis of technical requirements to support project evaluation with proposed solutions, and investigate and resolve highly complex ICT issues.
- Contribute to business and strategic workforce planning, and drive the development of local strategies to improve key performance measures including reviewing and preparing reports, briefs and corporate documentation and communicating technical findings and recommendations.
- Lead the development and delivery of projects within the assigned area of responsibility, including managing stakeholder relationships and partner with other agencies and service providers to build service delivery capability.
- Lead and manage staff to increase performance and engagement.

Eligibility

Security Clearance level required for some roles: Baseline (or ability to obtain and maintain). Some roles may require Negative Vetting 1.

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Julia McTier, 08 8153 1039
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=3588

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0769927

Services Australia

Closing Date: Wednesday 17 June 2026

Communications
Digital Communications

Job Title	Assistant Director, Content Design
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW, Robina QLD, Brisbane QLD, Perth WA, Hobart TAS, Adelaide SA
Salary	\$122,493 - \$135,731
Future Merit Locations	Canberra, Melbourne, Sydney, Robina, Brisbane, Perth, Hobart, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated with the successful candidate.
Classification	Executive Level 1
Position Number	EXT-PAOEL-2026-310
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobld=310&company=depthsP5>

Services Australia is dedicated to simplifying government payments and services so people can get on with their lives.

The Communications Division provides strategic communication guidance, ensuring effective reach to the right people, using the right channel, at the right time. We operate and manage large parts of our digital ecosystem including the Services Australia and myGov websites.

We're looking for passionate content designers to manage the curation, organisation, layout, evaluation and continuous improvement of content designed around user needs.

As an Assistant Director within a content design team, you'll develop content strategies and drive innovative content solutions. You'll be accountable for quality control, project coordination, and content improvement.

You'll also partner with user researchers, a broad stakeholder group, subject matter experts and multidisciplinary teams to create connected, intuitive online experiences.

Duties

- Lead and shape user-centred content strategy and delivery aligned to organisation priorities.
- Lead Agile content delivery, manage workflows and continuously improve processes to ensure high-quality outcomes.
- Lead, mentor and develop a team of content designers, fostering performance, accountability and growth.
- Build trusted relationships across the agency and government, influencing decisions and advocating for users in complex environments.

Eligibility

Essential Requirements

Security clearance: Baseline level (or the ability to obtain and maintain).

Desirable Qualifications

Tertiary qualifications majoring in communication or content design related disciplines or at least 5 years of relevant experience.

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An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

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To Apply

Position Contact	Miranda Westhorp, 02 5163 0789
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=3108

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0769989

Services Australia

Closing Date: Wednesday 01 July 2026

Chief Financial Officer Division
Financial Systems Policy and Reporting Branch, Budget and Financial Management Branch

Job Title	Finance Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT
Salary	\$122,493 - \$135,731
Future Merit Locations	Brisbane, Canberra
Office Arrangement	Flexible
Office Arrangement Details	Office arrangements may be negotiated with the successful candidate.
Classification	Executive Level 1
Position Number	EXT-EL-2026-334
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description <https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=334&company=depthsP5>

The Chief Financial Officer (CFO) Division is seeking leaders to contribute to the areas of financial reporting, asset accounting, cost estimates and financial data analytics to join the team. The Division is looking to fill vacancies in the Financial Systems, Policy and Reporting Branch and the Budget and Financial Management Branch. When submitting your application, please pitch to one of the two roles below.

Financial Systems, Policy and Reporting Branch

The Financial Systems, Policy and Reporting Branch within CFO Division is responsible for Services Australia (the Agency)'s financial reporting, financial systems and treasury functions. This is complemented by the Branch's role in providing strategic guidance on customer payment and debt systems, asset management, taxation and internal financial management in compliance with the Public Governance, Performance and Accountability Act 2013.

Budget and Financial Management Branch

The Budget and Financial Management Branch is responsible for providing financial management at the Agency level. This involves creating, costing, governing and reporting on the Agency's

budget, and producing the financial benefits and activity costings data which underpin the Agency's funding requirements.

Both branches are seeking talented and experienced candidates to fulfill the duties below.

Duties

Financial Systems, Policy and Reporting Branch

- Leading a small team to prepare the Agency's departmental and administered financial statements in accordance with the Australian Accounting Standards. This includes submission of financial statements to the Department of Finance in accordance with published timeframes and requirements.
- Accounting for the Agency's non-financial assets including lease accounting for the Agency's extensive property and car fleet leases.
- Provide asset and liabilities management functions, including accounting policy, compliance, advice to stakeholders, and conduct quality assurance processes.
- Maintain the integrity of the general ledger and the accuracy of the asset register through quality assurance and data analysis.
- Management of the ANAO financial statements audit relationship, and coordination of audit requests.
- Preparation and provision of financial reports to inform decision making.

Budget and Financial Management Branch

- Leading a team in the development of accurate and timely costings to ensure the Agency is suitably funded to deliver Budget Measures and other initiatives. This includes exercising sound judgment to support their team and Director in the interpretation of policy and application of budgeting practices.
- Leading the updating of shared services prices using activity-based costing principles to ensure the Agency recovers its costs to deliver these services.
- Leading the co-ordination of costing and pricing processes with internal and external stakeholders.
- Demonstrating good judgement and evidence-based decision-making skills, to provide expert advice on policy proposals, costings, budget and pricing estimates and/or financial data requests.
- Liaising with stakeholders, partner agencies and the Department of Finance to ensure the team manages competing priorities and deadlines are adhered to.
- Leading reform by identifying and implementing process and system improvements, including continual refinement of costing and pricing methodologies and processes. This includes transitioning Microsoft Excel-based cost allocation models into an appropriate business intelligence or dedicated financial management platform.
- Preparing and reviewing executive briefing material and providing constructive feedback to staff where required.
- Methodically undertake research and analysis of systems and processes, identifying opportunities for improvement and taking a proactive role in implementing change.

Eligibility

Security Clearance level required for some roles: Baseline (or ability to obtain and maintain).

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Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Adrian Bernroider, 02 5163 1232
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=3348

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Social Services

Vacancy VN-0769940

Department of Social Services

Closing Date: Tuesday 16 June 2026

Chief Finance Officer Finance and Information Services
 Financial Management and Property Services

Job Title	Financial Accountant
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Greenway ACT
Salary	\$101,738 - \$114,355
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	APS Level 6
Position Number	EXT-2026-0159
Agency Website	https://www.dss.gov.au/

Job Description

<https://www.dss.gov.au/careers/vacancies/Pages/default.aspx>

As a Financial Accountant, you will play an integral role in supporting the department's external reporting and financial management activities. You will help prepare financial statements, support monthly and annual reporting to the Department of Finance, prepare various reconciliations and help provide analysis and advice to senior executives and the Chief Finance Officer.

Duties

- prepare and review journals, reconciliations, and financial statements work papers
- contribute to monthly and annual financial reporting to the Department of Finance
- support the preparation of position papers, briefs and advice for senior executives and the Minister
- assist in ad-hoc reporting such as Senate Estimates and Questions on Notice
- participate in business process mapping and system improvement projects
- build effective relationships across the Group and with external stakeholders.

Please review the job pack for the full position description.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Zihan Wang, 02 5162 7533
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date: Thursday 18 June 2026

DART and Enabling Services Division
 Enabling Services Planning, Performance and Governance

Job Title	Assistant Directors, Planning, Performance and Governance
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	\$124,398 - \$141,206
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Arrangements may be negotiated in line with the Enterprise Agreement.
Classification	Executive Level 1
Position Number	064_06/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

<https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT>

The Planning, Performance and Governance (PPG) team leads the NDIS Commission’s annual performance cycle and broader planning ecosystem, ensuring that strategic intent translates into practical, measurable outcomes. The team plays a central role in administering the business planning process and supporting divisions to develop clear, aligned and deliverable plans that connect organisational strategy, budget, risk and performance.

PPG also provides oversight of the Commission’s committee governance framework, supporting the establishment, operation and continuous improvement of committees so they function efficiently, with clear accountabilities, effective information flows and wellinformed decisionmaking.

The team focuses on embedding planning and governance approaches that are practical, connected and aligned to how the business operates. PPG partners with business areas to enable

meaningful planning, performance storytelling and continuous improvement, while supporting effective use of established governance forums for monitoring delivery, managing risk and tracking progress against priorities.

PPG ensures strong accountability through alignment with the Public Governance, Performance and Accountability Act 2013 and supports a consistent, enterprisewide approach to planning, decisionmaking and performance oversight

Duties

The Assistant Directors, Planning, Performance and Governance will lead a range of activities to support the NDIS Commission's corporate planning and reporting functions throughout the annual performance cycle, as outlined below.

There are two positions available . In your statements of claims please indicate if you have a preference for a particular role:

Assistant Director, Performance

Duties may include, but are not limited to, the following:

- Lead the ongoing design, implementation and continuous improvement of a Planning and Performance framework, including sound methodologies to manage governance, reporting and risk.
- Manage the coordination of performance information in corporate documents, including the Portfolio Budget Statements, Corporate Plan, Annual Performance Statement, Annual Report and other complex high profile, strategic corporate documents.
- Support business areas to design, measure and report on appropriate performance measures, including to executive leadership and external audiences.
- Undertake forward planning to identify critical upcoming initiatives, working with leads across the Commission to understand requirements, milestones, risks and progress reporting.
- Develop and maintain active relationships with internal and external stakeholders to understand mutual obligations, streamline approaches and transfer capability as required.
- Prepare executive briefings and provide expert advice.
- Lead team capability and capacity development, including through the coaching and mentoring of staff.
- Ensure compliance with relevant legislation and regulatory frameworks as well as Commonwealth and agency policies and procedures, including but not limited to the PGPA Act, rules and associated policies.

Assistant Director, Planning and Reporting

Duties may include, but are not limited to, the following:

- Develop, implement and continuously evaluate the Commission's Annual Planning and Reporting Program, ensuring key legislative requirements and guidelines are met, conflicting and moving priorities are accommodated, products are delivered on time and to a professional standard and appropriate liaison/communication with stakeholders.
- Manage the delivery of key corporate documents, including the Portfolio Budget Statements, Corporate Plan, Annual Performance Statement, Annual Report and other complex high profile, strategic corporate documents.
- Undertake forward planning to identify critical upcoming initiatives, working with leads across the Commission to understand requirements, milestones, risks and progress reporting.
- Develop and maintain active relationships with internal and external stakeholders to understand mutual obligations, streamline approaches and transfer capability as required.
- Prepare executive briefings and provide expert advice.
- Lead team capability and capacity development, including through the coaching and mentoring of staff.
- Ensure compliance with relevant legislation and regulatory frameworks as well as Commonwealth and agency policies and procedures, including but not limited to the PGPA Act, rules and associated policies.

Please review candidate information package for full position descriptions.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Matt Hollis, (02) 5162 8835
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0770018

Australian Bureau of Statistics

Closing Date: Sunday 14 June 2026

Data Sourcing Division

Job Title	Field Interviewers, Post Census Review Survey
Job Type	Part-Time, Non-Ongoing
Location	Various locations - NT NT, Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - SA SA, Various locations - WA WA
Salary	-
Future Merit Locations	Various locations - NT, Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - QLD, Various locations - TAS, Various locations - SA, Various locations - WA
Office Arrangement	Hybrid
Office Arrangement Details	Interviews may be conducted face to face in a respondent's home, or over the phone from your home office
Classification	Field Interviewer
Position Number	26/PCR_INT
Agency Website	https://www.abs.gov.au/

Job Description

<https://abs.nga.net.au/?jati=C982871E-6AE8-46D4-B9BD-ECF32A65AFCB>

The Australian Bureau of Statistics (ABS) is seeking motivated and community focused individuals to join our team as **Field Interviewers**, for the **Post Census Review (PCR) Survey** across Australia.

The Post Census Review (PCR) is one of the largest household surveys conducted by the Australian Bureau of Statistics (ABS). It is undertaken shortly after each Census as an independent assessment of how accurately people and dwellings were counted.

You will only be contacted if you are residing in areas where the survey is required, and your application is being considered for a position.

Duties

About the role

Field Interviewers play a vital role in collecting high quality information for one of Australia's most important national surveys. You will approach selected households to invite participation in an ABS survey. Interviews may be conducted face to face in a respondent's home, or over the phone from your home office, depending on operational requirements.

You will:

- Conduct short interviews using a notebook computer
- Communicate clearly and professionally with members of the public
- Work independently while being supported by a wider team

You will need to be comfortable using computers, as all interviews are completed electronically. Full paid training in ABS systems and processes will be provided.

Eligibility

Position eligibility requirements

This role requires the following:

- Ergonomically sound home office with a private, secure space to complete work with reliable internet connectivity (the ABS will provide the required laptop and phone).
- Access to a reliable, fully insured vehicle and hold a current, non-provisional, Australian driver's license before you start (a Motor Vehicle Allowance of between 80.54c and 98.53 cents per kilometre (depending on engine size) is paid for the use of your vehicle).
- Applicants must be an Australian citizen at the time of application.
- Successful applicants will be required to undergo pre employment checks, including a National Police Check, referee checks, and (where required) a pre employment medical assessment

What we're looking for

We're looking for reliable, professional people who enjoy working with the community and can communicate clearly with a wide range of individuals.

You'll be a good fit if you:

- Are confident approaching people, and explaining information clearly
- Have strong interpersonal and listening skills
- Are comfortable working independently, and managing your own schedule
- Have basic computer skills, and are willing to learn new systems
- Can follow procedures accurately, and handle information confidentially
- Are available to work flexible hours, including some evenings and weekends

Previous experience in customer service, field work, interviewing, or community engagement is beneficial but not essential — comprehensive training is provided.

Notes

How to apply

To apply, complete an online application form on the [ABS e-recruitment system](#).

1. Upload your current resume, provide referee details and answer the required questions.
 2. Applicants that meet our requirements will be later invited to interview.
- Selection is based on current operational needs, with priority given to candidates who live closer to sample locations.

Due to the volume of applications, you will only be contacted if you are residing in areas where the survey is required and your application is being considered for a position.

For further information about this position, please contact: hso.recruitment@abs.gov.au

About the Australian Bureau of Statistics

The Australian Bureau of Statistics' (ABS) purpose is to inform Australia's important decisions by partnering and innovating to deliver relevant, trusted, objective data, statistics and insights. As the national statistical authority for Australia and provider of statistical services to the states and territories, we focus on three priorities: • Providing high quality official statistics and insights • Transforming the ABS for the future • Delivering new statistical solutions to maximise the value of public data. We operate in a dynamic, continually transforming environment. New technology, statistical methods and opportunities for accessing and integrating data are becoming available, growing the potential to provide new insights into matters of importance to Australians, businesses,

and community organisations. The ABS houses permanent offices in Canberra, Sydney, Melbourne, Brisbane, Adelaide, Perth, Hobart, Darwin, Dandenong and Geelong. We also have a number of field staff working across all parts of Australia. We encourage and value a diverse workforce. Aboriginal and Torres Strait Islander people and people with a disability are encouraged to apply. To find out more visit 'Careers' on our website at <https://www.abs.gov.au/careers>

To Apply

Position Contact	HSO Recruitment, 1800 624 225 (option 4)
Agency Recruitment Site	https://abs.nga.net.au/?jati=C982871E-6AE8-46D4-B9BD-ECF32A65AF0

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Treasury

Vacancy VN-0770016

Australian Office of Financial Management

Closing Date: Wednesday 10 June 2026

Governance, Risk and Assurance

Job Title	Manager - Enterprise Frameworks, Controls and Assurance
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$155,317 - \$194,146
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered as per the AOFM Enterprise Agreement and relevant policies.
Classification	Executive Level 1
Position Number	GRA2026-01
Agency Website	https://www.aofm.gov.au/

Job Description

<https://www.aofm.gov.au/about/careers/current-opportunities>

Salary: \$155,317 to \$194,146 per annum plus 15.4% superannuation.

The Australian Office of Financial Management (AOFM) is Australia's sovereign debt manager. Our role requires us to finance the operations of the Australian Government. To do this we issue debt securities on behalf of the government and manage its cash. The AOFM also implements government initiatives which relate to the Australian securitisation market. The Enterprise Risk and Assurance (ERA) team is responsible for maintaining frameworks and programmes that guide and support AOFM's officials in proactively identifying and managing business and legal obligations, risks and controls. These frameworks include enterprise risk management, assurance, business continuity, fraud and corruption control, integrity, security, privacy and resource management.

Duties

Qualifications required: Degree qualification from a recognised tertiary institution.

The Manager, Enterprise Frameworks, Controls and Assurance:

- is responsible for maintaining and enhancing the AOFM's Enterprise Risk Management (ERM) framework, systems and tools in line with business requirements. This includes its integration with associated frameworks and systems including security, privacy, integrity and fraud and corruption control frameworks
- is responsible for maintaining and enhancing the AOFM's assurance framework, systems and tools in line with business requirements. This includes management and oversight of the internal audit function and providing assurance on the status of the AOFM's internal control framework. The role is also responsible for business continuity coordination
- employs Commonwealth Government policies and Australian industry standards, as well as the requirements relevant to transacting in Australian financial markets, to support delivery of a fit-for-purpose risk and assurance approach.
- performs a technical leadership position within ERA and has responsibility for maintaining and improving the team's functions. In addition to exercising sound judgement, initiative and discretion, relationship management capabilities and a strong capacity to monitor and understand related professional standards are essential to the role.
- leads and manages two Risk and Assurance Analysts and one Procurement specialist, fostering capability, performance and a positive, inclusive team culture.
- manages team planning and prioritisation to support delivery of business plans and organisational objectives.

Key Activities

The duties of the Manager, Enterprise Frameworks, Controls and Assurance may vary according to business requirements and priorities. The Manager, Enterprise Frameworks, Controls and Assurance is expected to:

- maintain and enhance the Enterprise Risk Management (ERM) framework and supporting policies including security, privacy, integrity and fraud and corruption control to ensure they remain fit-for-purpose and reflect the current risk environment;
- maintain and execute on the AOFM's Assurance framework and associated systems to enable effective compliance as well as effective control design and implementation;
- co-ordinate, manage and assess the development, delivery and quality of the outsourced internal audit provider;

- maintain the AOFM's Procurement and Contract Management framework and supporting tools and guidance to support compliance with the PGPA Act;
- maintain and enhance the business resiliency framework, training and related testing;
- review and refer as required breaches and reports related to integrity, fraud and corruption, public interest and privacy;
- provide leadership, guidance, advice and targeted training to AOFM staff to enhance their understanding and capability with regard to risk, assurance, business continuity, procurement and contract management, including formal roles of AOFM's Privacy Officer and AOFM's Agency Security Advisor;
- contribute to a high level of professional practice by the ERA team through maintenance of technical expertise and the coaching and development of staff;
- prepare a range of written materials, including reports, briefings and presentations for the CEO, Executive Leadership Group, Audit and Risk Committee, Operations Committee and Minister as necessary;
- liaise and represent the AOFM in consultation with internal and external stakeholders; and
- other duties as directed.

Behavioural attributes

The following behavioural attributes apply to all AOFM officials:

- To act reliably with integrity and transparency.
- To work respectfully and collaboratively.
- To continuously improve through curiosity and innovation.
- To adapt to changing circumstances and deliver as a prominent, respected authority.
- To welcome all perspectives and embrace different ideas.
- To be valued as our authentic selves, and to respect and include everyone.

Eligibility

- Citizenship – applicants must be an Australian Citizen.
- Security Clearance – positions at AOFM require a Baseline security clearance.
- Other checks – successful applicants are required to undergo a mandatory Australian Federal Police Check and other checks to confirm their suitability for employment.

The AOFM will make arrangements to establish a security clearance and arrange suitability checks for successful candidates.

We encourage applications from the Australian community including Aboriginal and Torres Strait Islander people, people of all ages, people from culturally and linguistically diverse backgrounds, and people with disability.

We will accommodate requests for reasonable adjustment for people with disabilities to assist in the application and interview process.

Notes

At the conclusion of the selection process a merit pool will be established. This merit pool may be used to fill the same or similar vacancies across the AOFM and broader APS and will be valid for 18 months from the date the job advertisement appeared on APS Jobs.

About the Australian Office of Financial Management

The Australian Office of Financial Management (AOFM) is small specialised agency that plays a central role in the Australian financial markets. AOFM manages for Australia a portfolio of sovereign debt (as at 2023 some \$900 billion+) and a variety of financial assets (including the Structured Finance Support Fund and the Australian Business Securitisation Fund). AOFM ensures that the government's expenditure obligations are able to be met at all times. AOFM staff ensure that budget financing needs are delivered cost effectively without undue risk. The AOFM operates within global financial markets in order to effectively achieve AOFM's financing and portfolio management responsibilities.

To Apply

Position Contact	Erin Martin, 02 6263 1111
Agency Recruitment Site	https://www.aofm.gov.au/about/careers/current-opportunities

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Treasury

Vacancy VN-0769958

Australian Securities and Investments Commission

Closing Date:Friday 05 June 2026

Job Title	Senior Campaign Project Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Melbourne, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1922630
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226606196&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

The Australian Government has announced the stabilisation of existing business registers and their transfer from the Australian Taxation Office (ATO) back to ASIC, under the Registry Connect (RC) Program. This program aims to deliver reliable, secure, trusted, and efficient registry services to support the economy for the benefit of all Australians.

- **Sydney, Melbourne or Canberra location**
- **24 Month fixed term role**
- **Salary starting from \$170,627 to \$184,566 (depending on experience) + 15.4 % superannuation**
- **Applications close at 11:59pm AEST, Friday 5 June 2026.**

The team

The DD&T Portfolio Office provides a wide range of portfolio, project management, business planning and governance support services to ASIC. We partner extensively with ASIC's Digital, Data & Technology business units, Strategic and Corporate Affairs as well as the newly established RegistryConnect program to deliver projects that meet ASIC's strategic and operational business needs.

The role

The Senior Campaign Project Manager will drive the delivery of high impact communications and campaign initiatives for ASIC's RegistryConnect program, leading end-to-end project delivery, governance and stakeholder engagement. You will work closely with internal teams to coordinate multichannel campaigns, support reporting and compliance, and ensure outcomes are delivered on time, within budget and aligned to ASIC's strategic objectives.

More specifically, you will:

- Leverage your project management expertise to support and deliver RegistryConnect communications and NPP campaign initiatives within the broader program.
- Contribute to business planning activities, including development of business plans, stakeholder engagement, progress reporting and compliance monitoring across campaign initiatives.
- Maintain and support program governance frameworks, including oversight of budgets, schedules and key project documentation.
- Coordinate and manage risk, issue and action registers, ensuring timely reporting, escalation and mitigation activities.
- Partner with the Strategy and Corporate Affairs Group, particularly the campaign delivery team, to manage timelines and support end to end execution of integrated campaign activities across multiple channels.
- Support procurement processes, including preparation of documentation, coordination of activities and contract management.

Duties

About you

The ideal candidate is a highly capable and experienced project leader with a proven track record delivering high impact communications and campaign initiatives within complex environments. They demonstrate strong expertise in project governance, risk and stakeholder management, and consistently deliver multi-channel initiatives to agreed time, cost and quality outcomes. Proactive and adaptable, they will excel at building effective relationships, managing competing priorities and driving results in fast paced, highly regulated government settings.

In addition, you will have:

- Demonstrated minimum of seven years project management experience, with exposure to large scale digital transformation initiatives and Australian Government projects.
- Proven experience delivering large-scale Australian Government campaigns supporting digital product launches, service transformations and adoption or change initiatives.
- Strong experience in managing risk, business continuity planning, governance and compliance activities within corporate or government environments.
- Experience coordinating multi-channel communications, including web, email/EDM, internal communications, social media, events/briefings and partner engagement, along with associated production workflows.
- Demonstrated experience delivering business projects or contributing to delivery within a broader program environment.
- Previous experience operating within government or highly regulated environments, with sound understanding of privacy, security, recordkeeping and approval processes.
- A current Australian Government security clearance is highly regarded, though not essential.

Click 'apply' to start your application. Applications close at 11:59pm AEST, Friday 5 June 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to a diverse and inclusive workplace where the very best talent in Australia chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

Click [here](#) to view ASIC's salary and benefits guide.

To read more about ASIC, you can visit our [website](#) or review our [Corporate Plan](#).

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Simeon Whitelake, +61299112986
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn

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Treasury

Vacancy VN-0769860

Australian Taxation Office

Closing Date: Wednesday 17 June 2026

Frontline Operations
Frontline Operations

Job Title	Work Management Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Burnie TAS, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW, Perth WA
Salary	\$84,028 - \$91,199
Future Merit Locations	Sydney, Adelaide, Albury, Box Hill, Brisbane, Burnie, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Townsville, Upper Mount Gravatt, Wollongong, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 4
Position Number	EXT_FO_421_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=91D19191-D4FD-E57D-B666-ECF275484EAB>

Duties

We are seeking enthusiastic Work Management Officers to join our Frontline Operations group.

As a member of Frontline Operations, you will support the delivery of high-quality services, ensuring the integrity of Australia's tax and superannuation systems.

As a Work Management Officer, you will support the administration and delivery of work management priorities and solutions, which may include forecasting, scheduling, reporting, real-time management, workflow design or resource planning.

You will maintain relationships with key stakeholders to deliver consistent client service and contribute to the identification of improvement initiatives across your work area.

These roles may operate within an extended service window and you may be required to work at any time between 7:00am and 9:00pm.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Cathy Woodruff, (03) 8632 4288
Agency Recruitment Site	https://ato.nga.net.au/?jati=91D19191-D4FD-E57D-B666-ECF275484EAI

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Treasury

Vacancy VN-0769869

Australian Taxation Office

Closing Date: Thursday 18 June 2026

Compliance and Engagement Group
Various teams

Job Title	Intelligence Manager and Analyst
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Dandenong VIC, Geelong VIC, Moonee Ponds VIC, Parramatta NSW, Gosford NSW, Hobart TAS, Melbourne VIC, Newcastle NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_382_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=C6669736-77C8-91C8-5EAC-ECF2768106CA>

Duties

We are seeking motivated and driven Intelligence Managers and Analysts to join our Compliance and Engagement Group. You'll exercise a considerable degree of independence and support strategic decision making across tax and superannuation environments. Applying sound intelligence methodologies, you will provide expert advice to stakeholders and contribute to the leadership of intelligence work.

As an Intelligence Manager, you will deliver intelligence outcomes that support compliance, risk management and strategic decision making across tax and superannuation environments.

You will lead intelligence work within a defined scope, including leading teams, managing workflows and building capability.

In some roles, this will involve direct people management. In others, leadership will be exercised through technical expertise, task coordination and influence rather than ongoing line management, while still contributing to team performance and capability.

You will oversee the intelligence process from requirement setting through to analysis and dissemination. This includes negotiating intelligence requirements with stakeholders, setting priorities, managing risks, and ensuring intelligence activities comply with legislative, governance and security requirements.

As an Intelligence Analyst, you will manage and deliver complex intelligence activities. You'll research, collect, analyse and evaluate information to produce intelligence products that support compliance, risk management and strategic decision making in tax and superannuation environments.

Applying strong intelligence and analytical expertise you will research, collect, analyse and evaluate information, identify emerging issues and trends, and produce high quality intelligence products. advice, ensure quality assurance and peer review, and influence decision making through clear, evidence based insights.

Supporting longer term planning for intelligence work in your area, you'll assist to align priorities and activities with ATO objectives and represent the ATO in forums as required by explaining intelligence assessments and recommendations.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=C6669736-77C8-91C8-5EAC-ECF27688106C/

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Treasury

Vacancy VN-0769919

Australian Taxation Office

Closing Date: Monday 15 June 2026

Tax Practitioners Board
 Client Services

Job Title	TPB Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Parramatta NSW, Sydney NSW
Salary	\$155,911 - \$185,713
Future Merit Locations	Parramatta, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_TPB_422_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=161A5544-2361-7FAA-6A9C-ECF27432D5DC>

Duties

We are seeking an experienced and motivated leader to join our Client Services team at the Tax Practitioners Board (TPB).

As a Director, you'll provide leadership and direction for the provision of registry services to tax practitioners. You'll provide advice on these matters to the TPB Secretary as well as the Government-appointed Chair and Board Members of the TPB.

You will be accountable for managing allocated resources including operational expenses and staff budgets, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes. You'll contribute to the improvement of IT systems to deliver an automated and best-practice registration system.

In addition, you'll work closely with the Directors of other business areas as part of the TPB leadership team. You'll initiate business improvement activities that enhance both client experience and internal processes for Client Services staff.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

[Tax Practitioners Board](#) provides more information about us and our work environment.

Eligibility Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Christine Gordon, 0409 961 590
Agency Recruitment Site	https://ato.nga.net.au/?jati=161A5544-2361-7FAA-6A9C-ECF27432D5D0

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Treasury

Vacancy VN-0769921

Australian Taxation Office

Closing Date: Thursday 18 June 2026

Compliance and Engagement Group
 Various teams

Job Title	Intelligence Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$155,911 - \$185,713
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_CEG_391_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=668B855B-F602-BCFC-BA51-ECF2EB54F16A>

Duties

We are seeking highly driven and innovative Intelligence Directors to join our Compliance and Engagement Group. You will have strategic accountability for leading intelligence outcomes for your market segment, industry or focus area. Operating in complex and sensitive environments, you'll set the direction for how intelligence is collected, prioritised, developed and applied to support compliance strategies, risk management and government commitments.

As an Intelligence Director, you will lead the delivery of high quality intelligence that informs tactical, operational and strategic decision making, particularly in tax and superannuation contexts.

Drawing on a strong understanding of Australian Government intelligence practices and standards, you will oversee the use of appropriate analytical methods and tools to produce actionable intelligence products, while ensuring intelligence activities align with ATO governance, assurance and security requirements.

You will provide trusted intelligence advice to senior executives and ministers, including contributions to briefings and strategic advice. You will lead and develop analysts and managers, ensuring intelligence processes are structured, transparent and aligned with the intelligence cycle, ATO intelligence standards and broader National Intelligence Community expectations.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=668B855B-F602-BCFC-BA51-ECF2EB54F16

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Treasury

Vacancy VN-0769936

Australian Taxation Office

Closing Date: Thursday 18 June 2026

Compliance and Engagement Group
 Various teams

Job Title	Risk Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_392_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=3B059F4A-6359-8A6E-A5B1-ECF2EDA05B5E>

Duties

We are seeking highly driven and innovative Risk Managers to join our Compliance and Engagement Group. You will operate in complex and high-risk environments and will apply risk management approaches that identify, prioritise and manage taxpayer behaviours and compliance risks, supporting delivery of the ATO's priorities and government commitments.

As a Risk Manager, you will lead the management of compliance and integrity risks for a defined market segment, industry or revenue product, within an agreed strategic framework and under broad strategic direction.

You will use evidence and analysis to design and deliver risk treatment strategies that address key drivers of risk and improve compliance outcomes, including leading delivery for defined risk issues and coordinating actions with direction and within agreed governance arrangements.

You will support governance and assurance activities by analysing outcomes, identifying issues and escalating risks where required to ensure risk treatments are effective and proportionate.

You will work collaboratively with both ATO and external stakeholders to support coordinated risk strategies, contributing to alignment and shared understanding within your area of responsibility.

You may lead teams, build capability and have accountability for strengthening risk management practices within your area of responsibility.

This process will also be used to fill EL1 Risk and Intelligence Officer roles. In these roles, you will support the application of risk and intelligence frameworks to help identify, prioritise and manage compliance and integrity risks.

You will contribute to the integration of data and insights into risk assessment, treatment design and decision making by applying agreed standards quality, governance and assurance. You will use intelligence informed insights and recommendations to support priorities, emerging risk responses and coordinated risk treatments in complex environments.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=3B059F4A-6359-8A6E-A5B1-ECF2EDA05B5

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Treasury

Vacancy VN-0769944

Australian Taxation Office

Closing Date: Thursday 18 June 2026

Compliance and Engagement Group
Various teams

Job Title	Risk Manager (Affirmative measure – Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$129,551 - \$141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_CEG_393_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=36FA7A23-6427-581B-599A-ECF2EECAEE8>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking highly driven and innovative Risk Managers to join our Compliance and Engagement Group. You will operate in complex and high-risk environments and will apply risk management approaches that identify, prioritise and manage taxpayer behaviours and compliance risks, supporting delivery of the ATO’s priorities and government commitments.

As a Risk Manager, you will lead the management of compliance and integrity risks for a defined market segment, industry or revenue product, within an agreed strategic framework and under broad strategic direction.

You will use evidence and analysis to design and deliver risk treatment strategies that address key drivers of risk and improve compliance outcomes, including leading delivery for defined risk issues and coordinating actions with direction and within agreed governance arrangements.

You will support governance and assurance activities by analysing outcomes, identifying issues and escalating risks where required to ensure risk treatments are effective and proportionate.

You will work collaboratively with both ATO and external stakeholders to support coordinated risk strategies, contributing to alignment and shared understanding within your area of responsibility.

You may lead teams, build capability and have accountability for strengthening risk management practices within your area of responsibility.

This process will also be used to fill EL1 Risk and Intelligence Officer roles. In these roles, you will support the application of risk and intelligence frameworks to help identify, prioritise and manage compliance and integrity risks.

You will contribute to the integration of data and insights into risk assessment, treatment design and decision making by applying agreed standards quality, governance and assurance. You will use intelligence informed insights and recommendations to support priorities, emerging risk responses and coordinated risk treatments in complex environments.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=36FA7A23-6427-581B-599A-ECF2EECAEE

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Treasury

Vacancy VN-0769946

Australian Taxation Office

Closing Date: Thursday 18 June 2026

Compliance and Engagement Group
Various teams

Job Title	Risk Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Albury NSW, Adelaide SA, Box Hill VIC, Brisbane QLD, Canberra ACT, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$155,911 - \$185,713
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_CEG_394_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=58AC97E3-5405-5B69-4232-ECF2EF6412D9>

Duties

We are seeking highly driven and innovative Risk Directors to join our Compliance and Engagement Group where you'll have strategic accountability for leading the management of compliance and integrity risks for a market segment, industry, or revenue products.

Operating in complex and high risk environments, you'll set the direction for how taxpayer behaviours and compliance risks are identified, prioritised and managed ensuring ATO initiatives are delivered in accordance with government commitments and public expectations.

You will use evidence and analysis to oversee the design and delivery of holistic risk treatment strategies targeted at addressing the drivers of risk.

You will establish and maintain effective governance and assurance arrangements to support prioritisation and decision-making across competing risks, resources and impacts, and to ensure risk treatments are achieving intended outcomes.

Working collaboratively, you'll lead and influence senior stakeholders across the ATO and external partners to deliver coordinated strategies, while building and leading a high performing workforce that strengthens risk capability and accountability.

This process will also be used to fill EL2 Risk and Intelligence Director roles. In these roles, you will provide strategic leadership in applying intelligence and risk frameworks to inform how compliance and integrity risks are identified, prioritised and managed across the ATO.

You will be accountable for ensuring data and insights are effectively integrated into risk assessment, treatment design and decision making. This includes setting expectations for quality, governance and assurance, and using intelligence led insights to influence strategic priorities and coordinated responses to emerging and complex risks.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Eligibility Notes

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=58AC97E3-5405-5B69-4232-ECF2EF6412D9

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Treasury

Vacancy VN-0769950

Australian Taxation Office

Closing Date: Thursday 18 June 2026

Compliance and Engagement Group
 Various teams

Job Title	Risk Director (Affirmative measure – Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Dandenong VIC, Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Canberra ACT, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	\$155,911 - \$185,713
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Canberra, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_CEG_395_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

<https://ato.nga.net.au/?jati=3BC30E22-911E-B82C-6334-ECF2EFFC26CE>

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking highly driven and innovative Risk Directors to join our Compliance and Engagement Group where you'll have strategic accountability for leading the management of compliance and integrity risks for a market segment, industry, or revenue products.

Operating in complex and high risk environments, you'll set the direction for how taxpayer behaviours and compliance risks are identified, prioritised and managed ensuring ATO initiatives are delivered in accordance with government commitments and public expectations.

You will use evidence and analysis to oversee the design and delivery of holistic risk treatment strategies targeted at addressing the drivers of risk.

You will establish and maintain effective governance and assurance arrangements to support prioritisation and decision-making across competing risks, resources and impacts, and to ensure risk treatments are achieving intended outcomes.

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Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

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To Apply

Position Contact	CEG Recruitment, N/A
Agency Recruitment Site	https://ato.nga.net.au/?jati=3BC30E22-911E-B82C-6334-ECF2EFFC26C

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Treasury

Vacancy VN-0769466

Royal Australian Mint

Closing Date: Sunday 21 June 2026

Royal Australian Mint
Finance

Job Title	Compliance Support Officer
Job Type	Part-Time, Ongoing
Location	Deakin ACT
Salary	\$89,664 - \$96,829
Future Merit Locations	Deakin
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated
Classification	APS Level 5
Position Number	1020
Agency Website	https://www.ramint.gov.au

Job Description

<https://www.ramint.gov.au/about-us/work-us>

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the *Public Governance Performance and Accountability Act 2013* (PGPA Act). The Mint is also covered by the *Public Service Act 1999* (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

About the Branch

The Finance Branch delivers comprehensive operational and strategic support to the Mint. Its responsibilities include:

- **Financial management** – oversight of budgeting, reporting and analysis to ensure sound decision-making and long-term sustainability.
- **Governance** – implementation of financial policies, controls and compliance frameworks that uphold accountability and transparency.
- **Procurement** – provision of efficient and value-for-money procurement services, ensuring alignment with legislative and policy requirements.
- **Travel services** – management of travel policies, booking assistance, supporting safe, cost-effective, and compliant travel arrangements.

The effective provision of these services makes an important contribution to successfully deliver the Mint's core business outcomes.

About the Team

The Governance and Compliance Team works within and closely with the Mint's Finance Branch to support the organisation in ensuring compliance with the PGPA Act. The team provides professional high-quality governance and compliance support and advice to all business areas of the Mint to enable them to deliver their respective projects, programs, and activities in line with the PGPA Act and related policies and guidance.

About the Role

The Compliance Support Officer role supports governance and compliance activities through undertaking research, recording non-compliance, conducting audits, and assisting in drafting reports for internal and external reporting.

The Compliance Support Officer role is responsible for ensuring supplier details are kept up to date in the Enterprise Resource Planning (ERP) system, maintenance of the Finance Branch website page, and providing travel management support and assistance to Royal Australian Mint staff.

The duties of this position include activities that support the Finance Branch in achieving its governance and compliance requirements.

Duties

1. Using ERP systems, including SAP, for managing Finance Branch activities such as goods receipting, purchase orders creation and amendments, and travel management.
2. Managing and maintaining the Finance Branch's internal website to ensure it is informative and easy to use.
3. Drafting and developing policies, processes and working instructions to assist with governance and compliance functions, including but not limited to staff delegations, Commonwealth Credit Cards, Travel, and compliance with relevant sections of the PGPA Act.
4. Providing travel management assistance and support for staff, including organising bookings in line with Whole of Australian Government arrangements.
5. Assist in the auditing of Mint activities including but not limited to credit card usage, invoicing, and compliance with relevant sections of the PGPA Act.
6. Undertake timely activities in support of compliance reporting requirements, including reporting breaches, publishing the external gifts and benefits register, and assisting in drafting reports to the Audit and Risk Committee.

Eligibility

Security

This position requires a Baseline security clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Notes

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at [Work With Us | Royal Australian Mint](#)

Please submit your application by **11:30pm** on **Sunday 21 June 2026**. You will need to upload:

- A current resume
- A one-page-pitch that describes how your skills meet the requirements of the role as detailed in the position description.

About the Royal Australian Mint

To Apply

Position Contact	Benjamin Lehmann, 02 6202 6950
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0770000

Australian War Memorial

Closing Date: Wednesday 17 June 2026

National Collection
National Collection Photographs, Film and Sound

Job Title	Assistant Manager Digital Preservation
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Campbell ACT
Salary	\$99,734 - \$111,701
Future Merit Locations	Campbell
Office Arrangement	On Site
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Teamwork Agreement
Classification	APS Level 6
Position Number	26-079
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

<https://www.awm.gov.au/get-involved/employment>

Duties

Under limited supervision:

- Manage and develop technical staff in a cultural heritage digitisation and production environment.
- Create and maintain documentation of preservation capture standards as applied to the Photograph, Film & Sound collection at the Memorial.
- Liaise and collaborate with stakeholders to ensure the delivery of digital preservation and production order fulfillment outcomes.
- Ensure optimal operation and maintenance of all digital preservation capture equipment, such as moving image, audio, and still image capture equipment.
- Deliver stewardship and knowledge for digital preservation activities associated with both analogue and digital born derived assets, including the downstream processes of file post-production, transcoding, and metadata management. Ensuring high quality preservation assets are created, managed and delivered to the Memorial's Digital asset Management System (DAMS).
- Stay up to date with current capture technology, researching and developing new capture solutions.
- Maintain and manage preservation workflows, ensuring end-to-end collection movement, digitisation, quality assurance and DAMS ingestion processes are both maintained and developed.
- Manage the delivery of production services to both internal and external stakeholders, such as fine art printing and content delivery of still and audiovisual digital assets.
- Abide by and further the principles and practices of Work Health and Safety, taking reasonable care for their own health and safety and ensuring that their acts or omissions do not adversely affect the health and safety of other persons.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Equivalent industry Experience
- Driver's Licence

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia's wartime experience.

To Apply

Position Contact	Bob McKendry, (02) 6206 9807
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769962

Department of Veterans' Affairs

Closing Date: Thursday 18 June 2026

Ministerial, Engagement and Communication
Communications

Job Title	Graphic Design Studio Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-0064
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Communications Branch, within the Ministerial Engagement & Communications Division provides strategic communications advice and support to the Department, the Repatriation Commission and the Ministers for Veterans’ Affairs.

The Communications Branch provides coordinated communication advice in support of the Department of Veterans’ Affairs commitment to put veterans and their families first. In addition to providing strategic communications support across the department, the Branch handles media enquiries, manages the department’s social media channels and provides graphic design, online publishing and corporate communication services. It is responsible for the department’s narrative, quarterly newspaper Vetaffairs and monthly e-bulletin.

The Design team provides high quality print and digital material for multiple communication channels, tailored for a range of internal and external audiences, to help veterans and DVA staff understand information. The Design team also provides print procurement, digital forms and warehousing functions for the Department.

This role is an opportunity to lead a great team within a supportive and passionate organisation. You will play an important role in the leadership of the Digital Services and Design section, working closely with the Director to inform design approaches as part of the busy and engaging Communications Branch.

Duties

- Lead the delivery of high-quality graphic design services for DVA's externally facing communications across digital and print channels, ensuring outputs are fit for purpose, accessible and aligned to business objectives
- Lead and develop a small team, providing coaching, feedback and support to build capability and maintain a high-performing studio environment
- Manage studio workflow and prioritisation, balancing competing deadlines while maintaining quality and effective stakeholder communication
- Establish and maintain studio processes, templates and governance mechanisms to improve efficiency and consistency
- Drive continuous improvement of design services, tools, and practices in line with evolving government and industry standards
- Identify, monitor and manage delivery risks (e.g., production constraints, reputational risk, brand misuse, accessibility gaps) and escalate appropriately
- Champion clear and consistent government communication by aligning studio practices with the Australian Government Style Manual (especially where design and content meet—e.g., forms, images, publications, social media and web content)
- Provide expert design and brand advice to internal stakeholders, influencing outcomes and ensuring alignment with communication strategies
- Build and maintain effective working relationships with internal clients and external suppliers (e.g. print, agencies, photographers)
- Oversee application of DVA and Australian Government branding, ensuring consistency, quality assurance, and appropriate use of logos and visual identity
- Drive continuous improvement of design services, tools, and practices in line with evolving government and industry standards.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirement

- Relevant tertiary qualification in Graphic Design/Visual Communication (or related field), or equivalent demonstrated professional experience.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Natalie Sullivan, 0467 501 948
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769963

Department of Veterans' Affairs

Closing Date: Monday 15 June 2026

Chief People Officer
 Portfolio Management

Job Title	Records Services Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Villawood NSW
Salary	\$75,809 - \$81,436
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This is an on-site role based at the Villawood Repository in Sydney.
Classification	APS Level 3
Position Number	EXT-2026-0068
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

DVA is seeking an APS3 Records Officer to join the Records Operations team within the Information and Records Management (IRM) Section, part of the Portfolio Management Branch.

The role is based at the National Archives of Australia (NAA) repository in Villawood, New South Wales, where the team manages DVA records held in NAA custody and supports ongoing access to those records for DVA business areas.

The APS3 Records Officer undertakes hands-on records management activities, including receiving and shelving incoming transfers, locating physical files, and digitising records in response to DVA scanning and access requests.

The position works under the direction of an APS4 Team Leader as part of a small, on-site operational team. Due to the need for physical access to records, equipment and NAA storage areas, all work is performed onsite at the Villawood Repository.

Duties

- Receiving, unpacking and shelving DVA records transferred into NAA custody, including manual handling of boxes weighing up to 10kg
- Locating and retrieving physical records held on site or at external storage facilities
- Digitising departmental records on demand from business areas and supply of digital back capture to the requester within agreed service level timeframes
- Undertaking quality control checks on digitised records and correcting identified errors in line with procedures
- Preparing and transferring preservation copies of digitised records to the NAA collection, including maintaining spreadsheets and checksums
- Transcribing and updating historical consignment and tracking information as required
- Assisting with management of shared mailboxes and routine administrative tasks
- Complying with work health and safety requirements, including safe manual handling practices
- Supporting records operations activities and projects as directed by the Team Leader.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirement

- Ability to undertake manual handling duties, including lifting boxes up to 10 kg
- Ability to work onsite at the Villawood Repository

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Thomas Hobbs, 07 3305 1502
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769965

Department of Veterans' Affairs

Closing Date: Thursday 18 June 2026

Chief People Officer
Portfolio Management

Job Title	Records Services Officer - Sentencing
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Cannon Hill QLD
Salary	\$85,610 - \$91,309
Future Merit Locations	Cannon Hill, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This is an on-site role based at the Cannon Hill Repository in Brisbane.
Classification	APS Level 4
Position Number	EXT-2026-0070
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

DVA is seeking an APS4 Records Officer (Sentencing) to join the Records Operations team within the Information and Records Management (IRM) Section, part of the Portfolio Management Branch.

The Records Operations team works directly with DVA's physical records to ensure the department meets its obligations under the Archives Act 1983. A core focus of the team is the appraisal, sentencing and lawful disposal of physical records, including identifying records eligible for destruction or transfer to the National Archives of Australia (NAA).

This is an on-site role based at the Cannon Hill Repository in Brisbane. A key responsibility of the role is making and validating sentencing decisions that determine whether records must be retained, transferred, or may be lawfully destroyed.

The role is suited to applicants with an interest in records appraisal and sentencing who can apply policy and guidance to make accurate and defensible decisions, provide technical guidance and direction to others, and work confidently and independently.

Duties

- Appraising and sentencing physical records in accordance with approved records authorities and DVA policies
- Making and documenting disposal decisions, including identifying records eligible for destruction or transfer to NAA
- Providing technical guidance and advice to support consistent and accurate sentencing outcomes
- Liaising with subject matter experts and, where required, the National Archives of Australia on sentencing and disposal matters
- Identifying risks, anomalies or gaps in records information and escalating issues appropriately
- Monitoring progress against agreed timeframes and supporting planning and prioritisation of sentencing work
- Undertaking manual handling tasks associated with reviewing and boxing physical records, in line with WHS requirements
- Contributing to continuous improvement of records appraisal and sentencing processes
- Supporting projects and undertaking other duties as directed by the Team Leader or management.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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To Apply

Position Contact	Thomas Hobbs, 07 3305 1502
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769973

Department of Veterans' Affairs

Closing Date: Thursday 11 June 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Clinician
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-0071
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Clinicians (APS 6) work within the Open Arms Division of the Department of Veterans' Affairs (DVA) providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners, and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation, and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines, and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must

demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

Our ideal candidate will operate within multidisciplinary teams providing mental health and wellbeing support to anyone who has served at least one day of continuous fulltime service in the ADF and their immediate families.

This process may be used to fill other clinical roles in NQ region.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence-based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning.
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care.
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions.
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration.
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best-practice client care.
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care.
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care.
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values.
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
 - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians.
 - Participate in community development and service promotion activities.
 - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures.
 - Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements.
 - Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff.
 - Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration OR
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Registered Nurse with full AHPRA registration, OR
- Qualification as a Social Worker with membership of the Australian Association Social Workers (AASW) on commencement, OR
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

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- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

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RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Karen Green, 07 4723 9155
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769975

Department of Veterans' Affairs

Closing Date: Thursday 18 June 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Clinical Care Coordinator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Eastwood SA, Elizabeth SA, Daw Park SA
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Daw Park, Eastwood, Elizabeth
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-0067
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Clinical Care Coordinators (APS 6) work within the Clinical Operations Branch of the Open Arms Division of the Department of Veterans' Affairs (DVA), and provide short-term, goal-oriented, clinical case management intervention to clients who present with unmet health and psychosocial needs that impact on their ability to access and/or meaningfully engage in mental health care. With a primary focus on promoting client engagement with mental health care, Clinical Care Coordinators, assist clients in identifying appropriate supports, reduce barriers to access, and address health and psychosocial factors likely to negatively impact on engagement in care, or lead to significant deterioration in mental health if left unaddressed.

Reporting to the Assistant Director, the position incorporates the development and maintenance of internal relationships within Open Arms, as well as external relationships with key community services stakeholders, through the provision of direct evidence informed support to individuals and/or their families with complex needs.

Clinical Care Coordination is delivered one-to-one with a strong emphasis on worker-client alliance, and the involvement of family and caregivers as indicated and permitted by the client. Clinical Care Coordination supports clients with complex case management and employs elements of focused psychological strategies which include psychoeducation, distress tolerance, problem-solving, and/or motivational interviewing to facilitate progress towards case management goals.

The successful candidate may be required to work across all advertised locations.

Duties

- Provide high quality, evidence informed clinical services including risk management, brief intervention, care coordination, and referral to a caseload of clients with identified complex and/or multiple needs
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions
- Liaise and form partnerships with DVA, the Australian Defence Force, other government departments, ex-service organisations, community based mental health and welfare agencies, involved in meeting the identified needs of veterans and families communities. This includes the development of a shared knowledge base that helps inform appropriate practice and referral pathways for service access
- Work systemically with key internal and external stakeholders to influence a recovery approach to service delivery within a stepped care model for vulnerable or at risk veteran and defence force communities and families, in accordance with Open Arms policy and procedures. Participate in internal and external meetings as directed
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best- practice client care
- Liaise and attend regular meetings with the Assistant Director and other Clinical Care Coordinators to review client cases, including those that may require extensions to episodes of care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
 - Co-facilitate group treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
 - Participate in community development and service promotion activities
 - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
 - Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements
 - Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
 - Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration OR
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as a registered Psychologist / Occupational Therapist / Mental Health Registered Nurse with full AHPRA registration, OR
- Qualification as a Social Worker eligible for membership of the Australian Association Social Workers (AASW) and eligible to apply for Mental Health accreditation OR
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

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To Apply

Position Contact	Deena Saju, 0457 097 653
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769976

Department of Veterans' Affairs

Closing Date: Thursday 18 June 2026

Open Arms - Veterans and Families Counselling
Clinical Operations

Job Title	Clinician
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Eastwood SA, Elizabeth SA, Daw Park SA, Hackham SA
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Daw Park, Eastwood, Elizabeth, Hackham
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-0069
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

Clinicians (APS 6) work within the Clinical Operations Branch of the Open Arms Division of the Department of Veterans' Affairs (DVA), providing counselling services to current and formerly serving Australian Defence Force (ADF) personnel, their partners and families. They apply extensive knowledge and experience gained from a relevant background in psychology, social work, counselling, occupational therapy, or nursing to build rapport with clients, understand their unique experiences and work with them to identify goals that will enhance mental health and wellbeing.

Clinicians provide evidence-based assessment, formulation and treatment for a range of psychological conditions, and keep confidential care plans and clinical notes to reflect counselling progress. They may also provide co-facilitation for group programs alongside fellow Open Arms staff or external clinicians. With clients' consent, Clinicians will liaise with additional treatment providers, family members and/or key Open Arms and DVA stakeholders to enhance therapeutic support.

Reporting to the Assistant Director (EL 1) Clinicians are required to attend regular case reviews and operational supervision to discuss client progress and complex cases with the Assistant Director and other Clinicians. They are required to make decisions, problem solve and navigate complex client issues, whilst adhering to relevant legislation, ethical guidelines and policies. Critical thinking, communication and interpersonal skills are paramount, and Clinicians must

demonstrate high levels of integrity and emotional intelligence. Bringing knowledge of veterans' and their families' experiences to the role, Clinicians will demonstrate respect for all clients and uphold a strong commitment to confidentiality and privacy.

The successful candidate may be required to work across all advertised locations.

Duties

- Provide high quality clinical services including risk assessment and intervention, referral, evidence based individual, couple and family counselling, and case management to eligible Open Arms clients in order to achieve outcomes identified in care planning
- Conduct reviews with clients on counselling progress to determine further approaches and establish additional needs, including extensions to episodes of care
- Using the Client Management System, maintain confidential files for each client that include session progress notes, care plans, risk assessment, and additional client interactions
- Schedule and attend Continuing Professional Development (CPD) activities, including clinical supervision, to maintain professional registration
- Adhere to relevant legislation, ethical guidelines and policies pertaining to best- practice client care
- Liaise and attend regular meetings with the Assistant Director and other Clinicians to review client cases, including those that may require extensions to episodes of care
- Liaise with clients' family members and additional treatment providers and/or other Open Arms/DVA stakeholders to coordinate care
- Apply the principles of cooperative and safe working practices consistent with APS Values and the Department's mission, vision, approach and values
- Engage in other clinical tasks as directed by the Assistant Director based on organisational need. These may include:
 - Co-facilitate treatment and psychoeducation programs on a range of topics alongside other Open Arms staff or external clinicians
 - Participate in community development and service promotion activities
 - Participate in Open Arms program evaluation and research activities, contributing to project management activities that implement strategic directions and quality improvement recommendations, and provide feedback for ongoing development of clinical policies and procedures
 - Facilitate the delivery of Open Arms counselling and other programs to veterans and families by applying quality assurance principles and procedures to ensure the clinical practice, and reporting of Outreach Program Clinicians (OPCs) meet contractual requirements
 - Collaboratively manage the regional allocation queue through liaison and consultation with Open Arms Clinicians, OPCs and administrative staff
 - Conduct regional intake assessments to inform allocation to appropriate services.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Currently hold or ability to obtain a Working with Vulnerable People registration OR
- Currently hold or ability to obtain a Working with Children check.

In addition to the above, one of the following:

- Qualifications as an AHPRA registered Psychologist or Psychologist with Provisional Registration / Mental Health Occupational Therapist / Mental Health Registered Nurse with full AHPRA registration, OR
- Qualification as a Social Worker eligible for membership of the Australian Association Social Workers (AASW) and eligible to apply for Mental Health accreditation, OR
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

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To Apply

Position Contact	Sudha Guttireddy, 08 8241 4500
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769994

Job Title	Assistant Director - Organisational Learning, Evaluation and Data Governance
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - VIC VIC, Various locations - TAS TAS, Various locations - SA SA, Various locations - WA WA, Various locations - QLD QLD, Various locations - NT NT
Salary	\$131,960 - \$144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-0065
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

The Australian Government is establishing a new Veteran and Family Wellbeing Agency (the Agency) within DVA. The Agency responds to Recommendation 87 of the Royal Commission into Defence and Veteran Suicide and supports the delivery of several other recommendations (80, 81 and 86).

On 2 December 2025, Minister for Veterans' Affairs, the Hon. Matt Keogh MP, announced \$78 million in funding over four years (from FY 2025-26) for establishment of the agency.

The Agency will commence with a foundational service on 1 July 2026 and will sit within the Department of Veterans Affairs and will build capability and operational scope over time.

Reporting to the Director, the Assistant Director will lead the delivery of evaluation and organisational learning activities that support continuous improvement and informed decision making. The Assistant Director will work closely with internal and external stakeholders and manage complex pieces of work with competing priorities.

The Assistant Director will lead and guide staff to translate complex information and data into actionable insights that will inform policy and program decisions. The Assistant Director will ensure data quality/integrity across reporting outputs and implement data governance and data sharing agreements as required. Additionally, the Assistant Director will also assist in the development of performance measures and contribute to strategic planning documents.

Duties

- Lead and coordinate day to day organisational learning, evaluation and reporting activities
- Provide evidence to support high quality evaluations, including those undertaken by external evaluators.
- Coordinate activities that support responsible data use, data quality and evidence integrity.
- Contribute to data sharing and feedback mechanisms between the Agency, DVA and Defence
- Contribute expertise to briefs, reports and presentations on evaluation findings, trends and insights for senior executives and governance committees
- Analyse lessons learnt and translate findings into clear, practical and outcomes focused improvement actions.
- Build and maintain productive working relationships with internal and external stakeholders.
- Manage, lead and develop staff, providing clear direction, expert advice and assistance.
- Plan, prioritise and deliver complex work programs within agreed timeframes.
- Identify risks and issues, escalate appropriately, and contribute to mitigation strategies.
- Promote a culture of continuous improvement, learning and evidence based practice.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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To Apply

Position Contact	Brooke Kemp, 07 2149 4678
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0769996

Department of Veterans' Affairs

Closing Date: Thursday 18 June 2026

Job Title	Data Governance and Evaluation Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Various locations - ACT ACT, Various locations - NSW NSW, Various locations - QLD QLD, Various locations - TAS TAS, Various locations - SA SA, Various locations - WA WA, Various locations - QLD QLD, Various locations - NT NT, Various locations - VIC VIC
Salary	\$104,898 - \$119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-0066
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

<https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home>

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On 2 December 2025, Minister for Veterans' Affairs, the Hon. Matt Keogh MP, announced \$78 million in funding over four years (from FY 2025-26) for establishment of the agency.

The Agency will commence with a foundational service on 1 July 2026 and will sit within the Department of Veterans Affairs and will build capability and operational scope over time.

Reporting to the Assistance Director, the APS 6 Data Governance and Evaluation Officer will contribute to the continuous improvement of data governance and evaluation activities within the agency.

They will undertake analysis, reporting and data visualisation activities to support organisational learning and evaluation activities for the agency. The role contributes to the development and maintenance of performance measures, evaluation and data governance tools and artefacts, including data inventories and guidance materials.

The Data Governance and Evaluation Officer role provides an opportunity to contribute to the ongoing development of a new agency focused on improving wellbeing outcomes for veterans and families of veterans.

Duties

- Have an in-depth knowledge of methodologies and tools required for evaluation
- Maintain and update data governance artefacts, including data inventories, standards and guidance material
- Analyse and interpret data from multiple sources, develop data analytics and visual solutions to effectively communicate complex data and to inform decision making.
- Work collaboratively with stakeholders to gather and clarify information to support and meet evaluation requirements.
- Contribute to the design and continuous improvement of evaluation strategy
- Prioritise work effectively to enable planning and contribution to team goals.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening

check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

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We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You're joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

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This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: <https://www.dva.gov.au/vetpaths> This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans' Affairs (DVA) exists to fulfil the nation's duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Sarah Roberts, 03 9475 5005
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0769622

Department of Parliamentary Services

Closing Date: Friday 19 June 2026

Corporate Services
Commercial Operations Recreation and Tenancy Coordination

Job Title	Gym Instructor / Receptionist
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	\$60,027 - \$76,554
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra.
Classification	APS Level 1;APS Level 2
Position Number	33276
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dej

Job Description

<https://jobs.dps.gov.au/>

The Opportunity

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Service Level 1/2 Gym Instructor / Receptionist within Commercial Operations.

Australian Parliament House (APH) Canberra is the meeting place of our nation and is one of our nation's most important buildings. This position offers you the chance to be a part of democracy in action. The Department of Parliamentary Services (DPS) supports the functions of the Australian Parliament and the work of parliamentarians. The iconic building welcomes over 725,000 visitors each year including some 127,000 school children. It is home to some 1,300 people working across the building, rising to more than 3,500 people on sitting days and peaking at around 10,000 people in the building on the busiest day of the year each Budget Day.

Who we are looking for

DPS is seeking a highly motivated gym instructor and receptionist to oversee the gymnasium facilities, provide personalised exercise programs for members and staff and lead group exercise

classes, respond to enquiries and manage financial transactions. The preferred candidate must be able to work flexible shifts from 6:00 AM and 8:00 PM, Monday to Friday, to ensure comprehensive coverage and support for facility operations.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- Nationally Accredited IV in Fitness Certificate.
- AUSactive Registration or the ability to obtain within an agreed timeframe.
- Nationally Accredited First Aid Certificate.
- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Jane Livingstone, 02 6277 5310
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0769948

Department of Parliamentary Services

Closing Date: Monday 08 June 2026

Corporate Services
Parliamentary Communications and Governance Communications and Media

Job Title	PEL1 - Media Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 1
Position Number	JR33337
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_Dej

Job Description

<https://jobs.dps.gov.au/>

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Executive Level 1 Media Manager.

Located within the Communications and Media section, you will be responsible for leading the management of media activities for the department. To do this you will co-ordinate and provide expert input into responses to media enquiries. You will also monitor media coverage of the department and prepare written work of a high standard.

You must be able to build strong relationships with internal and external stakeholders and work quickly and accurately to achieve tight deadlines. You will also be required to contribute to the broader work of the Communications and Media Team.

Who we are looking for

We are seeking an experienced and motivated individual to join the Communications and Media Team. The ideal candidate will have extensive experience in media management, ideally within or closely connected to government.

You will require a high level of attention to detail and sound judgement, particularly when handling sensitive or time-critical issues. Excellent writing and editing skills with the ability to manage competing priorities in a fast-paced environment will be required.

A sound understanding of the workings of the Australian Parliament, government and media cycles is highly desirable. Additionally, qualifications in media, communications or a relevant field, or substantial professional experience would be viewed favourably.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

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To Apply

Position Contact	Peter Willimott, 02 6277 5652
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769868

Bureau of Meteorology

Closing Date: Sunday 14 June 2026

Enterprise Services Group
Strategy Program

Job Title	Portfolio Systems Coordinator
Job Type	Full-Time;Part-Time, Ongoing
Location	Melbourne VIC, Brisbane QLD, Perth WA
Salary	\$99,734 - \$111,701
Future Merit Locations	Melbourne, Brisbane, Perth
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60018951
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Bureau's Enterprise Portfolio Management Office (EMPO) is part of the Strategy Program within the Enterprise Services Group. It provides enterprise-wide coordination, strategic guidance, and support across the Bureau's project, program, and portfolio management activities.

The Portfolio Systems Coordinator is a technical and collaborative role within the EPMO, focused on administering, enhancing, and supporting the Bureau's Portfolio Management Information System (PMIS) and related tools. The role is critical to ensuring our project and program delivery teams and EPMO operate efficiently and effectively in a dynamic, data-driven environment.

The successful candidate will design, configure, and optimise tools such as Microsoft Project, Altus, SharePoint, Power Platform (Power Apps and Power Automate) and Jira/Confluence. The successful candidate will also provide technical support, training and process automation to improve workflows. You will work closely with ICT, vendors, and business stakeholders to align systems with Bureau goals and drive continuous improvement

Duties

The responsibilities of the role include but are not limited to:

1. Administer user access, licensing and permissions for EPMO-owned project and program delivery tools and portfolio management tools including Microsoft Project, Altus, SharePoint, and Power Platform (Power Apps and Power Automate).
2. Develop and enhance workflows and automation solutions using Power Platform to improve EPMO efficiency, data integrity, and user experience.
3. Contribute to the design, configuration, and tailoring of project tools, including metadata structures, templates, and integrations (ERP, Jira, Confluence, etc.), to align with EPMO standards and business needs.
4. Design structure and usage of EPMO-owned channels including SharePoint, MS Team etc. to support team operations and delivery of maximum value to the Bureau.
5. Provide day-to-day technical support and troubleshooting, escalating issues to ICT or vendors as required to ensure service continuity and high availability.
6. Collaborate with cross-functional teams (ICT, project teams, vendors) to gather requirements and translate them into technical solutions ensuring all activities comply with Bureau standards, policies and procedures, including records management, ICT security, etc.
7. Monitor system performance and usage, proactively addressing issues to optimise reliability and prevent disruptions.
8. Drive process optimisation and automation, identifying opportunities to reduce manual effort and improve workflows.
9. Contribute to continuous improvement, including testing, validation, upgrades, and staying current with emerging technologies.

10. Uphold Bureau workplace obligations, including Work Health and Safety responsibilities, APS Values, Employment Principles and the Code of Conduct.

Eligibility

A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sarah van Rooyen, 0416 344 907
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769879

Bureau of Meteorology

Closing Date: Sunday 14 June 2026

Data & Digital Observing Systems and Operations

Job Title	Satellite and Space Technical Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Adelaide SA, Melbourne VIC, Brisbane QLD, Perth WA, Darwin NT, Sydney NSW, Hobart TAS
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60018951
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

Reporting to the Manager, Satellite & Space Weather Networks, this position provides specialised technical support for the Bureau's integrated observing systems, including satellite ground stations and terrestrial space weather instruments. These systems are critical to the Bureau's ability to deliver accurate and timely forecasting, numerical weather prediction and space weather services.

The Satellite and Space Technical Specialist is responsible for the operation, maintenance, fault diagnosis and sustainment of complex infrastructure across a range of technologies, including radio frequency systems, telemetry and communications networks, control systems and environmental sensors. The role involves conducting preventative and corrective maintenance, supporting configuration control activities, and contributing to the upkeep of technical documentation and maintenance records in the Bureau's Asset Management System.

The position also provides technical input to equipment upgrade and renewal projects, supporting minor project activities and contributing to technical reviews. Additionally, the role participates in an on-call roster for after-hours technical support and may provide support across other technical activities within the team.

Duties

The responsibilities of the role include but are not limited to:

1. Provide specialist technical support for satellite and space weather observing equipment, including installation, preventive maintenance, repairs, testing and configuration audits.
2. Investigate and report on equipment technical performance, identify trends or issues, and provide specialist advice to improve reliability, maintainability and quality assurance.
3. Undertake development, evaluation and implementation of hardware and software solutions for current and future capabilities, including preparation of specifications and technical reports and participation in tender technical evaluations.
4. Provide technical support for equipment upgrade and renewal projects and contribute to technical reviews and requests for information from internal and external stakeholders.
5. Contribute to the upkeep of technical documentation, maintenance records, spares and support equipment for the network, and assist with minor network administration tasks.
6. Participate in an on-call roster for after-hours technical support and perform other general duties for network sustainment as required.
7. Participate in safety management activities, including equipment risk assessments, safe work practices and technical input to safety working groups.
8. Provide supervision to staff and contractors performing maintenance or support activities, including remote supervision where required.
9. Comply with all Bureau work health and safety policies and procedures and take reasonable care for your own health and safety and that of others

Eligibility

An engineering diploma, trade, technical qualification, or comparable qualification in electronics, telecommunications, electrical systems, or a related field, together with relevant technical experience. Other comparable qualifications and experience appropriate to the duties will also be considered.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Stephen Haynes, 0418 769 556
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769922

Bureau of Meteorology

Closing Date: Monday 15 June 2026

Data and Digital
Observing Systems and Operations

Job Title	Aviation/Defence Compliance & Technical Specialist
Job Type	Full-Time, Ongoing
Location	Melbourne VIC
Salary	\$121,755 - \$132,713
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60019697
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Aviation/Defence Compliance & Technical Specialist provides leadership, governance and technical expertise to ensure the Bureau's aviation and defence meteorological infrastructure (observing technology) projects meet regulatory, safety, operational and delivery requirements. The role is accountable for end-to-end management of regulatory obligations, the coordination of complex approval processes and the integration of technical artefacts required to progress projects through governance and operational readiness milestones.

The position leads regulatory compliance pathways (including Airport Building Controller approvals, airport permits, airspace and Obstacle Limitation Surfaces assessments) and ensures projects achieve certification, safety obligations, and operational readiness. The role provides specialist technical advice, reviews engineering and design artefacts, and supports the transition of completed infrastructure to operational teams.

The role is primarily office based and responsible for the documentation obligations of the aviation and defence meteorological infrastructure projects. The role may provide targeted field support where required to ensure quality assurance, commissioning oversight, and continuity of operations.

The position works in the Infrastructure Delivery Section of Observing Systems and Operations Program (OSO) and operates in close partnership with the Aviation & Defence Installation

Specialist and the Aviation & Defence Technician to ensure functional redundancy and seamless operational continuity across aviation and defence meteorological infrastructure delivery functions.

Duties

The responsibilities of the role include but are not limited to:

1. Work Health & Safety

- Model and promote Australian Public Service (APS) and Bureau WHS obligations, ensuring personal and team compliance with safety policies and safe work practices.
- Exercise due care for the safety of staff, contractors and stakeholders affected by project activities.

2. Aviation Regulatory Compliance (Lead Function)

- Lead and manage all regulatory approval pathways for aviation and defence meteorological infrastructure in accordance with Civil Aviation Safety Regulations Manual of Standards (CASR MOS) Part 139, the Airports Act and related regulatory frameworks.
- Oversee the preparation and coordination of complex approval artefacts, including Airport Building Controller evidence packs, planning submissions, Obstacle Limitation Surfaces (OLS) and Procedures for Air Navigation Services – Aircraft Operations (PANS OPS) assessments, environmental and airfield safety documentation.
- Provide authoritative advice on regulatory risks, constraints and compliance requirements, ensuring project alignment with statutory obligations.
- Represent the Bureau in regulatory and compliance discussions with airport authorities, defence operations, Airservices Australia, Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts, and other counterparts.

3. Project Planning, Governance & Stakeholder Coordination

- In consultation and cooperation with OSO's Aviation & Defence Coordinator, provide senior-level coordination of aviation and defence meteorological infrastructure project schedules across planning, approvals, siteworks, installation, commissioning and handover.
- Lead stakeholder engagement with Bureau technical teams, contractors, airport and defence operators, Airservices Australia, and internal governance groups.
- Anticipate and manage dependencies across major airport redevelopment projects, Terminal Aerodrome Forecast (TAF) / automatic weather station (AWS) replacements, and broader network sustainment activities.
- Identify delivery risks, develop mitigation strategies, and support program reporting and governance.

4. Technical Oversight, Field Support & Commissioning

- Provide specialist technical review of design drawings, siteworks specifications, electrical/trenching designs, fibre routing and equipment placement to ensure compliance with technical and regulatory standards.

- Facilitate data integration pathways with Airservices Australia and Department of Defence including one-minute-data / one-second-data (OMD/OSD) integration and one second wind data requirements.
- In limited circumstance, provide on-site support for installation, upgrade and commissioning and targeted activities such as verification, troubleshooting, commissioning or assurance checks where required.
- Ensure new assets meet operational, safety, and data quality specifications prior to handover.

5. Transition to Operations

- Lead structured transition of completed aviation and defence meteorological infrastructure to Observing Networks Service Management (ONSM) and National Observing Operations (NOO).
- Oversee the completion and compilation of comprehensive handover documentation, including engineering and safety certifications, as built drawings, photographic evidence, surveys and compliance artefacts.
- Provide operational briefings and coordinate knowledge transfer to maintenance and operations staff.

6. Other Duties

- Perform additional duties as reasonably required, consistent with APS Values, the APS Code of Conduct, Work Health and Safety obligations, and relevant Bureau policies and legislative frameworks.

Eligibility

- Tertiary qualification (degree or diploma) in a relevant discipline, or equivalent experience.
- Demonstrated experience managing complex regulatory and compliance requirements in a highly regulated environment, including interpretation and application of regulatory frameworks, preparation of technical approval documentation, engagement with regulators and key stakeholders, and resolution of compliance issues.
- Demonstrated experience in aviation operations, engineering, project management, or related technical fields.
- Experience operating in airport environments or aviation infrastructure projects.
- Ability and flexibility to travel to site as required for planning, commissioning, stakeholder engagement and assurance activities.
- Ability to obtain and maintain airside and defence access passes.
- Australian Drivers Licence.

Notes

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To Apply

Position Contact	Cath Olive - Infrastructure Project Manager, 0408 625 764
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769938

Bureau of Meteorology

Closing Date: Friday 12 June 2026

Data and Digital
Application Services

Job Title	CRM Specialist – Dynamics 365
Job Type	Full-Time;Part-Time, Ongoing
Location	Hobart TAS, Melbourne VIC, Canberra ACT, Adelaide SA, Brisbane QLD, Perth WA, Darwin NT, Sydney NSW
Salary	\$99,734 - \$111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60019473
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Digital Workplace Specialist – Dynamics 365 works in the Digital Workplace Applications team, and has specialist knowledge in applying Microsoft technologies to assist people in the Bureau to get their work done. This role has a particular focus on Dynamics 365 and the Power Platform, including but not limited to the Dynamics CRM. The incumbent will need to support end-users, triage and resolve incidents and requests, and lodge and execute change requests. The incumbent will be expected to specialise in Dynamics 365 and the Power Platform, but is expected to be familiar with all Microsoft 365 technologies. The incumbent will also contribute to or lead small-scale projects to improve services provided to Bureau people.

To be successful in this role you will:

- Bring significant hands-on experience in supporting the Dynamics 365 CRM capability, as well as one or more of Microsoft 365, Purview and the Power Platform
- Have a sound understanding of Microsoft's preferred practices for their platforms and be able to apply those practices to the Bureau's platforms
- Have a sound understanding of cybersecurity needs and experience working with security teams to protect relevant platforms
- Have excellent verbal and written communication skills, including demonstrated ability to work closely with colleagues in a distributed team.

Duties

The responsibilities of the role include but are not limited to:

1. Providing specialist advice and technical support for one or more of:
2. Dynamics 365 CRM
3. Microsoft 365 platform, including SharePoint, Teams, Exchange Online, and Lists
4. Power Platform environment, including supporting solutions using Power Apps and Power Automate
5. Microsoft Copilot
6. Triaging and resolving incidents and requests made by Bureau users, logging and resolving change requests, and assisting with problem investigation, across the above toolset.
7. Advising on, and developing, solutions using the Power Platform to support the Bureau's needs, including automation of manual processes, integrations with other non-Microsoft 365 systems, and creation of dashboards and reporting to effectively support the Bureau's activities.
8. Development, testing, and implementation of CRM solutions including maintenance and enhancement activities and liaising with business owners to ensure requirements are met.
9. Configuring and maintaining secure, user-friendly Power Portals and Power Pages integrated with Dynamics 365 to support customer interactions.
10. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility

A degree or diploma from an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR other comparable qualifications, which are appropriate to the duties.

Notes

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To Apply

Position Contact	Alister Air, 03 9669 4768
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769966

Bureau of Meteorology

Closing Date: Monday 15 June 2026

Enterprise Services
 Communications

Job Title	Videographer
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Melbourne VIC
Salary	\$99,734 - \$111,701
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60019702
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Creative Team operates within the Communications Program, delivering high-quality, accessible and strategically aligned content across the Bureau's communication channels.

The Technical Videographer is an experienced practitioner responsible for the end-to-end delivery of complex multimedia products, including scripting, filming, directing and editing. The role exercises sound judgement and professional independence to produce timely, accurate and engaging video content supporting both planned communications and rapid-response operational messaging (e.g. severe weather events). The information you are providing to the community can range from informative, educational stories about Australia's climate to immediate, newsworthy updates on a severe weather event.

Working collaboratively with limited direction across multidisciplinary teams, the role provides specialist technical advice, contributes to planning and innovation in video capability, and ensures outputs align with the Bureau's brand, accessibility standards and strategic priorities.

As a technical expert with experience with live TV broadcast production, streaming services and camera operation, you will possess a natural ability to get the best from talent. When things go wrong, you know how to troubleshoot and have contingency plans ready to implement if needed.

To ensure we can provide coverage in the 24/7 news cycle, you will be required to work outside of standard business hours, including regularly on weekends. Production of a Bureau weather segment for ABC's Landline program on Sunday mornings could be a key responsibility of your role.

Duties

The responsibilities of the role include but are not limited to:

Communications Program contribution

1. Provide expert, accurate and timely advice on video production and creative outputs, ensuring alignment with Bureau strategy, brand and accessibility requirements.
2. Proactively engaging with colleagues to support collaboration, coordination and great service to the Bureau.
3. Sharing learnings and insights supporting the broader work of the Communications Program.
4. Lead by example by modelling best practice and supporting a culture of excellence.
5. Supporting the broader work of the program by undertaking other roles, working extended hours at short notice or being available to work outside regular office hours.

Technical delivery

1. Shoot, edit and upload high-quality video, images and motion graphics that support the Bureau's Strategy and are consistent with the Bureau's brand.
2. Be responsible for the end-to-end management of video projects, including the production of a Bureau weather segment for ABC's Landline program on Sunday mornings.
3. Provide technical advice and contribute to planning for the expansion of the Bureau's operational video capability, including guiding new presenters.
4. Work closely with the broader Communications Program and Community Information team to integrate video content into social media, media and marketing strategies.
5. Generate, evaluate and execute ideas for potential videos, and source additional footage, music and animations as required.
6. Work closely with clients to write scripts and content that conveys technical scientific information that is easily understood by and accessible to multiple audiences.
7. Build and maintain a digital file-footage library for ongoing use by the Bureau.
8. Remain abreast of new multimedia technologies and learn and apply them to Bureau video content where appropriate and within the Bureau brand.
9. Be responsible for ensuring all material used meets copyright, licencing and accessibility requirements.
10. Comply with all Bureau work, health and safety policies and procedures, and take reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.
11. Be aware of, and apply as necessary, the principles and practices of the various elements of the Bureau's Social Justice Strategy.

Service delivery

1. Build positive internal and external relationships by anticipating and responding to stakeholder needs.
2. Adhere to policies, systems and processes that ensure the team can meet expectations of service, quality and timeliness.
3. Manage multiple priorities by being resilient, responsive and flexible.

Eligibility

- Experienced specialist, professional and/or technical expertise in videography.
- A degree or diploma of an Australian educational institution, or a comparable overseas qualification, in graphic design and/or videography

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

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To Apply

Position Contact	Robert Kershaw – Creative Team Leader, 03 9669 4000
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769988

Bureau of Meteorology

Closing Date: Thursday 18 June 2026

Community Services
Decision Support Services

Job Title	Manager, Hazard Preparedness and Response NSW/ACT
Job Type	Full-Time;Part-Time, Ongoing
Location	Sydney NSW
Salary	\$140,675 - \$157,243
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 2
Position Number	60016042
Agency Website	

Job Description

<https://bomcareers.nga.net.au/cp/>

The Decision Support Services (DSS) Program leads customer decision support and engagement within the Community Services Group (CSG), working primarily with the Emergency Management and Australian Community sectors.

Built upon a deep understanding of the impact that weather, water, climate and oceans have on the decisions that Bureau customers make every day, DSS briefs and advises the Bureau's customers and partners in the Emergency Management and Australian Community sectors.

Within DSS, the Hazard Preparedness and Response (HPR) Manager NSW/ACT leads a team that provides advice to New South Wales and Australian Capital Territory emergency services and first responder customers. The HPR team is responsible for delivering tailored information to the Emergency Management sector, enabling them to make informed decisions and take appropriate actions through accurate and timely communication, including both written and verbal briefings.

The HPR Manager NSW/ACT supervises meteorologists, climatologists, hydrologists and decision support officers, and is responsible for managing the Bureau's relationships with the NSW and ACT Emergency Management agencies and other key stakeholders. Reporting to the regional Manager, Hazard Preparedness and Response - East, the successful candidate will have excellent relationship and leadership skills and a broad knowledge of weather, water and climate hazards, communication and media expertise.

Duties

You will generally be required to undertake work with a high level of complexity or sensitivity and operate under broad direction. The responsibilities of the role include but are not limited to:

1. Supporting the Bureau, your team, and our customers outside the scope of standard working hours during significant weather events.
2. Develop and sustain a high performing team that:
 1. delivers an outstanding customer experience through partnership with emergency managers and other key stakeholders.
 2. develops and implements processes that ensure the team connects seamlessly and coherently within the Bureau's national footprint.
 3. continuously improves products and services to NSW and ACT stakeholders responsible for emergency preparedness, response, recovery and resilience operations and programs.
3. Managing and mentoring a team, setting clear performance standards and supporting professional development, including maintaining a resilient and well-trained workforce.
4. Maintaining the quality and impact of weather briefing services; including event rostering, quality control and implementation of improvement activities identified in post event reviews.
5. Building and maintaining effective stakeholder relationships to achieve shared outcomes and facilitate cooperation.
6. Providing high-level briefings to customers, media interviews and press conferences as part of providing operational support to the Bureau at peak times.
7. Complying with all Bureau work, health and safety policies and procedures, and taking reasonable care for your own health and safety and that of employees, contractors and visitors who may be affected by your conduct.

Eligibility

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sue Oates, NA
Agency Recruitment Site	https://bomcareers.nga.net.au/cp/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0770030

Bureau of Meteorology

Closing Date: Thursday 18 June 2026

Data and Digital
 Observing Systems and Operations

Job Title	Project Manager – Observing Networks
Job Type	Full-Time, Ongoing
Location	Brisbane QLD, Melbourne VIC, Sydney NSW, Adelaide SA, Hobart TAS, Canberra ACT, Perth WA, Darwin NT
Salary	\$121,755 - \$132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	Executive Level 1
Position Number	60018949, 60014635, 60014105
Agency Website	

Job Description

<https://bomcareers.nga.net.au/>

The Project Manager – Observing Networks provides leadership and accountability for the end-to-end delivery of complex observing infrastructure projects that support the Bureau’s national observing networks. The role leads project planning, governance, assurance and execution activities across the full project lifecycle, from initiation and design, through to procurement, delivery, commissioning and transition to operations.

Working within the Infrastructure Delivery Section of the Observing Systems and Operations (OSO) Program, the role manages a portfolio of projects delivered across metropolitan, regional, interstate and remote locations, often in challenging operational environments. The role integrates technical, operational, financial and risk considerations to deliver outcomes that are safe, compliant and value for money.

The role influences and aligns diverse stakeholders across engineering, ICT and field operations, and works closely with suppliers and delivery partners to maintain delivery momentum and manage interdependencies. The role is responsible for strong schedule, budget, quality and risk management, timely escalation of issues, and delivery reporting that supports program-level decision making and outcomes.

The role reports to a Project Lead (Executive Level 2 (Lower)).

Duties

The responsibilities of the role include but are not limited to:

1. Leadership and Governance

- Provide project leadership consistent with APS Executive Level 1 accountabilities, modelling professional standards and ethical behaviour aligned with APS Values, the Code of Conduct and the Bureau Way.
- Establish and maintain project governance, assurance and reporting for assigned projects, ensuring delivery decisions and tolerances are transparent, evidence-based and auditable.
- Ensure projects are governed in accordance with the Enterprise Portfolio Management Framework and Bureau Delivery Framework, including the preparation and endorsement of key project artefacts.
- The role may include line management and people leadership responsibilities for Project Delivery Technician(s) depending on operational requirements. This includes setting clear expectations, supporting performance, capability development and workforce wellbeing in accordance with APS employment policies.

2. Project Delivery and Assurance

- Plan, lead and deliver complex observing infrastructure projects using PRINCE2 or PMBOK aligned methodologies, ensuring outcomes meet approved scope, schedule, budget, safety and quality requirements.

- Lead integrated planning and control, including schedules, dependencies, risks, issues and change controls; apply assurance practices and escalate material risks and issues in a timely manner with clear options and recommended actions.
- Lead delivery readiness, commissioning and transition to operations, including completion of operational acceptance criteria, go-live documentation, formal handover to operational teams, and capturing lessons learned to improve future delivery.

3. Financial and Commercial Management

- Manage project financials and commercial arrangements across the lifecycle, including procurement planning, contract management and supplier performance, ensuring value for money and compliance with Commonwealth and Bureau requirements.
- Contribute to monitoring and reporting of project expenditure and forecasts using EPMO endorsed tools, and provide accurate delivery reporting to support governance, assurance and program-level decision-making.

4. Stakeholder and Partner Engagement

- Act as the primary point of contact for assigned projects, building and sustaining productive relationships with engineering, ICT, field operations, asset network managers, suppliers and external partners to align scope, priorities, constraints and delivery approaches.
- Communicate with influence to ensure stakeholders are appropriately informed, engaged and aligned to project objectives, delivery timelines and risks, and proactively manage conflict or competing priorities to maintain delivery outcomes.

5. Safety, Risk and Compliance

- Ensure all project activities comply with work health, safety and environmental requirements.
- Proactively promote a strong safety culture across project teams and contractors and ensuring appropriate planning for field and remote work.
- Ensure compliance with relevant legislation, policy, security and assurance obligations and maintain project records and evidence to demonstrate compliance.

6. Other Duties

- Undertake other relevant duties as required, consistent with APS Values, work health and safety obligations, and Bureau policies and legislative frameworks.

Eligibility

A degree or diploma from an Australian educational institution (or comparable overseas qualification) relevant to the duties; or equivalent qualifications and/or extensive relevant experience.

Notes

The selection process will establish a merit pool that may be used to fill similar positions within 18 months.

This recruitment process is being used to fill multiple ongoing vacancies for this role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Orion Law, -
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0769898

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date: Thursday 11 June 2026

Australian Antarctic
People & Culture Expeditioner Services

Job Title	Expeditioner Services Team Coordinator
Job Type	Full-Time, Ongoing
Location	Kingston TAS
Salary	\$88,834 - \$96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Onsite in Kingston with flexible work arrangement options
Classification	APS Level 5
Position Number	2026/1154
Agency Website	https://www.dcceew.gov.au/

Job Description

<https://dcceewjobs.nga.net.au/?jati=EC5805B3-437A-5C1A-E11B-ECF2B0E50FF4>

The Australian Antarctic Division (AAD) is part of the Commonwealth Department of Climate Change, Energy, the Environment and Water. As primary agency for Australia's Antarctic Program (AAP), the AAD is responsible for achieving the Australian Government's Antarctic goals. These goals are to:

- Maintain the Antarctic Treaty System and enhance Australia's influence within it.
- Protect the Antarctic environment.
- Understand the role of Antarctica in the global climate system.
- Undertake scientific work of practical, economic and national significance.

The AAD also has responsibility for administering the Australian Antarctic Territory and the Territory of Heard Island and McDonald Islands, delivering Australia's scientific research and operations in Antarctica and the Southern Ocean.

The People and Culture Branch is crucial in supporting our workforce and fostering a positive organisational culture. The branch places significant emphasis on providing comprehensive support for expeditioners, encompassing recruitment, support, capability and training, as well as polar medicine and organisational psychological services, and offboarding. Additionally, the branch delivers essential divisional services spanning media and communication, safety and risk, culture and leadership, and integrated planning. The AAD remains steadfast in its commitment to cultivating a positive, inclusive culture that promotes diversity and equity.

The Expeditioner Services section is responsible for end-to-end expeditioner recruitment, including on and offboarding, issues management, travel and accommodation logistics, performance reviews, expeditioner support including return to Australia, contracting and allowances.

Duties

Duties include, but are not limited to:

- Coordinate and quality assure essential recruitment documents across the team.
- Coordinate team workflows, priorities and task allocation to ensure timely delivery of recruitment and onboarding outcomes.
- Oversee and continuously improve recruitment and onboarding processes, including contracting and compliance activities.
- Coordinate end-to-end onboarding processes, including commencement, variations and allowances.
- Provide effective stakeholder engagement and guidance to Hiring Managers, DCCEEW stakeholders, recruitment partners and expeditioners.
- Apply and provide advice on recruitment policies, procedures and enterprise agreement provisions.
- Provide day-to-day guidance, training and escalation support to team members.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Citizenship - you must be an Australian citizen to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water (DCCEEW).

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling in Kingston TAS. A merit pool for filling the same or similar position in Kingston TAS may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Isabelle Hardinge, 03 6232 3128
Agency Recruitment Site	https://dceewjobs.nga.net.au/?jati=EC5805B3-437A-5C1A-E11B-ECF2E

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Employment and Workplace Relations

Vacancy VN-0770008

**Department of Employment and Workplace Relations
 (DEWR)**

Closing Date: Thursday 18 June 2026

Financial Governance and Enterprise Services
 External Budgets Strategy and Performance Outcome Team

Job Title	Budget Officer
Job Type	Full-Time, Ongoing; Non-Ongoing
Location	Canberra ACT
Salary	\$93,660 - \$100,132
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	APS Level 5
Position Number	26/0415 EXT
Agency Website	https://www.dewr.gov.au/

Job Description

<https://dewr.nga.net.au/cp/>

The External Budgets, Strategy and Performance Branch supports and delivers strategic policy thinking, budget priorities, corporate planning and performance. As trusted advisers we engage across DEWR, the APS and our ministers to support government decision-making, maintaining strategic awareness and developing positions on emerging and complex policy issues.

The Branch works collaboratively with central agencies, portfolio entities and internal and external stakeholders on strategic policy, Budget and performance and accountability matters and plays a key

role in the provision of advice to our Ministers and the Executive. We do this by ensuring a connected and portfolio-wide approach in our products, services and advice.

Reporting to the relevant assistant director, our External Budgets Officers will:

- Work with key internal and external stakeholders including central agencies and portfolio entities
- Facilitate and advise on the development and delivery of costings, costing justifications and new policy proposals
- Assist with the delivery of key budget publications
- Support the management of the portfolio's budget estimates, including maintaining timely and accurate estimates in Budget systems (CBMS and TM1).

This process may be used to fill multiple positions across the Branch, in addition to establishing a merit pool to fill future vacancies.

Duties

Responsibilities of the External Budgets Officer may include:

- Supporting the development and costing of proposals, including providing advice on the development of NPPs, costings and detailed costing justifications.
- Supporting the management of the portfolio's budget estimates, including.
- Analysing, reviewing program estimate and costing models to support preparing the department's forward estimates, including maintaining timely and accurate estimates in Budget systems (CBMS and TM1)
- Assisting in providing input and both strategic and technical advice on sensitive matters including the Budget Process Operational Rules, Commonwealth Resource Management Framework, Ministerial submissions and briefs.
- Liaising with internal stakeholders, portfolio entities and other agencies on budget matters.
- Contributing to the preparation of Budget publications including the Portfolio Budget Statements and Additional Estimates Statements.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

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About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspectives are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Ashlee Hollis, 02 6121 3662
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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Fair Work Ombudsman

Closing Date: Wednesday 17 June 2026

Corporate Services Accountability and Risk Team

Job Title	Security Manager
Job Type	Full-Time;Part-Time, Ongoing
Location	Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA, Hobart TAS, Canberra ACT
Salary	\$103,910 - \$119,453
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid/flexible
Classification	APS Level 6
Position Number	26/030EA
Agency Website	http://www.fairwork.gov.au

Job Description

<https://www.fairwork.gov.au/about-us/careers>

We are seeking a suitably qualified security specialist to join our agency as a Security Manager. The role is available in our Sydney, Melbourne, Brisbane, Canberra, Adelaide and Hobart office locations. Full-time and part-time hours are available. Offers will be based on candidate performance and operational requirements.

About the OFWO

The Office of the Fair Work Ombudsman (OFWO) is an independent statutory office established by the Fair Work Act 2009 (Fair Work Act). Our functions outline the responsibilities we have as set by the Fair Work Act and other legislation to achieve our purpose:

- provide education, assistance, advice and guidance to employers, employees, outworkers, outworker entities and organisations
- promote and monitor compliance with workplace laws
- inquire into and investigate breaches of the Fair Work Act

- take appropriate enforcement action
- perform our statutory functions efficiently, effectively, economically and ethically.

What our employees say about us

We are one of the most engaged and high performing agencies in Australia; consistently scoring above average on employee engagement and wellbeing when surveyed against other APS agencies.

What we offer you

We provide a diverse, inclusive and supportive work environment with access to:

- Great training and development opportunities
- Generous leave and flexible working arrangements
- Our Employee Assistance Program (EAP), a free counselling service for you and your family
- A competitive salary, plus 15.4% superannuation
- Rewards and recognition initiatives.

We Value Diversity

OFWO has been accredited as a Breastfeeding Friendly Workplace since 2011. We are also members of the Australian Network on Disability and Pride in Diversity. We encourage and welcome applications from First Nations people, people with disability, LGBTQIA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

About the Team

The Agency's security functions sit within the Accountability and Risk Team within the Corporate Services Branch. The Accountability and Risk Team develop and manage whole of organisational frameworks for corporate reporting, integrity and risk management, counter fraud, business continuity and physical and personnel security. The Team is responsible for implementing the Commonwealth Fraud and Corruption Framework, the Entity Governance Framework, the Business Continuity Framework and the Protective Security Governance Framework (PSPF).

The Security Team supports and promotes the Agency's commitment to PSPF protective security requirements, and leads the management, monitoring, and strategic planning of the Agency's security environment. The Team is responsible for the physical security of Agency offices, security awareness training, security clearances requirements, and the provision of specialist advice and recommendations on protective security matters.

Duties

Typical Duties

The duties of this role include, however, are not limited to:

- Provide protective security advice and guidance to Agency staff.
- Lead and coordinate activities to support the Agency Security Advisor to ensure compliance with the PSPF.
- Developing, reviewing, and maintaining internal security policies, procedures, work instructions, and guidelines.
- Delivering new starter security briefings and overseeing mandatory security awareness training.
- Manage complex security incident reports and security clearance activities.
- Apply effective risk management methodologies to identify, assess, and manage security risks.
- Preparing security-related reporting, submissions, briefings and discussion papers.
- Proposing and facilitating protective security innovation initiatives and contribute to business improvement and organisational change activities.
- Support the Agency's security operations, including oversight of security maintenance programs and physical security zone certifications.

What We Are Looking For

- The successful candidate will have demonstrated experience applying the Governance, Risk, Personnel and Physical security domains of the PSPF, and the ability to lead and support a small team to achieve high-quality outcomes.
- A Certificate IV/Diploma in Government Security, or relevant qualification and experience in Australian Government protective security.

Selection Criteria

- Demonstrated knowledge and experience in applying the PSPF and the Australian Security Intelligence Organisation's Technical standards.
- Strong communication and negotiation skills, with a proven ability to engage effectively with a broad range of stakeholders and deliver accurate, specialised security advice.
- Demonstrated sound judgment and a practical, solutions-focused approach to resolving issues, supported by strong influencing skills and a collaborative work style.
- Proven ability to apply effective risk management methodologies to identify, assess and manage security risks.
- Ability to effectively prioritise and manage competing demands under pressure, using sound judgement and initiative to meet deadlines and achieve outcomes.
- Proven ability to lead and support a geographically dispersed team to deliver high-quality results.
- Experience contributing to the development of security policy initiatives through analytical thinking, problem solving, and the application of professional judgement.

Eligibility

- To be eligible for employment with the OFWO you must be an Australian citizen.
- The successful candidate must be able to obtain and maintain a Negative Vetting Level 1 security clearance.

A range of other conditions may be required depending on the role you are applying for.

Notes

How To Apply

If you are excited about this opportunity, please tell us in no more than **800 words**:

- Why you want to apply for this role?
- How your skills and experience address the requirements of this role.

All applications must be submitted via our [online application system](#) through the OFWO website. If you have any questions about this recruitment exercise, please email recruitment@fwo.gov.au

Please ensure you check your junk mail throughout the recruitment process, as sometimes our emails sent from our online system end up in junk mail folders

RecruitAbility Scheme applies to this vacancy

Under the RecruitAbility scheme you will be progressed to further assessment if you declare you have a disability (according to definition below), opt into the scheme, and meet the minimum requirements for the position.

The RecruitAbility scheme disability definition is 'a limitation, restriction or impairment, which has lasted, or is likely to last, for at least 6 months and restricts everyday activities'. This also includes episodic conditions. For more information visit: <https://www.apsc.gov.au/recruitability>.

Applications close **11:00pm (AEST) Wednesday 17 June 2026**

More Information

- Working with us and tips on applying, visit fairwork.gov.au/about-us/careers
- OFWO's purpose and functions, visit fairwork.gov.au/about-us/our-role-and-purpose
- Office locations, visit fairwork.gov.au/about-us/contact-us/offices

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: <https://www.apsc.gov.au/recruitability>. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Ombudsman

The Fair Work Ombudsman (FWO) is an independent government agency created by the Fair Work Act 2009. The FWO is responsible for promoting harmonious, productive, cooperative and compliant workplace relations in Australia. Please visit the FWO website for further information. For a full list of our current office locations in each state, please visit: <https://www.fairwork.gov.au/contact-us/offices> The FWO provides a challenging and supportive work environment with access to great training and development opportunities and flexible working arrangements. To be eligible for employment with the FWO, you must be an Australian citizen.

To Apply

Position Contact	recruitment@fwo.gov.au, N/A
Agency Recruitment Site	https://www.fairwork.gov.au/about-us/careers

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- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Communications and the Arts

Vacancy VN-0769970

National Museum of Australia

Closing Date: Monday 06 July 2026

Corporate
Finance

Job Title	Chief Finance Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	\$142,973 - \$158,831
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	To be negotiated on commencement
Classification	Executive Level 2
Position Number	104000
Agency Website	https://www.nma.gov.au/about/employment

Job Description

<https://www.nma.gov.au/about/employment>

Role purpose

Following the historic investment in the National Cultural Institutions (NCIs) in the 2023-24 Federal Budget, and the development of our new 2024-2029 Strategic Plan, the Museum has a unique opportunity to deliver on an ambitious agenda, as one of the country's foremost cultural institutions. The Chief Finance Office (CFO) / Head of Finance (HoF) role is critical in supporting the Museum's Council, Director and Executive in realising those ambitions in a financially dynamic, accountable, and ultimately sustainable, way.

Working to the Chief Operating Officer (COO) (currently also performing the role of CFO), this is an exciting opportunity for a highly experienced finance professional, with a proven track record of delivery, to lead and manage a small multidisciplinary team with responsibility for the full range of strategic and day-to-day finance functions. The Finance business unit plays a crucial role in supporting the Museum's business areas to manage and deliver on their objectives, while also maintaining and strengthening the Museum's financial compliance and statutory reporting functions and frameworks.

The CFO / HoF will possess an excellent technical understanding of a finance function in a small agency government setting, with a dynamic and complex operating environment, that balances the competing priorities across both profit and cost centres. The role is accountable for the timely and

accurate delivery of budgeting, financial management, treasury, major project financials, cost analysis, external audit, taxation and compliance and reporting functions. It is essential that the CFO / HoF has the hands-on technical and analytical skills to review and interpret complex financial data and information to support rigorous financial decision-making and risk identification and management.

Role title and remuneration will be determined based on the skills and experience of the successful candidate.

Duties

Key accountabilities

- Undertake detailed and targeted financial analysis across the Museum's operations and projects to identify immediate and emerging financial risks and opportunities and ensure the accuracy and integrity of the Museum's financial planning, performance and reporting.
- Provide strategic and operational financial advice and analysis to the Museum's Director and Executive, Council and Audit, Finance and Risk Committee (AFRC).
- Deliver and participate in key financial processes and outcomes, including annual and long-term internal budgeting and forecasting, major project financial planning and monitoring, annual financial statements and audit, Commonwealth budgeting and financial reporting, and taxation and compliance requirements.
- Develop strong and productive stakeholder relationships, including with the Museum's Director, COO and Executive, Council and AFRC, senior managers, portfolio and central agencies, external and internal audit providers, cultural and small agency sector peers, and valuers.
- Maintain and deepen a Museum-wide culture of sound financial management and compliance, business acumen, and integrity, transparency and accountability in decision making.
- As a hands-on leader, drive the Finance business unit in successfully delivering financial operations and services across the Museum, supporting the work and objectives of each business area.

Eligibility

To be eligible to apply for this vacancy, applicants must:

- be an Australian citizen
- undergo pre-employment checks, including a police record check
- hold or be eligible to hold a security clearance at the level specified in the position description.

The National Museum of Australia is an equal employment opportunity workplace. Aboriginal and Torres Strait Islander people and those from culturally diverse backgrounds are encouraged to apply for roles at the Museum.

RecruitAbility applies to this vacancy. Under RecruitAbility you will be invited to participate in further assessment activity for the vacancy if you choose to apply under RecruitAbility; declare you have a disability; and meet the minimum requirements for the position.

The Museum is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for, these principles, in theory and practice.

Notes

To apply

Applicants must include a 500-word pitch addressing their suitability for the role, with reference to the selection criteria (key accountabilities, work level standards and other desirable). Applicants must also provide a resume and contact details for 2 referees.

Applications close at 11.59pm Monday, 6 July 2026.

Visit <https://www.nma.gov.au/about/employment> and apply online.

Reasonable adjustments are available throughout the recruitment process. If you require, or would like to discuss reasonable adjustments, please contact the Contact Officer for this position.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

About the National Museum of Australia

The National Museum of Australia is recognised at home and around the world as the place where the story of Australia comes alive. The Museum is the only institution equipped to tell the complex and comprehensive story of Australia from 65,000 years ago to the present day. The story of Australia is a remarkable one, from the ancient and enduring histories of the world's oldest living cultures to the achievements of modern Australia. It is a story that is ever evolving and growing – and it is a story for a nation and for the world. Our vision and mission • The Museum inspires, challenges and empowers people to find their voice and place in the world. • We strive to build a just and equitable society that honours and respects the First Nations peoples of this continent and all who have come after. • We collect, document, research and make accessible heritage collections that represent the diversity of experience in Australia. • We engage with audiences physically and digitally to promote learning, dialogue and debate about our past, present and future. • We promote collaborative work across the breadth of artistic and creative practice to enhance the cultural life of our nation. • We value and respect the commitment and contribution of all who participate in and contribute to the Museum's community. • The National Museum of Australia brings to life the rich and diverse stories of Australia through compelling objects, ideas and events. For more information, visit the NMA website.

To Apply

Position Contact	Rohan Haslam, 02 6208 5053
Agency Recruitment Site	https://www.nma.gov.au/about/employment

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